



U.S. House of Representatives

COMMITTEE ON ETHICS

MEMBER/OFFICER POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual *Financial Disclosure Statement*. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Bonnie Watson Coleman
2. a. Name of Accompanying Relative: Rev. Dr. William Coleman OR None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: August 18, 2022 Return: August 21, 2022
 b. Dates at Personal Expense, if any: _____ OR None
4. Departure City: Philadelphia Destination: Robinsonville, MS Return City: Philadelphia
5. Sponsor(s), Who Paid for the Trip: CBCI, Inc
6. Describe Meetings and Events Attended (attach additional pages if necessary):

All meetings and sessions as indicated on the agenda

7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the Member or officer; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box.
 b. If not, explain:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

Member / Officer Signature: Bonnie Watson Coleman

Date: 09/04/2022



U.S. House of Representatives

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: Congressional Black Caucus Institute

2. Travel Destination(s):

Tunica, MS

3. Date of Departure: August 18, 2022 Date of Return: August 21, 2022

4. Name(s) of Traveler(s): Rep. Troy Carter

	Total Transportation expenses	Total Lodging expenses	Total Meal expenses	Total Other Expenses
more than one traveler on a form only if all information is identical for each person listed.				(dollar amount per item and description)
5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:				
Traveler	40.00	437.70	included in registration	
Accompanying Family Member	40.00		included in registration	

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Vanessa Griddine-Jones Date: 08/29/2022

Name: Vanessa Griddine- Jones Title: Executive Director

Organization: Congressional Black Caucus Institute

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 413 New Jersey Ave SE Washington, DC 20003

Email: vgriddine@cbcinstitute.org Telephone: 202-785-3634

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. **This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to travel.requests@mail.house.gov.**

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. **You must receive explicit approval from the Committee before you depart on this trip.**

Name of Traveler: Bonnie Watson Coleman

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: Jaimee Gilmartin

Digitally signed by Jaimee Gilmartin
Date: 2022.08.01 15:45:45 -04'00'

Name of Signatory (if other than traveler): Jaimee Gilmartin

For Staff (name of employing Member or Committee): Rep. Bonnie Watson Coleman (NJ-12)

Office Address: 168 Cannon HOB

Telephone Number: 732-642-9276

Email Address of Contact Person: jaimee.gilmartin@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, *and* these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: travel.requests@mail.house.gov.



U.S. House of Representatives

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Bonnie Watson Coleman
2. Sponsor(s) who will be paying or providing in-kind support for the trip:
Congressional Black Caucus Institute (CBCI)
3. City and State **OR** Foreign Country of Travel : Robinsonville, MS
4. a. Date of Departure: August 18, 2022 Date of Return: August 21, 2022
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? **If yes:**
(1) Name of Accompanying Family Member: Rev. Dr. William Coleman
(2) Relationship to Traveler: Spouse Child Other (specify): _____
(3) Yes No Accompanying Family Member is at least 18 years of age:
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. **If yes**, and you are requesting lodging for two nights, explain why the second night is warranted:
7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties.
Staff should include their job title and how the activities on the itinerary relate to their duties.
As a Member of the Congressional Black Caucus, the Member will serve as a moderator and/or panelist in Policy Sessions and will attend other sessions as laid out in the conference agenda.
9. **Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?**
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member _____ Date _____



PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: Congressional Black Caucus Institute

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.

3. Check only one. I represent that:

a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: OR

b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: OR

c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.

If "c" is checked, list the names of the additional sponsors:

4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):

All 59 members of the Congressional Black Caucus are invited to participate as panelists, moderators,

5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?

6. Date of departure: August 18, 2022 Date of return: August 21, 2022

7. a. City of departure: At Member's Discretion

b. Destination(s): Tunica, MS

c. City of return: At Members' Discretion

8. Check only one. I represent that:

a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: OR

b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR

c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. Check only one of the following:

a. I checked 8(a) or (b) above; OR

b. I checked 8(c) above but am not offering any lodging; OR

c. I checked 8(c) above and am offering lodging and meals for one night; OR

d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



U.S. House of Representatives

COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. *Check only one of the following:*
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip: *CBCI is the organizer of the policy conference. Other financial sponsors receive a tangible benefit for their participation.*
13. *Answer parts a and b. Answer part c if necessary:*
- a. Mode of travel: Air Rail Bus Car Other (specify: Airport Ground Transportation Only)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. *Check only one.* I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; *OR*
- b. The trip involves events that are arranged specifically *with regard* to congressional participation.
- If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):
- 2) Provide the reason for selecting the location of the event or trip:
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Horseshoe City: Robinsonville, MS Cost Per Night: \$129.00 +tax
Reason(s) for Selecting: Cost and Proximity
- Hotel Name: Goldstrike City: Robinsonville, MS Cost Per Night: \$119.00 +tax
Reason(s) for Selecting: Cost and Proximity
- Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	40.00	\$390.00	included in registration
For each Accompanying Family Member	40.00		included in registration

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	350.00	waived registration fee
For each Accompanying Family Member	350.00	waived registration fee

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below; OR
- b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Vanessa Griddine-Jones Digitally signed by Vanessa Griddine-Jones Date: 6/24/2022

Name: Vanessa Griddine-Jones Title: Executive Director

Organization: Congressional Black Caucus Institute

Address: 413 New Jersey Ave., SE Washington, DC 20003

Email: vgriddine@cbcinstitute.org Telephone: 202-785-3634

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
More information and forms available at ethics.house.gov

AGENDA

TUNICA · AUGUST 18-21, 2022

THURSDAY 18TH

- 8:00 - 10:30 PM Opening Reception "Welcome to the Mississippi Delta"
Bluesville, Horseshoe
- 10:30 PM - 1:00 AM Stogies Salon Reception (Cigars & Whiskey)
Founders Room, Horseshoe

FRIDAY 19TH

- 6:30 AM James E. Clyburn Golf Tournament Continental Breakfast & Registration
Tunica National Golf Course
- 7:00 AM Bennie G. Thompson Sporting Clays Challenge Continental Breakfast & Registration
The Levee | Tunica Resorts, MS
- 7:30 AM James E. Clyburn Golf Tournament
Tunica National Golf Course
- 8:30 AM Bennie G. Thompson Sporting Clays Challenge
The Levee | Tunica Resorts, MS
- 9:00 - 10:30 AM SEMINAR #1
Live Oak Ballroom, Gold Strike
- 11:00 AM - 12:30 PM SEMINAR #2
Live Oak Ballroom, Gold Strike
- 1:00 - 2:30 PM Policy Luncheon & Presentations With Special Guest Speaker
Bluesville, Horseshoe
- 3:00 - 4:30 PM SEMINAR #3
Live Oak Ballroom, Gold Strike
- 8:00 PM - 12:00 AM Friday Night Celebration "The Decades" with DJ, and Spades & Bid Whist Tournament
Live Oak Ballroom, Gold Strike

SATURDAY 20TH

- 7:00 AM Bennie G. Thompson Sporting Clays Challenge Continental Breakfast & Registration
The Levee | Tunica Resorts, MS
- 7:30 AM Recreational Golf
Tunica National Golf Course
- 8:30 AM Bennie G. Thompson Sporting Clays Challenge
The Levee | Tunica Resorts, MS
- 9:00 - 10:30 AM SEMINAR #4
Live Oak Ballroom, Gold Strike
- 1:00 - 2:30 PM Policy Luncheon - Golf & Shooting Awards & Presentations
Bluesville, Horseshoe
- 3:00 - 4:30 PM The Congressional Members' Forum: Legislative Issues Impacting our Communities
Bluesville, Horseshoe
- 6:00 PM Closing Reception
Founders Room, Horseshoe
- 8:00 PM Concert Featuring TBA
Bluesville, Horseshoe
- 10:00 PM Poolside Reception With DJ Mannie Fresh
(There will not be access to the pool)
Please NO SWIM WEAR ATTIRE
Horseshoe, 2nd Floor Pool

Event titles, time and location are subject to change.





U.S. House of Representatives

COMMITTEE ON ETHICS

Washington, DC 20515

August 9, 2022

The Honorable Bonnie Watson Coleman
U.S. House of Representatives
168 Cannon House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your and your spouse's proposed trip to Robinsonville, Mississippi, scheduled for August 18 to 21, 2022, sponsored by Congressional Black Caucus Institute.

Committee travel regulations require that you submit your complete pre-trip approval request to the Committee at least 30 days before the commencement of the trip or it will not be granted. Despite your failure to do so in this instance, we are approving your current request. However, any future requests should adhere to the 30-day requirement.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink, appearing to read "Theodore E. Deutch".

Theodore E. Deutch
Chairman

A handwritten signature in blue ink, appearing to read "Michael Guest".

Michael Guest
Acting Ranking Member

TED/MG:amr