



U.S. House of Representatives

# COMMITTEE ON ETHICS

## MEMBER/OFFICER POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual *Financial Disclosure Statement*. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Name of Traveler: Dan Bishop
2. a. Name of Accompanying Relative: Jo Bishop OR None   
 b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: 2/9/23 Return: 2/12/23  
 b. Dates at Personal Expense, if any: \_\_\_\_\_ OR None
4. Departure City: Arlington (DCA) Destination: Orlando, Florida (MCO) Return City: Charlotte (CLT)
5. Sponsor(s), Who Paid for the Trip: Conservative Partnership Institute

6. Describe Meetings and Events Attended (attach additional pages if necessary):

Meetings/Events were designed to train Members of Congress and discuss relevant issues pertaining to official duties.

7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:

- a.  a completed *Sponsor Post-Travel Disclosure Form*;
- b.  the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all attachments and the Additional Sponsor Form(s)**;
- c.  page 2 of the completed *Traveler Form* submitted by the Member or officer; **and**
- d.  the letter from the Committee on Ethics approving my participation on this trip.

8. a.  I represent that I participated in each of the activities reflected in the attached sponsor's agenda.

**Signify statement is true by checking the box.**

b. If not, explain:

Was not able to attend the Conservative Members Retreat Welcome Dinner on 2/9 due to official business attending a Committee hearing that day, and was not able to attend the closing events on 2/12 to catch return flight to Charlotte.

**I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.** I have determined that all of the expenses on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

Member / Officer Signature: \_\_\_\_\_

*Dan Bishop*

Date: 2/16/23

U.S. HOUSE OF REPRESENTATIVES  
2023 FEB 16 PM 1:45  
LEGISLATIVE RESOURCE CENTER



U.S. House of Representatives  
**COMMITTEE ON ETHICS**

**SPONSOR POST-TRAVEL DISCLOSURE FORM**  Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

- Sponsor(s) who paid for the trip: Conservative Partnership Institute
- Travel Destination(s): Orlando, Florida
- Date of Departure: 2/9/23 Date of Return: 2/12/23
- Name(s) of Traveler(s): Dan Bishop & Jo Bishop

*Note:* You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

- Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$1,254.81	\$495	\$444.50	\$52.91 Uber airport to hotel
Accompanying Family Member	\$1,323.31		\$444.50	

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 2/14/23

Name: Ed Corrigan Title: CEO

Organization: Conservative Partnership Institute

- I am an officer of the above named organization. Signify statement is true by checking box.*

Address: 300 Independence Ave SE, Washington DC, 20003

Email: ecorrigan@cpi.org Telephone: 202-680-8746

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor who will be paying for the trip:  
Conservative Partnership Institute (CPI)
2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
3. **Check only one.** I represent that:
  - a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
  - b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
  - c.  The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.  
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):  
See attached. Invited Members and staff each support the principles and mission of CPI.
5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: February 9, 2023 Date of return: February 12, 2023
7. a. City of departure: Washington, DC (or Member's district)  
b. Destination(s): Orlando, Florida  
c. City of return: Washington, DC (or Member's district)
8. **Check only one.** I represent that:
  - a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
  - b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
  - c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
  - a.  I checked 8(a) or (b) above; **OR**
  - b.  I checked 8(c) above but am not offering any lodging; **OR**
  - c.  I checked 8(c) above and am offering lodging and meals for one night; **OR**
  - d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



U.S. House of Representatives

# COMMITTEE ON ETHICS

10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
- a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:  
In accordance with its mission of educating, training, and uniting the conservative movement, CPI seeks to educate and equip conservative office holders and to connect conservative leaders at the federal, state, and local levels.
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: Airport Transfers)
- b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:  
N/A
14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. **Check only one.** I represent that either:
- a.  The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b.  The trip involves events that are arranged specifically *with regard* to congressional participation.  
If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):  
\$150 per day
- 2) Provide the reason for selecting the location of the event or trip:  
Location easily accessible by direct flights and conducive to supporter conference.
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Omni Orlando Resort at Championsgate City: Championsgate, FL Cost Per Night: \$165/night  
Reason(s) for Selecting: Hotel has ample meeting space and hotel rooms and is easily accessible by direct flight.
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
Reason(s) for Selecting: \_\_\_\_\_
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
Reason(s) for Selecting: \_\_\_\_\_
17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



U.S. House of Representatives

# COMMITTEE ON ETHICS

### 18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$300	\$495	\$525
For each Accompanying Family Member	\$300	N/A	\$525

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$100	Airport Transfers
For each Accompanying Family Member	N/A	

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

### 19. Check only one:

- a.  I certify that I am an officer of the organization listed below; **OR**
- b.  *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

### 20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Ed Corrigan Date: 1/10/23  
 Name: Ed Corrigan Title: President  
 Organization: Conservative Partnership Institute  
 Address: 300 Independence Avenue, SE, Washington, DC 20003  
 Email: ecorrigan@cpi.org Telephone: (202) 680-8746

## INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

**Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.**

**For questions, please contact the Committee on Ethics at:**

1015 Longworth House Office Building  
Washington, D.C. 20515

[ethicscommittee@mail.house.gov](mailto:ethicscommittee@mail.house.gov) | 202-225-7103  
More information and forms available at [ethics.house.gov](http://ethics.house.gov)

**Conservative Members Retreat & Winter Leadership Conference**  
*Conservative Policy & Strategies for 2023*  
Omni Orlando at ChampionsGate  
February 9-12

**Thursday, February 9th**

*Attendees arrive after 3pm*

6:30 – 8:00 PM  
**Champions Hall**      Conservative Members Retreat Welcome Dinner  
Topic: Welcome Remarks & and Overview of Retreat  
*Discussion with participants re: introducing themselves and conservative policy priorities for 2nd Session of 118th Congress.*

Speakers:      Mark Meadows, Senior Partner, CPI  
                         Congressman Scott Perry, PA-10

**Friday, February 10th**  
**Oakmont**

7:00 AM              Breakfast Buffet opens

7:30 – 8:00 AM      Morning Devotional led by Congressman Bob Good

8:15 – 9:45 AM      Session #1 – What's on the Agenda for the 118th Congress?  
*Members of Congress discuss potential issues on the agenda of the 118th Congress – and issues that should be on that agenda..*

Speakers:      Mark Meadows, Senior Partner, CPI  
                         Congressman Scott Perry, PA-10

9:45 – 11:00 AM      Session #2 – Building a Stronger America: Conservative Policy Solutions  
*Leading movement voices present creative ways to address election & immigration reform, censorship, antitrust, and economic growth.*

Speakers:      Mark Meadows, Senior Partner, CPI  
                         Congressman Scott Perry, PA-10  
                         Ed Corrigan, President & CEO, CPI  
                         Russ Vought, President, Center for Renewing America

11:00 – 11:15 PM      - Break -

11:15 – 12:15 PM      Session #3 – Advancing Conservative Policies Through a Unified National Policy Agenda  
*Hear advice from current and former CPI experts on working with outside organizations and allies to increase public support for conservative ideas.*

Speakers:      Mark Meadows, Senior Partner, CPI  
                         Congressman Scott Perry, PA-10  
                         Russ Vought, President, Center for Renewing America

- 12:15 PM Lunch buffet opens
- 12:15 – 12:30 PM - Break -
- 12:30 – 2:00 PM Session #4 – Learning the Rules and Procedures of the House  
*Learn from experts the best practices and lessons learned on legislative process and ideas for reforms – including oversight, investigations, and governing & accountability.*
- Speakers: Ed Corrigan, CEO, CPI  
Congressman Scott Perry, PA-10  
Steve Chartan, Chief of Staff, Senator Ted Cruz  
Tom Jones, President, American Accountability Foundation
- 2:00 – 2:15 PM - Break -
- 2:15 – 4:00 PM Session #5 – Communicating with Constituents, the Media, and the Public  
*Communications experts share practices for effectively communicating with your constituents, the media, and others, including lessons that can be learned from previous conservative policy victories.*
- Speakers: Congressman Scott Perry, PA-10  
Congresswomen Lauren Boebert, CO-3  
Scott Parkinson, Vice President, Club for Growth  
Russ Vought, President, Center for Renewing America  
Senator Mike Lee, R-Utah
- 4:00 – 6:00 PM Session #6 – How Conservative Policies Can Win in the 118th Congress  
*Building on the information shared throughout the retreat, these experts discuss strategies for advancing conservative policies in the new Congress.*
- Speakers: Mark Meadows, Senior Partner, CPI  
Congressman Scott Perry, PA-10  
Stephen Miller, President, America First Legal  
Andy Roth, President, State Freedom Caucus Network  
David Bozell, President, For America
- 6:00 PM - Retreat concludes -

### Winter Leadership Conference

**Friday, February 10th**  
***The Grand Salon***

- 6:30 – 7:30 PM Winter Leadership Conference Welcome Reception

7:30 – 9:30 PM Welcome Dinner: Celebrating Conservative Opportunities  
*Remarks by DeMint, DeSantis, and Meadows about the importance of engaging in cultural battles and standing up to the left's aggressive tactics—from censorship to blacklisting.*

Welcome: Jim DeMint, Chairman, CPI  
Speaker Intro: Cleta Mitchell, Senior Legal Fellow, CPI  
Speaker: Stephen Miller, America First Legal  
Keynote Intro: Congressman Chip Roy, TX-21  
Keynote: Governor Ron DeSantis, FL  
Closing: Mark Meadows, Senior Partner, CPI

**Saturday, February 11th**  
***National Ballroom A***

*Morning free*

12:00 – 1:00 PM Welcome Lunch: CPI Update & 2023 Outlook  
*CPI's successes in 2022, insight into upcoming programs and movement efforts, and a closer look at Patriots' Row and Camp Rydin.*

Welcome: Jim DeMint, Chairman, CPI  
Prayer: TBC Attendee  
Speakers: Jim DeMint, Chairman, CPI  
Mark Meadows, Senior Partner, CPI  
Ed Corrigan, President & CEO, CPI

1:00 – 1:15 PM - Break -

1:15 – 2:15 PM Session #1: Conservative Policy Priorities for the 118th Congress  
*Conservative Members of Congress share their policy priorities for 2023 with conference attendees.*

Moderator: Russ Vought, Center for Renewing America, President  
Panel: Congressman Scott Perry, PA-10  
Congressman Bob Good, VA-5  
Congressman Ralph Norman, SC-5  
Congressman Dan Bishop, NC-8

2:15 – 2:30 PM - Break -

2:30 – 3:30 PM Session #2: Meet the New Freedom Fighters in Washington  
*Hear from newly elected conservative Members of Congress who will share their legislative priorities and goals for this session. Corrigan will also provide a recap of Operation Midterm Draft – a CPI effort to help identify staff for new congressional offices.*

Moderator: Ed Corrigan, President, CPI  
Panel: Congressman Andy Ogles, TN-5  
Congressman Eli Crane, AZ-2

3:30 – 4:15 PM Session #3: CPI Academy & Coalitions: Creating a Conservative Fighting Force



*An introduction to CPI's new Academy for congressional staff and members, taught from the expanded CPI headquarters on Patriots' Row. Government Relations Director Hugh Fike will share CPI's plan for building stronger coalitions.*

Remarks: Mark Meadows, Senior Partner, CPI  
Rebecca Dunn, Trustee, Dunn Foundation  
Hugh Fike, Director of Government Relations, CPI  
Wesley Denton, COO, CPI

4:15 – 6:30 PM - Afternoon Break -

6:30 – 7:15 PM Reception  
Topic: Building a Winning Conservative Culture in Washington.

Remarks: Jim DeMint, Chairman, CPI

7:15 – 9:30 PM Dinner  
Creating a New Generation of Conservatives.  
*Remarks by Kirk, Meadows, and DeMint about building a new and lasting conservative movement starting with young people.*

Intro: Congressman Matt Gaetz, FL-1  
Speaker: Benny Johnson, Chief Creative Officer, TPUSA  
Keynote: Senator Mike Lee, R-UT  
Keynote Intro: Mark Meadows, Senior Partner, CPI  
Keynote: Charlie Kirk, President, TPUSA  
Closing: Mark Meadows, Senior Partner, CPI

**Sunday, February 12th**  
**National Ballroom A**

8:15 AM Breakfast buffet opens

8:30 – 8:35 AM Morning Devotional by Jeff Trimbath, Senior Advisor & Director of Conservative Legacy Society

8:35-9:35 AM Session #4: Seizing Opportunities for Transparency in the 118th Congress  
*Hear from members of Congress about opportunities that exist, and which can be created, to demand a transparent and accountable government during the 118th Congress.*

Moderator: Tom Jones, President, American Accountability Foundation  
Panel: Congressman Andy Biggs, AZ  
Congressman Michael Cloud, TX-27  
Congressman Alex Mooney, WV-2

9:35 – 9:50 AM - Break -

9:50 – 11:00 AM Session #5: Conservative Innovators  
*Hear from conservatives who have found new and innovative ways to advance conservative principles and stop the woke agenda.*

Moderator: Andy Roth, President, State Freedom Caucus Network  
Panel: Gaston Mooney, CEO, Blaze Media

Christian Robey, President, Our America  
Nate Fischer, New Founding and American Reformer

11:00 – 11:10 AM - Break -

11:10 – 12:10 PM Session #6: A Return to Federalism: Empowering State Leaders  
*Hear from conservative leaders who are leading effective new coalitions and organizations in the states.*

Moderator: Cleta Mitchell, Senior Legal Fellow, CPI  
Panel: Andy Roth, President, State Freedom Caucus Network  
Lynn Taylor, Chairman, Election Integrity Network  
Cord Byrd, Florida, Secretary of State

12:10 – 12:25 PM - Break -

12:10 PM - Lunch opens -

12:25 – 1:30 PM Topic: Conservative Messaging in the Age of Big Tech  
*Digital communications experts share their insights on conveying conservative messages in a digital landscape.*

Moderator: Wesley Denton, COO, CPI  
Panel: Sean Davis, CEO and Co-Founder, The Federalist  
Rachel Semmel, Director of Communications & Fellow, Center for  
Renewing America

1:30-1:45 PM Closing Discussion of CPI's Work to Advance Conservative Policies in 2023  
*A recap on the conference and a look into CPI goals for 2023 & beyond.*

Speakers: Jim DeMint, Chairman, CPI  
Mark Meadows, Senior Partner, CPI

1:45 PM - Conference Concludes -

2:00 PM - Attendees Depart -



U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: Rep. Don Bishop

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Austin Hoffman

Name of Signatory (if other than traveler): Austin Hoffman

For Staff (name of employing Member or Committee): \_\_\_\_\_

Office Address: 2459 Rayburn House Office Building

Telephone Number: 202-225-1976

Email Address of Contact Person: Austin.Hoffman@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).



U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Dan Bishop

2. Sponsor(s) who will be paying or providing in-kind support for the trip:  
Conservative Partnership Institute (CPI)

3. City and State  Foreign Country of Travel: Orlando, FL

4. a. Date of Departure: February 9, 2023 Date of Return: February 12, 2023

b. Yes  No  Will you be extending the trip at your personal expense?

If yes, list dates at personal expense: \_\_\_\_\_

5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? If yes:

(1) Name of Accompanying Family Member: Jo Bishop

(2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_

(3) Yes  No  Accompanying Family Member is at least 18 years of age:

6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?

b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

*NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.*

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.

*CPI seeks to educate and equip conservative office holders and to connect conservative leaders at the federal, state, and local levels. Participation will allow for added education and training that are fundamental to federal service.*

9. Yes  No  Is the traveler aware of any registered federal lobbyists or foreign agents involved planning organizing, requesting, or arranging the trip?

10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member Dan Bishop Date 1/10/23



# U.S. House of Representatives

COMMITTEE ON ETHICS

Washington, DC 20515

February 3, 2023

The Honorable Dan Bishop  
U.S. House of Representatives  
2459 Rayburn House Office Building  
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your and your spouse's proposed trip to Orlando, Florida, scheduled for February 9 to 12, 2023, sponsored by Conservative Partnership Institute, Inc.

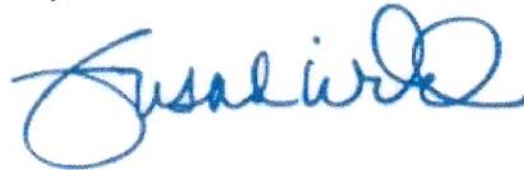
You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than the reporting threshold from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. That reporting threshold is currently \$415 but is set to adjust in 2023. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Handwritten signature of Michael Guest in blue ink.

Michael Guest  
Chairman

Handwritten signature of Susan Wild in blue ink.

Susan Wild  
Ranking Member

MG/SW:tn