



U.S. House of Representatives

# COMMITTEE ON ETHICS

MEMBER/OFFICER POST-TRAVEL DISCLOSURE FORM  Original  Amendment

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual *Financial Disclosure Statement*. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, by email at [gifttravelreports@mail.house.gov](mailto:gifttravelreports@mail.house.gov), within 15 days after travel is completed. Please *do not* file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Raul Ruiz
2. a. Name of Accompanying Relative: \_\_\_\_\_ OR None
- b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates: Departure: 12/10/22 Return: 12/12/22
- b. Dates at Personal Expense, if any: \_\_\_\_\_ OR None
4. Departure City: Washington, DC Destination: Mexico City, MX Return City: Washington, DC
5. Sponsor(s), Who Paid for the Trip: Equis Institute 501(c)(3)
6. Describe Meetings and Events Attended (attach additional pages if necessary):

Full itinerary attached.

7. Attached to this form are *each* of the following, signify that each item is attached by checking the corresponding box:
  - a.  a completed *Sponsor Post-Travel Disclosure Form*;
  - b.  the *Primary Trip Sponsor Form* completed by the trip sponsor *prior* to the trip, including all attachments and the *Additional Sponsor Form(s)*;
  - c.  page 2 of the completed *Traveler Form* submitted by the Member or officer; *and*
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a.  I represent that I participated in each of the activities reflected in the attached sponsor's agenda.  
     *Signify statement is true by checking the box.*
- b. If not, explain:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

Member / Officer Signature: Ruiz, Raul

Digitally signed by Ruiz, Raul  
Date: 2022.12.26 14:43:59 -05'00'

Date: 12/26/2022



U.S. House of Representatives

# COMMITTEE ON ETHICS

## SPONSOR POST-TRAVEL DISCLOSURE FORM

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip *within ten days of their return*. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- Sponsor(s) who paid for the trip: Equis Institute
- Travel Destination(s): Mexico City, Meixco
- Date of Departure: 12/10/2022 Date of Return: 12/12/2022
- Name(s) of Traveler(s): Representative Raul Ruiz

*Note:* You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

- Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$1899.97 (flights)	\$351.33	\$411.36	\$115.98 Airport/hotel transportation <sup>+</sup>
Accompanying Family Member	N/A	N/A	N/A	N/A

- All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 12/27/2022

Name: Stephanie Valencia Title: Co- Founder and President

Organization: Equis Institute

- I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 1728 Ocean Ave PMB #171, San Francisco, CA 94112

Email: stephanie@equislabs.us Telephone: 617-407-1548

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Raul Ruiz
2. Sponsor(s) who will be paying or providing in-kind support for the trip:  
Equis Institute
3. City and State OR Foreign Country of Travel : Mexico City, Mexico
4. a. Date of Departure: 12/10/22 Date of Return: 12/12/22  
b. Yes  No  Will you be extending the trip at your personal expense?  
If yes, list dates at personal expense: \_\_\_\_\_
5. a. Yes  No  Will you be accompanied by a family member at the sponsor's expense? **If yes:**  
(1) Name of Accompanying Family Member: \_\_\_\_\_  
(2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
(3) Yes  No  Accompanying Family Member is at least 18 years of age:
6. a. Yes  No  Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:
7. Yes  No  *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.  
  
*NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.*
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties.  
**Staff should include their job title and how the activities on the itinerary relate to their duties.**  
air of the Congressional Hispanic Caucus, Rep. Ruiz's participation will continue to build the relationship between Mexico and the United States, through the guidance of U.S. Ambassador Ken Salazar. This trip will offer additional insight into pertinent geographical migration between the two countries--information essential to the Congressman's Mexican-bordered district.
9. Yes  No  Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?
10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member Raul Ruiz Date 12/5/22



U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: Raul Ruiz

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: *Raul Ruiz*

Name of Signatory (if other than traveler): \_\_\_\_\_

For Staff (name of employing Member or Committee): \_\_\_\_\_

Office Address: 2342 Rayburn HOB, Washington, DC, 20515

Telephone Number: (202) 225-5330

Email Address of Contact Person: stephanie@equislabs.us

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: [travel.requests@mail.house.gov](mailto:travel.requests@mail.house.gov).



U.S. House of Representatives

# COMMITTEE ON ETHICS

### 18. Total Expenses for each Participant:

<input checked="" type="checkbox"/> Actual Amounts <input type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$1400	\$294	\$200
For each Accompanying Family Member			\$200

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$330	Interpretation, Sprinter van, COVID tests and PPE
For each Accompanying Family Member	\$190	Sprinter van, COVID tests and PPE

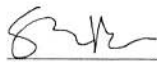
NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

### 19. Check only one:

- a.  I certify that I am an officer of the organization listed below; OR
- b.  Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

### 20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 11/17/2022  
 Name: Stephanie Valencia Title: President  
 Organization: Equis Institute  
 Address: 1728 Ocean Ave PMB #171 San Francisco, CA 94112  
 Email: stephanie@equislabs.us Telephone: 6174071548

## INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building  
Washington, D.C. 20515

[ethicscommittee@mail.house.gov](mailto:ethicscommittee@mail.house.gov) | 202-225-7103  
More information and forms available at [ethics.house.gov](http://ethics.house.gov)



U.S. House of Representatives

# COMMITTEE ON ETHICS

10.  Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. *Check only one of the following:*
- a.  I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box;* OR
- b.  *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:  
See attached page.
13. *Answer parts a and b. Answer part c if necessary:*
- a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)
- b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14.  I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. *Check only one.* I represent that either:
- The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; OR
- b.  The trip involves events that are arranged specifically *with regard* to congressional participation.  
If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):
- 2) Provide the reason for selecting the location of the event or trip:
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Marriott Mexico City Reforma City: Mexico City Cost Per Night: \$147/night  
Reason(s) for Selecting: \_\_\_\_\_
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
Reason(s) for Selecting: \_\_\_\_\_
- Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_  
Reason(s) for Selecting: \_\_\_\_\_
17.  I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



U.S. House of Representatives

# COMMITTEE ON ETHICS

## PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should **NOT** submit the form directly to the Committee. The Committee website ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE:** Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:  
Equis Institute 501(c)(3)
2.  I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
3. **Check only one.** I represent that:
  - a.  The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
  - b.  The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
  - c.  The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.  
If "c" is checked, list the names of the additional sponsors:
4. Provide names and titles of ALL House Members *and* employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):  
See attached page.
5. Yes  No  Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: Saturday, December 10 Date of return: Monday, December 12
7. a. City of departure: Washington, DC  
b. Destination(s): Mexico City, Mexico  
c. City of return: Washington, DC
8. **Check only one.** I represent that:
  - a.  The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
  - b.  The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
  - c.  The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
  - a.  I checked 8(a) or (b) above; **OR**
  - b.  I checked 8(c) above but am not offering any lodging; **OR**
  - c.  I checked 8(c) above and am offering lodging and meals for one night; **OR**
  - d.  I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



# U.S. House of Representatives

COMMITTEE ON ETHICS

Washington, DC 20515

December 6, 2022

The Honorable Raul Ruiz  
U.S. House of Representatives  
2342 Rayburn House Office Building  
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Mexico,<sup>1</sup> scheduled for December 10 to 12, 2022, sponsored by Equis Institute.

Committee travel regulations require that you submit your complete pre-trip approval request to the Committee at least 30 days before the commencement of the trip or it will not be granted. Despite your failure to do so in this instance, we are approving your current request. However, any future requests should adhere to the 30-day requirement.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House Members may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$415] tendered as a souvenir or mark of courtesy" by a foreign

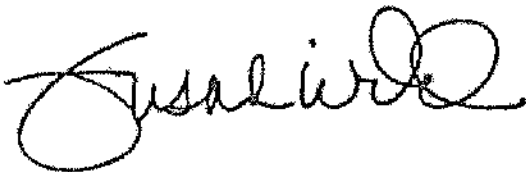
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<sup>1</sup> Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or [ohsstaff@mail.house.gov](mailto:ohsstaff@mail.house.gov). House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

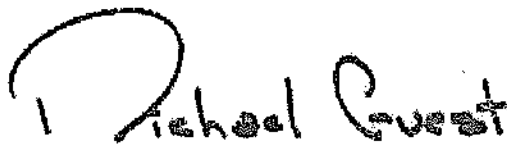
government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Susan Wild  
Acting Chairwoman



Michael Guest  
Acting Ranking Member

SW/MG:tn

Sector	First Name	Last Name	Organization
Civic	Bianca	Ortiz Wertheim	State of New Mexico
Civic	Henry	Muñoz	Philanthropist and Entrepreneur
Civic	Jess	Morales Rocketto	Equis Institute
Civic	Monica	Ramirez	Justice for Migrant Women
Civic	Ron	Estrada	Farmworker Justice
Civic	Sergio	Gonzalez	Immigration Hub
Sports	Andy	Ruiz Jr.	Athlete
Sports	Fernando	Valenzuela	Los Angeles Dodgers
Sports	Julio	Urias	Los Angeles Dodgers
Sports	Marlen	Esparza	Athlete
Sports	Oscar	De la Hoya	Athlete
Sports	Ryan	Garcia	Athlete
Sports	Sofia	Huerta	Athlete
Sports	Stephanie	Cox	Athlete
Sports	Xavier	Guitierrez	Arizona Coyotes

Sector	First Name	Last Name	Organization
Entertainment	Becky G		Artist
Entertainment	Christy	Haubagger	WarnerMedia
Entertainment	Cristela	Alonzo	Comedian
Entertainment	Elsa	Collins	This is About Humanity/Poderistas
Entertainment	Eva	Longoria	Artist
Entertainment	George	Lopez	Artist
Entertainment	Jaime	Camil	Artist
Entertainment	Kate	del Castillo	Artist
Entertainment	Manuel	Garcia Rolfo	Artist
Entertainment	Robert	Rodriguez	Director
Entertainment	Ruben	Garcia	Cultural Business Strategy at Creative Artists Agency (CAA)
Entertainment	Selena	Gomez	Artist
Entertainment	Xochitl	Gomez	Artist
Entertainment	Zoey	Luna	Artist
Expert	Dan	Restrepo	Equis Institute
Expert	Patrick	Schaefer	Aspen Mexico
Government	Emmy	Ruiz	White House
Government	Rep. Joaquin	Castro	House
Government	Sec. Julian	Castro	Fmr. HUD Secretary
Government	Julie	Chavez Rodriguez	White House
Government	Rep. Nanette	Barragan	House
Government	Rep. Pete	Aguilar	House
Government	Rep. Raul	Ruiz	House
Government	Rep. Ruben	Gallego	House
Government	Sen. Alex	Padilla	Senate
Government	Sen. Ben Ray	Lujan	Senate
Government	Rep. Tony	Cardenas	House
Government	Rep. Vicente	Gonzalez	House
Media	Marcelo/Walter	Gaete	Entravision
Media	Maria Elena	Salinas	MES Multi-Media LLC
Media	Yvette	Cabrera	National Association of Hispanic Journalists
Philanthropy	Ana Marie	Argilagos	Hispanics in Philanthropy
Philanthropy	Tino	Cuellar	Carnegie Endowment for International Peace
Civic	Alida	Garcia	FWD.us

Sector	First Name	Last Name	Organization
Arts	Ada	Limon	Poet
Arts	Erika	Sanchez	Poet, Novelist
Arts	Manuel	Zermeno	Princeton University School of Architecture - Henry R. Muñoz
Arts	Sandra	Cisneros	Author, Poet
Arts/Business	Mario	Molina	Golden Shore Medical Group, Molina Healthcare
Arts/Entertainment	Carlos Eric	Lopez	Photographer
Business	Alonzo	Cantu	Cantu Construction
Business	Laura	Marquez	Google
Business	Maria	Contreras Sweet	Rockway Equity Partners
Business	Michael	Camunez	Monarch Global
Business	Susan	Gonzales	AlandYou
Business	Thomas	Castro	El Dorado Capitol
Business	Jennifer	Serrano	JZD
Business	Veronica	Vasquez	JZD
Business	Linda	Garza	Siete Foods
Business	Monica	Lozano	College Futures Foundation
Business	Monica	Gil	NBCUniversal Telemundo Enterprises
Business	Veronica	Garza	Siete Foods
Education	José	Alvarado	Fordham University Graduate School of Education
Education	Victoria	M. DeFrancesco Soto	Clinton School of Public Service at the University of Arkansas
Education	Antonio R.	Flores	Hispanic Association of Colleges and Universities
Education	Deborah	Parra-Medina	University of Texas-Austin
Education	Dr. Adela	de la Torre	Cal State San Diego
Education	Dr. Juan	Munoz	University of California Merced
Education	Eloy	Ortiz Oakley	College Futures Foundation
Education	Irene	Vásquez	University of New Mexico
Education	Maria	Anguiano	Arizona State University
Education	Millie (Mildred)	Garcia	American Association of State Colleges and Universities

**Q4: Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):**

Representative Raul Ruiz, as a Mexican-American Congressman and Chair of the Congressional Hispanic Caucus, his leadership and perspective on behalf of the Latino community and the U.S.-Mexico relationship will bring a unique perspective on culture, leadership and issues most pertinent to Mexican-American communities.

Representative Nanette Barragan's position on the House Committee of Energy and Commerce, and as Congressional Hispanic Caucus Deputy Chair, uniquely positions her to bring a perspective on the Latino and Mexican-American community as it relates to the environment, health, and technology.

Representative Joaquin Castro currently sits on the House Foreign Affairs Committee, and is part of the Congressional Hispanic Caucus as well as the U.S. Mexico Friendship Caucus, giving him a unique perspective on U.S.-Mexico relations.

Representative Tony Cardenas is a champion of solutions to improve the U.S. economy through his position on the House Committee on Energy and Commerce and is a leader in U.S.-South and Central American relations through his participation in the launch of the Connecting the Americas Caucus.

Representative Pete Aguilar is currently the Vice Chair of the House Democratic Caucus as well as the highest-ranking Latino member of Congress, and has championed issues pertinent to the Mexican-American community like immigration, job creation, and trade.

Representative Ruben Gallego is one of the few sitting Latino congressmen to have served in the military, giving him a unique perspective through his roles as a member of the Committee on Armed Services as well as the House Committee on Veterans Affairs.

Representative Vicente Gonzalez, has key roles in the Committee on Foreign Affairs and the House Financial Services Subcommittee on Diversity and Inclusion, which highlight his experience and interest in pressing issues regarding the Latino and Mexican-American community.

**Q12: For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:**

Equis Institute 501(c)(3) is a hub for leaders in the Latino community who are working to massively increase civic participation in all facets of American democracy and culture. For this trip, Equis Institute hopes to bring Mexican-American leaders from across sectors and backgrounds to celebrate and strengthen ties between the U.S. and Mexico. Equis Institute will be leading, planning and facilitating a delegation to Mexico City in which participants will learn more about the binational relationship, in the areas of economy, education, migration and culture, and engage in critical dialogue about U.S. and Mexico shared goals and priorities for the future.

# December Bicentennial Delegation

**INTERNAL**

## USMX200 PROGRAM AGENDA

SATURDAY, DECEMBER 10TH

AM through early afternoon	Representative Ruiz Arrives at Mexico City Benito Juarez International Airport (MEX) Transportation is arranged through the Hotel	<b>Directions:</b> Once past the luggage claim, head straight for the exit and from there your driver will have a sign with your name.	Delegation Hotel Check-in	LEAD: Michael C - Marriott	<b>Locations:</b> 1) Mexico City Marriott Reforma Hotel	Mexico City Marriott Reforma Hotel Av. Paseo de la Reforma 276, Juárez, Cuauhtémoc, 06600 Ciudad de México, CDMX, Mexico			
By 4:00pm									
4:00-5:00pm			Delegation Downtime						
5:00pm			Travel to Welcome Dinner						

	<p><b>LEAD:</b> Michael D/Mariana - Sofitel + Sprinter 1 &amp; 2 Juli/Michael C - Marriott + Sprinter 3 &amp; 4</p> <p><b>Transportation:</b> 4 sprinter vans</p> <p><b>Location:</b> Raiz Address: Schiller 331, Polanco, Polanco V Secc, Miguel Hidalgo, 11560 Ciudad de México, CDMX</p>		
<p>5:30pm</p>	<p>Delegation Welcome Dinner</p> <p><b>LEAD:</b> Elaine + Nery</p> <p><b>Objective:</b> -Welcome delegation participants in an intimate and community building setting / set the tone for the trip -Provide overview of USMX200 purpose + outcomes -Intro team + review program agenda</p> <p><b>Format:</b> 5:30-5:40: Welcome cocktail/drink + Proceed to table 5:40: Welcome remarks (Steph) 5:45: Context setting (Dan) 5:50: Intro Team &amp; Review Program (Nery) 5:55: Video clip/highlight cultural importance (Ruben/Elsa) 6:00-7:15: Dinner 7:15-7:20: Closing remarks &amp; Toast! (Steph)</p>		<p><b>Delegation S (Sofitel/Sprinter 1 &amp; 2):</b></p> <ol style="list-style-type: none"> <li>1. Michael Donovan</li> <li>2. Nery Espinosa</li> <li>3. Stephanie Valencia</li> <li>4. Ruben Garcia</li> <li>5. Elsa Collins</li> <li>6. Laura Marquez</li> <li>7. Patti Rodriguez</li> <li>8. Emeraude Toubia</li> <li>9. Carlos Eric Lopez</li> <li>10. Natalia Ann Gonzalez-Boneta</li> <li>11. Julissa Natzely Arce</li> <li>12. Dayna Cobarrubias</li> <li>13. Elsa Collins</li> <li>14. JMR</li> <li>15. Paulina López-Velázquez</li> <li>16. Bricia Lopez</li> <li>17. Karla Pita Loo</li> </ol> <p><b>Delegation M (Marriott/Sprinter 3 &amp; 4):</b></p> <ol style="list-style-type: none"> <li>1. Juli Uranga</li> <li>2. Mariana Davila Moreno</li> <li>3. Michael Caballero</li> </ol>

				<ol style="list-style-type: none"> <li>4. Dan Restrepo</li> <li>5. Michael Camuñez</li> <li>6. Mildred García             <ol style="list-style-type: none"> <li>a. Jose Cabrales</li> </ol> </li> <li>7. Bianca Ortiz-Wertheim</li> <li>8. Antonio Flores</li> <li>9. Rep. Raul Ruiz</li> <li>10. Sergio Gonzales</li> <li>11. Maria Elena Salinas</li> <li>12. Hector E Sanchez</li> <li>13. Tom Castro</li> </ol>
7:30-8:00pm	Travel back to Hotel <u>Transportation:</u> 4 sprinter vans			Sprinter Vans
8:00pm	Post-Drinks @ Hotel Sofitel FreeHouse Bar			TBD Participants
SUNDAY, DECEMBER 11TH				
7:00-9:00am	Breakfast on own			
9:20am	Travel to Poch@ House <u>Transportation:</u> 4 sprinter vans			Delegation S (Sofitel/Sprinter 1 & 2): <ol style="list-style-type: none"> <li>1. Michael Donovan</li> <li>2. Nery Espinosa</li> <li>3. Stephanie Valencia</li> <li>4. Ruben Garcia</li> <li>5. Elsa Collins</li> <li>6. Laura Marquez</li> <li>7. Emeraude Toubia</li> <li>8. Carlos Eric Lopez</li> </ol>

			<p>9. Natalia Ann Gonzalez-Boneta          10. Julissa Natzely Arce          11. Elsa Collins          12. JMR          13. Paulina López-Velázquez</p> <p>Delegation M (Marriott/Sprinter 3 &amp; 4):</p> <ol style="list-style-type: none"> <li>1. Juli Uranga</li> <li>2. Mariana Davila Moreno</li> <li>3. Michael Caballero</li> <li>4. Dan Restrepo</li> <li>5. Michael Camuñez</li> <li>6. Mildred Garcia             <ol style="list-style-type: none"> <li>a. Jose Cabrales</li> </ol> </li> <li>7. Bianca Ortiz-Wertheim</li> <li>8. Antonio Flores</li> <li>9. Rep. Raul Ruiz</li> <li>10. Sergio Gonzales</li> <li>11. Maria Elena Salinas</li> <li>12. Hector E Sanchez</li> <li>13. Brenda Anaís Vaden</li> </ol>
<p>10:00am</p>	<p>Roundtable on Migration with Otros Dreamers en Acción</p> <p><b>LEAD:</b> Nery + Dan</p> <p><b>Location:</b>          Poch@ House          Tonalá 194-int. C. Roma Nte., Cuauhtémoc. 06700 CDMX,          Mexico</p> <p><b>Objective:</b>          -Engage in a moderated group discussion about current migration patterns and deportation</p>	<p>Name cards will be provided</p>	<p><b>Speakers:</b></p> <ol style="list-style-type: none"> <li>1. Maggie Loredo, ED of Poch@ House</li> </ol> <p><b>Moderator:</b></p> <ol style="list-style-type: none"> <li>1. Sergio Gonzales</li> </ol>

	<p>-Deeper understanding of the growing deported community in Mexico, challenges faced and ODA's work</p> <p><b>Format:</b> Short Presentation by ODA Roundtable Discussion - Moderator: Sergio Gonzales Tour of "Somos las Historias entre Grietas" Exhibition &amp; Poch@ House</p>		
11:45am	<p>Travel to Sofitel</p> <p><b>Transportation:</b> 4 sprinter vans</p>		<p><b>Delegation (Sofitel/Sprinter X):</b></p> <p>Delegation (Marriott/Sprinter X):</p>
12:30	<p>Lunch &amp; Tech/Entrepreneurship Roundtable - POSSIBLE Mexico</p> <p><b>LEAD:</b> Dan</p> <p><b>Location:</b> Sofitel Mexico City Reforma - Bajel Conference Room</p> <p><b>Format:</b> Roundtable discussion</p>		<p><b>Speakers:</b> 1. Alejandro Villanueva</p>
1:30pm	<p>Travel to Palacio Nacional</p> <p><b>Transportation:</b> 4 sprinter vans</p>		

<p>2:00pm</p>	<p><u>WAITING ON CONFIRMATION</u>                  Palacio Nacional Tour &amp; Diego Rivera Murals Viewing</p> <p><b>LEAD:</b> Dan + Nery</p> <p><u>Location:</u>                  Palacio Nacional, P.za de la Constitución S/N, Centro Histórico de la Cdad. de México, Centro, Cuauhtémoc, 06066 Ciudad de México, CDMX, México</p> <p><u>Objective:</u>                  -Cultural visit to learn about Palacio Nacional                  -View and gain understanding of Diego Rivera's murals—meaning and messaging behind the murals</p> <p><u>Format:</u>                  Guided tour of Palacio Nacional &amp; Diego Rivera Murals</p>		
<p>3:30pm</p>	<p>Travel to Hotels</p> <p><u>Transportation:</u>                  4 sprinter vans</p>		
<p>4:00pm</p>	<p>Arrive at Hotels / Downtime</p>		
<p>5:15pm</p>	<p>Depart to Ambassador Residence</p> <p><u>Transportation:</u>                  4 sprinter vans</p>		

<p>6:15-8:00wp m</p>	<p>In-Country Briefing &amp; Private Dinner with US Ambassador Ken Salazar @ Ambassador's Official Residence</p> <p><b>LEAD:</b> Zeppa + Nery</p> <p><b>Location:</b> Ambassador Salazar's Official Residence Av. Paseo de la Reforma 2414</p> <p><b>Objective:</b></p> <ul style="list-style-type: none"> <li>-Provide the delegation with a unique and intimate interaction with Amb Ken Salazar</li> <li>-Relationship building between Amb and delegation</li> <li>-Hear directly from Amb on the current bilateral relationship and future shared goals</li> <li>-Spark opportunities + commitments for the delegation to support/engage on the Ambassador's agenda /US-MX relationship</li> </ul> <p><b>Format:</b> Seated dinner Roundtables of 10 Tailored Country Team Briefing - EMB CDMX Team Conversation with Rep. Ruiz, Maria Elena Salinas and Amb. Salazar Moderator: Dan Restrepo</p> <p><b>Program:</b> 6:15: Delegation arrives / welcome cocktail 6:25: Tour of Residence &amp; Art Exhibit 6:40: Proceed to dinner tables</p>	<p><b>Visuals:</b> Pull Down banner</p> <p><b>Interpretation:</b> No</p> <p><b>Photographer:</b> Yes</p> <p><b>B-Roll Video:</b> Yes</p> <p><b>Materials:</b> Name cards</p>	<p><b>Speakers:</b> Embassy CDMX Team Amb. Salazar Stephanie Valencia Rep. Ruiz Maria Elena Salinas Moderator: Dan Restrepo</p>
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	<p>6:45: In-Country Briefing          7:00: Welcome remarks from the Amb          7:15: Amb invites Steph up; Remarks from Stephanie          7:20: Amb, Rep Ruiz, MES moderated convo on status of the bilateral relationship and the goals regarding security, migration, economic prosperity, and bicentennial celebrations (Moderator: Dan Restrepo)          7:50: Table conversations / Dinner          8:20: Amb closing remarks          8:25: Group Photo          8:30: End dinner/Delegation departs</p>		
8:30pm	<p>Travel back to Hotels</p> <p><b>Transportation:</b>          4 sprinter vans</p>		
9:00pm	<p>Arrive at Hotels</p>		
<p><b>MONDAY, DECEMBER 12TH</b>          Dia de la Virgen de Guadalupe / Bicentennial Day</p>			
	<p>Rep. Ruiz Departs - Transportation coordinated with hotel</p>		