



U.S. House of Representatives

# COMMITTEE ON ETHICS

MEMBER/OFFICER POST-TRAVEL DISCLOSURE FORM  Original  Amendment

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual *Financial Disclosure Statement*. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Rep. Lisa McClain
2. a. Name of Accompanying Relative: \_\_\_\_\_ **OR** None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: March 30th 2023 Return: April 5th 2023  
 b. Dates at Personal Expense, if any: \_\_\_\_\_ **OR** None
4. Departure City: Washington, DC Destination: Amman, Jordan Return City: Detroit, MI
5. Sponsor(s), Who Paid for the Trip: Republican Main Street Partnership
6. Describe Meetings and Events Attended (attach additional pages if necessary):

Rep. McClain took part in tours of historical sites like Petra, and met with government officials in Jordan including King Abdullah. She also participated in meetings with US embassy officials, and Jordanian business leaders.

7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
  - c.  page 2 of the completed *Traveler Form* submitted by the Member or officer; **and**
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a.  I represent that I participated in each of the activities reflected in the attached sponsor's agenda.  
**Signify statement is true by checking the box.**  
 b. If not, explain:

**I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.** I have determined that all of the expenses on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

Member / Officer Signature: 

Date: 04/17/2023



U.S. House of Representatives

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

- Sponsor(s) who paid for the trip: Republican Main Street Partnership
- Travel Destination(s): Hashemite Kingdom of Jordan
- Date of Departure: March 30, 2023 Date of Return: April 6, 2023
- Name(s) of Traveler(s): See addendum

*Note: You may list more than one traveler on a form only if all information is identical for each person listed.*

- Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	See addendum	\$1,112	\$820	\$30 per person - Bus Transportation \$20 per person - Admission Fees
Accompanying Family Member	See addendum	\$1,112	\$820	\$30 per person - Bus Transportation \$20 per person - Admission Fees

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: *Sarah Chamberlain* Date: 04/17/2023

Name: Sarah Chamberlain Title: CEO/President

Organization: Republican Main Street Partnership

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 410 First Street SE, Suite 200, Washington DC 20003

Email: cjones@rmsp.org Telephone: 303-829-6045

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



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# COMMITTEE ON ETHICS

## TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. **This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).**

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: Congresswoman Lisa McClain

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Lisa C McClain  
M.C.

Signature: \_\_\_\_\_

Name of Signatory (if other than traveler): \_\_\_\_\_

For Staff (name of employing Member or Committee): \_\_\_\_\_

Office Address: Cannon House Office Building 444, Washington DC 20515

Telephone Number: 202; 225-2106

Email Address of Contact Person: jake.ronan@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).



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# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Rep. Lisa McClain
2. Sponsor(s) who will be paying or providing in-kind support for the trip:  
Republican Main Street Partnership
3. City and State OR Foreign Country of Travel: Hashemite Kingdom of Jordan
4. a. Date of Departure: March 30<sup>th</sup>, 2023 Date of Return: April 6<sup>th</sup> 2023  
b. Yes  No  Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? **If yes:**  
(1) Name of Accompanying Family Member: \_\_\_\_\_  
(2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
(3) Yes  No  Accompanying Family Member is at least 18 years of age:
6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:
7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.  
  
*NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.*
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**  
Rep McClain is attending to study education (including school tour), women's entrepreneurship and empowerment.
9. Yes  No  Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?
10. For staff travelers, to be completed by your employing Member:

## ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member \_\_\_\_\_ Date \_\_\_\_\_



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# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:  
Republican Main Street Partnership
2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
3. Check only one. I represent that:
  - a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR
  - b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: OR
  - c.  The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.  
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):  
See addendum
5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: 30 March 2023 Date of return: 06 April 2023
7. a. City of departure: Washington, D.C. or Home District  
b. Destination(s): Hashemite Kingdom of Jordan  
c. City of return: Washington, D.C. or Home District
8. Check only one. I represent that:
  - a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR
  - b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR
  - c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check only one of the following:
  - a.  I checked 8(a) or (b) above; OR
  - b.  I checked 8(c) above but am not offering any lodging; OR
  - c.  I checked 8(c) above and am offering lodging and meals for one night; OR
  - d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



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# COMMITTEE ON ETHICS

10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. *Check only one of the following:*
- a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:  
See addendum

13. *Answer parts a and b. Answer part c if necessary:*

- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)
- b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:  
Business class, due to length of the flight and with a group rate, more affordable.

14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*

15. *Check only one.* I represent that either:

- a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; *OR*

b.  The trip involves events that are arranged specifically *with regard* to congressional participation.

If "b" is checked:

- 1) Detail the cost *per day* of meals (approximate cost may be provided):

See addendum

- 2) Provide the reason for selecting the location of the event or trip:

See addendum

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: Petra Moon Luxury Hotel City: Wadi Musa Cost Per Night: \$250

Reason(s) for Selecting: Affordable cost and convenience of location to sites

Hotel Name: Hotel Fairmont Amman City: Amman Cost Per Night: \$153

Reason(s) for Selecting: Affordable cost and convenience of location to sites

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



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# COMMITTEE ON ETHICS

### 18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	See addendum	\$403	\$820
For each Accompanying Family Member	See addendum	\$403	\$820

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$30 per person \$20 per person	Busses Admission fees
For each Accompanying Family Member	\$30 per person \$20 per person	Busses Admission fees

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

### 19. Check only one:

- a.  I certify that I am an officer of the organization listed below; OR
- b.  Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

### 20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Sarah Chamberlain Date: 02/21/2023  
 Name: Sarah Chamberlain Title: Chief Executive Officer  
 Organization: Republican Main Street Partnership  
 Address: 410 First Street SE, Suite 200, Washington, D.C. 20003  
 Email: cjones@rmsp.org Telephone: (303) 829-6045

## INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building

[ethicscommittee@mail.house.gov](mailto:ethicscommittee@mail.house.gov) | 202-225-7103

Michael Guest, Mississippi  
*Chairman*  
Susan Wild, Pennsylvania  
*Ranking Member*

David P. Joyce, Ohio  
John H. Rutherford, Florida  
Andrew R. Garbarino, New York  
Michelle Fischbach, Minnesota

Veronica Escobar, Texas  
Mark DeSaulnier, California  
Deborah K. Ross, North Carolina  
Glenn F. Ivey, Maryland



ONE HUNDRED EIGHTEENTH CONGRESS

**U.S. House of Representatives**

COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

Kelle A. Strickland  
*Counsel to the Chairman*

David Arrojo  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

March 30, 2023

The Honorable Lisa C. McClain  
U.S. House of Representatives  
444 Cannon House Office Building  
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Jordan,<sup>1</sup> scheduled for March 30 to April 6, 2023, sponsored by Republican Main Street Partnership.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$480 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House Members may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$480] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

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<sup>1</sup> Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink that reads "Michael Guest". The first letter "M" is large and loops around the first few letters of the name.

Michael Guest  
Chairman

A handwritten signature in blue ink that reads "Susan Wild". The signature is fluid and cursive, with a large "S" and "W".

Susan Wild  
Ranking Member

MG/SW:emw

## **Post Trip Sponsor Form Addendum**

### **Question 4 & 5 -**

Rep. Jake Ellzey - Total transportation costs: \$6,810.25  
Rep. Jay Obernolte - Total transportation costs: \$4,881.75  
Rep. Cliff Bentz - Total transportation costs: \$4,391.85  
Rep. Don Bacon - Total transportation costs: \$6,827.50  
Rep. Jenniffer Gonzalez-Colon - Total transportation costs: \$6,337.65  
Rep. John Rutherford - Total transportation costs: \$6,273.85  
Rep. Mariannette Miller-Meeks - Total transportation costs: \$4,391.85  
Rep. Ken Calvert - Total transportation costs: \$5,756.75  
Rep. Dan Newhouse - Total transportation costs: \$5,196.85  
Rep. Dusty Johnson - Total transportation costs: \$5,946.85  
Rep. Lisa McClain - Total transportation costs: \$4,131.75  
Rep. McClain's COS Nick Hawatmeh - Total transportation costs: \$5,891.45  
Rep. Bill Huizenga - Total transportation costs: \$3,903.30  
Rep. Mike Bost - Total transportation costs: \$11,111.85

### Primary Trip Sponsor Form - Addendum

4. Jake Ellzey – Attending to study how Jordan is spending the money that they are appropriated by the U.S. Congress.

Jay Obernolte – Serves on the Energy & Commerce Committee, attending to study the environment and environmental protection.

Cliff Bentz – Chair of the Water Subcommittee of the Natural Resources Committee, attending to study the economic activity on Dead Sea and environmental protection measures.

Don Bacon – Attending to study Jordanian agriculture.

Jennifer Gonzalez-Colon – Serves on the Transportation & Infrastructure Committee, attending to study infrastructure preservation, and Jordanian exports and imports.

John Rutherford – Attending to study how Jordan is spending the money that they are appropriated by the U.S. Congress.

Mariannette Miller-Meeks – Serves on the Energy and Commerce Committee, attending to study environmental protection measures.

Ken Calvert – Serves on the Defense Subcommittee of the Appropriations Committee, attending to study military and defense. Jordan is a large recipient of defense appropriations.

Dan Newhouse – Attending to study Jordanian agriculture and how Jordan is spending the money that they are appropriated by the U.S. Congress.

Dusty Johnson – Serves on the Agriculture Committee, attending to study Jordanian agriculture and infrastructure preservation.

Lisa McClain – Attending to study education (including school tour), women's entrepreneurship and empowerment.

Bill Huizenga – Serves on Financial Services Committee, attending to study U.S.-Jordanian relations and business development.

Mike Bost – Chair of Armed Services Committee, attending to study military and defense. Jordan is a large recipient of defense appropriations. Also serves on Transportation & Infrastructure Committee, and thus also attending to study infrastructure preservation.

All will also be studying U.S.-Jordanian relations and business development.

12. The Republican Main Street Partnership encompasses a broad alliance of conservative, governing Republicans, including more than 70 sitting members in Congress. We are dedicated to working to enact commonsense legislation that gets things done for the American people. On this trip, we are educating our members on the importance of environment, energy, business relationships and trade between Jordan and the United States, education, and women's issues.

- 15.b.1. Petra (3 days) - \$300 per person

Amman (4 days) - \$520 per person

Total - \$820 per person

- 15.b.2. Petra: We will be looking at the politics, tourism, preservation of sites, climate/environmental impacts in the region.

Amman: We will be looking at the tourism, education, conservation efforts, youth and female empowerment and entrepreneurship, religious freedom and international conflicts (and how the U.S. can help), and business/trade with Jordanian-American businesses.

18. For each Member, Officer, or Employee:

Name	Fare
Dan Newhouse	\$5,196.85
Cliff Bentz	\$4,391.85
Jay Obernolte	\$4,881.75
Ken Calvert	\$5,756.75
Dusty Johnson	\$5,946.85
John Moolenaar	\$7,336.75
Lisa McClain	\$4,131.75
Mariannette Miller-Meeks	\$4,391.85
Donald J Bacon	\$6,827.50
Jennifer Gonzalez-Colon	\$6,337.65
Mike Bost	\$11,111.85
Bill Huizenga	\$3,903.30
John Rutherford	\$6,273.85
Andrew Garbarino	\$5,891.45
Jake Ellzey	\$6,810.25
Nicola Hawatmeh	\$5,891.45

For each Accompanying Family Member:

Name	Fare
Heather Obernolte	\$4,881.75
Jacquelyn Johnson	\$5,946.85
Anne Moolenaar	\$7,336.75
Jonathon Miller-Meeks	\$5,321.95
Donald H Bacon	\$11,464.80
Tracy Bost	\$4,750.20
Shelby Ellzey	\$6,810.25
Jose Vargas	\$6,337.65
Joan Galvin	\$5,196.85
Lindsay Norman	\$5,196.85

**Republican Main Street Partnership Delegation to Jordan  
Draft Itinerary**

**Thursday, March 30:**

<b>10:00pm</b>	<b>Depart to Amman, Jordan</b>
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**Petra, Jordan**

**Friday, March 31**

<b>3:30pm</b>	<b>Arrive at Queen Alia International Airport for Petra, Jordan</b> <i>Upon arrival at Queen Alia International Airport, a member of the embassy and staff will meet clients at the immigration area to assist with all formalities/ luggage and then introduce clients to their guides.</i>
<b>4:00pm</b>	<b>Buses depart Queen Alia International Airport for Petra, Jordan</b> <i><u>Transportation:</u> (Drive time 3.5-4 hours) - 1 VIP Seater Coach - Jordan Select Tours</i> During travel, the bus will have an expert discussing the overview of the country and what to expect on the trip. Topics will include politics in the region, environmental impacts, agriculture, women empowerment, education. There will be an opportunity for informal discussion and Q&A. Snacks will be provided on the bus.
<b>8:00pm</b>	<b>Arrive and Check-in at Petra Moon Luxury Hotel</b> Hotel: Petra Moon Luxury Hotel - Tourism St, Wadi Musa, Jordan
<b>8:30pm</b>	<b>Dinner Discussion at Petra Moon Luxury Hotel</b> <i>Location: Petra Moon Luxury Hotel - Tourism St, Wadi Musa, Jordan</i> There will be a buffet style dinner in a private room in the hotel to continue discussions of importance on the trip, including a briefing on conduct. There will be seated roundtables with a captain at each table leading the discussions.
<b>10:00pm</b>	<b>End of Day</b>

**Saturday, April 1**

<b>8:00am</b>	<b>Breakfast Briefing</b> <i><u>Location:</u> Petra Moon Luxury Hotel - Tourism St, Wadi Musa, Jordan</i> <i><u>Meeting Objectives:</u> The Ministry of Tourism will join the group at the hotel to discuss tourism in Petra and how that relates to the sites being seen for that day.</i>
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	Next, there will be an expert joining the group to discuss the environmental impacts Petra is facing.
<b>10:00 am</b>	<b>Depart for full-day tour of Petra</b> <i>Transportation:</i> We will be walking from the hotel - 150 km The same experts will be leading an educational tour of the sites in Petra.
<b>12:00 pm</b>	<b>Private lunch buffet at the terrace area</b> <i>Location:</i> Basin restaurant in Petra City
<b>1:30pm</b>	<b>Depart Petra site/Travel back to hotel</b> <i>Transportation:</i> We will be walking from the hotel - 150 km
<b>2:00pm</b>	<b>Free time</b>
<b>5:00pm</b>	<b>Briefing in hotel with Jordanian expert specializing in cultural affairs</b> <i>Location:</i> Petra Moon Luxury Hotel - Tourism St, Wadi Musa, Jordan <i>Meeting Objectives:</i> Expert will brief the members on what to expect, how the culture of Petra affects its political climate.
<b>6:00pm</b>	<b>Depart for dinner</b> <i>Transportation:</i> 1 VIP Seater Coach - Jordan Select Tours
<b>7:00pm</b>	<b>Arrive in Little Petra for dinner and immersive cultural experience</b> <i>Location:</i> Nabatean Village of Little Petra/Siq El-Nimer Area
<b>9:00pm</b>	<b>Depart back to hotel/End of day</b> <i>Transportation:</i> 1 VIP Seater Coach - Jordan Select Tours

**Amman, Jordan**

**Sunday, April 2**

<b>7:00am</b>	<b>Breakfast</b> <i>Location:</i> Petra Moon Luxury Hotel - Tourism St, Wadi Musa, Jordan
<b>8:00 am</b>	<b>Check out of hotel and depart from Petra, Travel to Madaba</b> <i>Transportation:</i> 1 VIP Seater Coach - Jordan Select Tours An expert will join the group on the bus and give a briefing on education, restoration and conservation efforts in Madaba.
<b>11:00am</b>	<b>Lunch</b>

	<u>Location:</u> TBD
<b>1:00 pm</b>	<b>Briefing with Ambassador Henry Wooster</b> <u>Location:</u> US Embassy: WVWJ+358, Al-Umawyeen St 37, Amman, Jordan <u>Meeting Objectives:</u> U.S. Ambassador Henry Wooster and senior U.S. Embassy staff will provide a briefing on the U.S.-Jordan relationship. The briefing will include an overview of U.S.-Jordan partnership to advance trade, and boost security and stability in the region. It will also delve into U.S. assistance to Jordan in areas such as foreign assistance, humanian assistance, economic assistance and military assistance.
<b>2:30pm</b>	<b>Depart for Mt. Nebo</b> <u>Transportation:</u> 1 VIP Seater Coach - Jordan Select Tours
<b>3:15pm</b>	<b>Arrive at Mt. Nebo</b> Expert will guide group and discuss the nuances of Jordan-Israel relations.
<b>5:00pm</b>	<b>Depart Mt. Nebo for hotel in Amman</b> <u>Transportation:</u> 1 VIP Seater Coach - Jordan Select Tours
<b>6:00pm</b>	<b>Check-in to hotel</b> <u>Hotel:</u> Hotel Fairmont Amman - 5th Circle Abdoun, Beirut Street 6, Amman 11183, Jordan
<b>6:30pm</b>	<b>Dinner [OPEN]/Free time in the evening</b>

**Monday, April 3:**

<b>8:00am</b>	<b>Breakfast roundtable with H.E.Ayman Al Safadi, Minister of Foreign Affairs and Expatriates</b> [Requested] <u>Location:</u> Hotel Fairmont Amman <u>Meeting Objectives:</u> During this session, the delegation will discuss bilateral and regional issues critical to the strategic U.S.-Jordan relationship and regional stability. The Minister of Foreign Affairs and Expatriates will discuss Jordan's role in maintaining peace and stability in the region, particularly on the Palestinian-Israeli front, the fight against violent extremism, and in hosting millions of refugees from neighboring countries across time.
<b>10:00am</b>	<b>Briefing with religious scholar on religious freedom issues in Amman and Jordan</b> <u>Location:</u> Hotel Fairmont Amman

<b>11:00am</b>	<p><b>Depart for Baptism site</b></p> <p><i>Transportation: 1 VIP Seater Coach - Jordan Select Tours</i></p> <p>Expert will be on bus with the group to discuss the different religions in Jordan, how that presents its own complexities in the region.</p>
<b>12:00pm</b>	<p><b>Arrive at Baptism site in Bethany</b></p> <p>Group will be briefed on historical impacts of how religious conflict erupts in the region.</p>
<b>1:30pm</b>	<p><b>Drive from the Baptism site to the Dead Sea</b></p>
<b>1:45pm</b>	<p><b>Lunch/Briefing</b></p> <p><i>Location: TBD - Resort on the Dead Sea</i></p> <p><i>Briefing Objectives:</i> Discussion about environmental impacts in the region - erosion of the shoreline, change in density of water and how that will impact tourism, trade, and food security</p>
<b>3:45pm</b>	<p><b>Delegation heads back to the hotel to get ready for evening</b></p>
<b>5:30pm</b>	<p><b>Dinner/Briefing</b></p> <p><i>Location:</i> Hotel Fairmont Amman</p> <p><i>Briefing Objectives:</i> TBD</p>

**Tuesday, April 4**

<b>8:00am</b>	<p><b>Breakfast roundtable with H.E. Kholoud Al-Saqqaf, Minister of Investment [Requested]</b></p> <p><i>Location:</i> Hotel Fairmont Amman</p> <p><i>Meeting Objectives:</i> During this roundtable discussion, the delegation will have an opportunity to discuss challenges and opportunities to enhance the bilateral economic relationship. The conversation will also feature an overview of key sectors including healthcare, ICT, renewables, water, and agriculture.</p>
<b>10:00am</b>	<p><b>Depart for Jerash</b></p> <p><i>Transportation: 1 VIP Seater Coach - Jordan Select Tours</i></p> <p>On bus, discussion of preservation, how it affects tourism in Amman</p>
<b>11:00am</b>	<p><b>Arrive in Jerash</b></p> <p><i>Location:</i></p>

	Expert will take the group around the site to discuss preservation efforts, impact of climate on the sites, cultural significance
<b>1:00pm</b>	<b>Depart from Jerash, back to hotel</b> <i>Transportation: 1 VIP Seater Coach - Jordan Select Tours</i>
<b>2:00pm</b>	<b>Lunch [OPEN]</b>
<b>5:30pm</b>	<b>Depart hotel for AmCham Jordan Ramadan Iftar [Confirmed]</b>
<b>6:00pm</b>	<b>Networking session with American-Jordanian businesses [Requested]</b> <i>Location: Kempinski Hotel Imman, Abdul Hamid Shouman Street, Amman [TBC]</i> <i>Meeting Objectives:</i> Provide an opportunity for members of the delegation to network with U.S. and Jordanian companies from sectors including energy, agriculture, manufacturing.
<b>7:00pm</b>	<b>AmCham Jordan Ramadan Iftar</b> <i>Location: Kempinski Hotel Imman, Abdul Hamid Shouman Street, Amman [TBC]</i> <i>Meeting Objectives:</i> Iftar marks the breaking of the daily fast during the holy month of Ramadan. The evening will feature speeches from on bringing prosperity through economic understanding, and the power and necessity for interreligious understanding.

**Wednesday, April 5**

<b>8:00am</b>	<b>Breakfast roundtable with H.E. Zeina Toukan Toukan, Minister of Planning and International Cooperation [Requested]</b> <i>Location: Hotel Fairmont Amman</i> <i>Meeting Objectives:</i> The briefing will discuss U.S.-Jordan cooperation to enhance social and economic development in Jordan. The minister will share details of the recently signed MOU between the U.S. and Jordan detailing U.S. foreign assistance to Jordan. The MOU is aimed at improving essential public services like water, and
<b>10:00am</b>	<b>Delegation Leaves for USAID site visit</b> <i>Transportation: 1 VIP Seater Coach - Jordan Select Tours</i>
<b>10:30am</b>	<b>Site Visit USAID [Requested]</b> <i>Location: USAID project site [location TBD]</i> <i>Meeting Objectives:</i> The United States is Jordan's single largest provider of bilateral assistance, providing more than \$17.3 billion since 1946. Through USAID, the U.S.

	has supported a 40 percent reduction in infant mortality, expanded equitable access to education for Jordanian and refugee students, increased the availability of drinking water and improved sanitation for millions of Jordanians, and facilitated the Jordan-U.S. Free Trade Agreement to help businesses access new markets and grow. USAID is organizing a site visit for the delegation to see the impact of USAID's work in the country and learn about USAID's long-term strategic plans in the market.
<b>12:30pm</b>	<b>Delegation heads back to the hotel</b> <i>Transportation: 1 VIP Seater Coach - Jordan Select Tours</i>
<b>1:00pm</b>	<b>Lunch</b> <i>Location: TBD</i>
<b>2:30pm</b>	<b>Meeting with H.E. Bisher Al-Khasawneh, Prime Minister [Requested]</b> <i>Location: Hotel Fairmont Amman</i> <i>Meeting Objectives:</i> The Prime Minister will share insights on key initiatives including the GOJ's Economic Priorities Program (EPP) 2021–2023, the new Vision for Economic Modernization plan, and the Public Sector Modernization Plan. The discussion will focus on Jordan's reform agenda and opportunities for growth and development over the coming years.
<b>4:00 pm</b>	<b>Meeting with His Majesty King Abdullah II [Requested]</b> <i>Location: [TBC]</i> <i>Meeting Objectives:</i> Express appreciation for Jordan's pivotal regional role under His Majesty's leadership demonstrated by the housing of more than 675,000 Syrian refugees, supporting Iraq's stability, and fighting against global terrorism. Discuss means to further advance the strategic and economic partnership between the U.S. and Jordan and promote security and stability in the region.
<b>7:00pm</b>	<b>Dinner [OPEN]</b>

**Thursday, April 6**

<b>12:00 am</b>	<b>Depart for airport</b>
<b>3:00am</b>	<b>Depart from Amman</b>