



U.S. House of Representatives

COMMITTEE ON ETHICS

MEMBER/OFFICER POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual *Financial Disclosure Statement*. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, by email at gifttravelreports@mail.house.gov, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: _____
2. a. Name of Accompanying Relative: _____ **OR** None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: _____ Return: _____
 b. Dates at Personal Expense, if any: _____ **OR** None
4. Departure City: _____ Destination: _____ Return City: _____
5. Sponsor(s), Who Paid for the Trip: _____
6. Describe Meetings and Events Attended (attach additional pages if necessary):

7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Additional Sponsor Form(s)*;
 - c. page 2 of the completed *Traveler Form* submitted by the Member or officer; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box.
 b. If not, explain:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

Member / Officer Signature: _____ *Norma J. Jones*

Date: _____



U.S. House of Representatives

COMMITTEE ON ETHICS

SPONSOR POST-TRAVEL DISCLOSURE FORM

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: United Nations Foundation
2. Travel Destination(s): Khartoum and El Fasher, Sudan; Juba and Bentiu, South Sudan
3. Date of Departure: July 2, 2022 Date of Return: July 10, 2022

4. Name(s) of Traveler(s): Rep. Norma Torres


Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	\$12,399.78	\$1,674	\$245.65	\$50 (covid test) \$154 (Sudan visa) \$160 (S. Sudan visa)
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box.

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: July 19, 2022

Name: Peter Yeo Title: Senior Vice President

Organization: United Nations Foundation

I am an officer of the above-named organization. Signify statement is true by checking box.

Address: 1750 Pennsylvania Ave NW Suite 300 Washington, DC 20006

Email: pyeo@unfoundation.org Telephone: 202-887-9040

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

COMMITTEE ON ETHICS

TRAVELER FORM

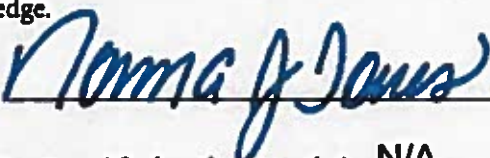
This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: Norma J. Torres

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): N/A

For Staff (name of employing Member or Committee): N/A

Office Address: 2227 Rayburn House Office Building

Telephone Number: 202-225-6161

Email Address of Contact Person: leah.carey@mail.house.gov

Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, and these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: travel.requests@mail.house.gov.



U.S. House of Representatives

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Norma J. Torres
2. Sponsor(s) who will be paying or providing in-kind support for the trip:
United Nations Foundation
3. City and State **OR** Foreign Country of Travel: Sudan and South Sudan
4. a. Date of Departure: July 2nd, 2022 Date of Return: July 10, 2022
b. Yes No Will you be extending the trip at your personal expense?
If yes, list dates at personal expense: _____
5. a. Yes No Will you be accompanied by a family member at the sponsor's expense? If yes:
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: Spouse Child Other (specify): _____
(3) Yes No Accompanying Family Member is at least 18 years of age:
6. a. Yes No Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:
7. Yes No *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
As a member of the State, Foreign Operations, and Related Programs Subcommittee on Appropriations, Congresswoman Torres oversees U.S. funding and assistance to the United Nations. She will attend this trip to learn more about the UN's peace keeping efforts and humanitarian work being done in war-torn Sudan and South Sudan.
9. Yes No Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member *Norma J. Torres*

Date 06/01/2022



U.S. House of Representatives

COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:
United Nations Foundation
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box.
3. **Check only one.** I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors:
Eleanor Crook Foundation
4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
Please see attached.
5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?
6. Date of departure: July 2, 2022 Date of return: July 10, 2022
7. a. City of departure: Los Angeles, CA
b. Destination(s): Khartoum and El Fasher, Sudan; Juba and Bentiu, South Sudan
c. City of return: Washington, DC
8. **Check only one.** I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: **OR**
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
 - a. I checked 8(a) or (b) above; **OR**
 - b. I checked 8(c) above but am not offering any lodging; **OR**
 - c. I checked 8(c) above and am offering lodging and meals for one night; **OR**
 - d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



U.S. House of Representatives

COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box.*
11. **Check only one of the following:**
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box; OR*
- b. *Not Applicable.* Trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
Please see attached.
13. **Answer parts a and b. Answer part c if necessary:**
- a. Mode of travel: Air Rail Bus Car Other (specify: _____)
- b. Class of travel: Coach Business First Charter Other (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
Please see attached.
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
15. **Check only one.** I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation.
If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided):
\$100 per day in Sudan; \$90 per day in South Sudan.
- 2) Provide the reason for selecting the location of the event or trip:
Please see attached.
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Corinthia Hotel City: Khartoum, Sudan Cost Per Night: \$283
Reason(s) for Selecting: Favorable cost and location.
- Hotel Name: Radison Blu City: Juba, South Sudan Cost Per Night: \$275
Reason(s) for Selecting: Favorable cost and location.
- Hotel Name: _____ City: _____ Cost Per Night: _____
Reason(s) for Selecting: _____
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



U.S. House of Representatives

COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts <input checked="" type="checkbox"/> Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$12,533	\$1,674	\$655
For each Accompanying Family Member			

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$125, \$154, \$160	Covid tests, Sudan visa, South Sudan visa
For each Accompanying Family Member		

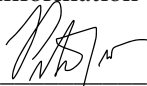
NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below; **OR**
- b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: May 27, 2022
Name: Peter Yeo Title: Senior Vice President
Organization: United Nations Foundation
Address: 1750 Pennsylvania Ave NW Suite 300 Washington, DC 20006
Email: pyeo@unfoundation.org Telephone: 202-887-9040

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building
Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103
More information and forms available at ethics.house.gov

Theodore E. Deutch, Florida
Chairman

Jackie Walorski, Indiana
Ranking Member

Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Veronica Escobar, Texas
Mondaire Jones, New York

Michael Guest, Mississippi
Dave Joyce, Ohio
John H. Rutherford, Florida
Kelly Armstrong, North Dakota



ONE HUNDRED SEVENTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Kelle A. Strickland
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

June 28, 2022

The Honorable Norma Torres
U.S. House of Representatives
2227 Rayburn House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Sudan and South Sudan,¹ scheduled for July 2 to 10, 2022, sponsored by United Nations Foundation and Eleanor Crook Foundation.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House Members may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$415] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Theodore E. Deutch
Chairman



Jackie Walorski
Ranking Member

TED/JW:tn

Theodore E. Deutch, Florida
Chairman

Jackie Walorski, Indiana
Ranking Member

Susan Wild, Pennsylvania
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The Honorable Norma Torres
U.S. House of Representatives
2227 Rayburn House Office Building
Washington, DC 20515

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You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

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If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Theodore E. Deutch
Chairman



Jackie Walorski
Ranking Member

TED/JW:tn



**UNF Learning Trip to Sudan and South Sudan
July 2-9, 2022**

***All Times Local**
+6 hours from Washington, DC*

Saturday 2 July

TRANSIT: WASHINGTON > DOHA

2040 Delegation departs Washington IAD on Qatar Airways flight #708

Sunday 3 July

TRANSIT: DOHA > KHARTOUM | HOTEL: Corinthia

1635 Arrive Doha for connection

1955 Depart Doha on Qatar #1331

2225 Delegation arrives Khartoum, Sudan
Met by UNITAMS VIP protocol

2300 – 2315 Transit via car to Corinthia Hotel

2315 Check into Corinthia Hotel
JG47+JF2, Nile Street, Khartoum, Sudan
+249 18 715 5555

Monday 4 July (DAY 1)

LOCATION: Khartoum | HOTEL: Corinthia | ATTIRE: Business

0800 – 0900 **Breakfast meeting with U.S. Country Team**
We will meet with representatives of the United States Embassy in Khartoum and receive an overview and context of the current situation in Sudan.

Location: Corinthia Hotel

0900 – 0930 Transit via car to UNITAMS Office

0930 – 1000 **UN Security Briefing**

The delegation will receive a briefing from the UN Department of Safety and Security, detailing the current security situation in Sudan and providing guidance on any safety protocols that must be adhered to during the learning trip.

Location: UNITAMS Office

1000 – 1100 **Meeting with UNITAMS Leadership**

We will meet with Special Representative of the Secretary-General (SRSG) Volker Perthes, as well as Deputy SRSG/Resident and Humanitarian Coordinator Khardiata Lo Ndiaye and other leaders within the United Nations Integrated Transition Assistance Mission in Sudan (UNITAMS).

Location: UNITAMS conference room

1100 – 1200 **Meeting with Women Activists**

We will hear about women's participation in Sudan's political process and role of UN and international partners. The session will be led by UNITAMS' Senior Gender Advisor.

Location: UNITAMS conference room

1200 – 1230 Transit via car to UNDP compound

1230 – 1400 **UN Country Team Briefing, followed by working lunch**

The delegation will have high-level discussions with representatives from all of the primary UN agencies operating in Sudan and receive a collective briefing to learn about the UN's primary mission and objectives in the country.

This meeting is an important introduction for the delegation to gain an understanding of the UN's overall footprint in Sudan and how the 20 different UN agencies, funds, and programs operating in the country are working together on development cooperation, humanitarian assistance, and peacebuilding operations.

This will be a working lunch.

Location: UNDP Office

1400 – 1415 Transit via car to government meetings

1415 – 1515 **Government Meeting**

The delegation has requested an audience with a high-ranking member of the Sudanese Armed Forces and additional Sudanese Government leadership to discuss U.S.-Sudan relations, progress being made by the transitional government, current political, security, and economic conditions, and upcoming development opportunities.

This meeting is important for the delegation to understand the Sudanese government's priorities and ongoing challenges.

Location: Presidential Palace

1515 – 1530 Transit via car to TBD

1530 – 1630 **Meeting with Representatives from the Forces for Freedom and Change (FFC)**

The delegation will meet with representatives from the Forces for Freedom and Change, a diverse political coalition of civilians and rebels created during the 2018-2019 Sudanese protests. The FFC drafted a “Declaration of Freedom and Change” and “Freedom and Change Charter” which called for President Omar al-Bashir to be removed from power. The FFC continued coordinating protest actions, and in July 2019, negotiated a power-sharing plan with the Transitional Military Council (TMC) for a transition to return to democracy. The agreement was signed on July 17, 2019.

This meeting is crucial to understanding the political dynamics currently playing out in Sudan.

Location: TBD

1630 – 1700 Transit via car to hotel

1700 – 1830 **Executive Time**

1830 – 1900 Transit via car to U.S. Ambassador's Residence

1900 – 2100 **Working Dinner with Chargé d’Affaires Lucy Tamlyn & Invited Guests**

The delegation will have a working dinner hosted by Ambassador Lucy Tamlyn, Chargé d’Affaires. Other guests will be members of the U.S. Embassy senior staff, senior Americans working at the United Nations (who will provide their perspectives on working as international public servants), and Sudanese civil society figures who will provide additional insights into Sudanese society and interaction with the United Nations. Setup will be 4-5 round tables with guests divided up based on their specific interests (Embassy operations, UN staff, or Sudanese civil society). It will be a buffet dinner preceded by cocktails.

This meeting will help the delegation understand the USG perspective on the current political crisis after the coup and the necessary steps to help the country chart a course towards democratization, improved security and stability, human rights, health outcomes, and sustainable development.

Location: U.S. Ambassador's Residence

2100 – 2130 Transit via car to hotel

Tuesday 5 July (DAY 2)

LOCATION: Khartoum/Darfur | HOTEL: Corinthia | ATTIRE: Field

0730 – 0800 Breakfast at hotel

0800 – 0900 Transit via car to Khartoum airfield

0900 Depart for El Fasher, Sudan on UN fixed-wing flight

1030 Arrive El Fasher, Sudan

1030 – 1100 Transit via car to government offices

1100 – 1145 **Meeting with Governor (*Wali*) of North Darfur**

The delegation will briefly meet with state-level authorities to discuss the purpose of the visit. This meeting is customary and will help the delegation understand the local situation prior to examining the UN’s work up close.

Location: Office of the Governor

1145 – 1200 Transit via car to Crimson Hotel

1200 – 1300 **Working lunch with UNITAMS and UN Agencies in Darfur**

Over lunch, we will discuss challenges of peace implementation and working across the humanitarian-development-peacebuilding nexus.

Location: Crimson Hotel

1300 – 1315 Transit via car to El Fasher Agricultural Research Station

1315 – 1500 **“Walk-through Bazaar”**

The delegation will visit seven “stalls” showcasing UN activities with local partners. We will have an opportunity to interact with these partner organizations, who all contribute to UN work on stabilization, including private sector partnerships. Topics will include: developing agriculture value chain; support to community organizations for peacebuilding; engagement with youth volunteers; and programming addressing severe acute malnutrition.

Location: El Fasher Agricultural Research Station

1500 – 1530 Transit via car to El Fasher airport

1530 Depart El Fasher on UN fixed-wing flight

- 1700 Arrive Khartoum
- 1700 – 1800 Transit via car to hotel
- 1800 – 1900 **Executive Time**
- 1900 – 1915 Transit via car to TBD
- 1915 – 2100 **Informal dinner on the Nile**
- Location: TBD*
- 2100 – 2115 Transit via car to hotel

Wednesday 6 July (DAY 3)

TRANSIT: Khartoum > Juba | HOTEL: Radisson Blu | ATTIRE: Business casual

- 0800 – 0830 Breakfast at hotel
- 0830 – 0900 Transit via car to **Dabanga & Mojo**
We will make a brief stop at a gallery/gift shop, and then pass through an area with distinctive local murals and public artwork
- 0900 – 1000 **Press Briefing**
At the end of our time in Sudan, we will arrange for U.S. Congressional Representatives to speak with local press about the experience in the country.
- Location: TBD*
- 1000 – 1100 Transit via car to airport
- 1100 Depart Khartoum on UN fixed-wing flight
- 1330 Arrive Juba
- 1330 – 1415 **Arrival protocol and lunch**
We will arrive into the UN terminal and be met by UNMISS staff. The delegation will have passports stamped and clear immigration, and then proceed to a UN conference room on site at the terminal. They will provide a menu so that we can order lunch before arrival, which will be served on site once we've cleared immigration.
- 1415 – 1430 **UNMISS Welcome Briefing and Country Overview**

The UN Mission in South Sudan will provide an overview of the political and security situation in Juba and South Sudan and establish protocols and procedures during the Congressional Delegation visit.

Location: Conference Room, UN Terminal, Juba Airport

1430 – 1500 **Meeting with UNMISS Leadership**

The delegation will meet with UNMISS leadership, including with the head of the UN Peacekeeping Mission, Nicholas Haysom, the Special Representative to the Secretary-General (SRSG); Mr. Guang Cong, Deputy SRSG Political; Ms. Sara Beysolow Nyanti, Deputy SRSG Humanitarian; Major General Main Ullah Chowdhury, Acting Force Commander; Ms. Christine Fossen, Police Commissioner; and representatives from the Office of Human Rights. This briefing will focus on the priorities of the UN peacekeeping mission, the upcoming elections, and the ongoing peace process.

Location: Conference Room, UN Terminal, Juba Airport

1500 – 1510 Transit via car to UNMISS Tomping

1510 – 1545 **Meeting with Sudanese Women Leaders**

The delegation will meet with South Sudanese Women leaders, including Alokiiir Malual, the first woman to sign the peace accords. This discussion will be focused on creating an inclusive political process, including the drafting of the constitution and preparations for democratic elections that are scheduled to be held next year. These women leaders will discuss their work on bringing women's voices into the political process.

Location: UNMISS Tomping Juba conference room

1545 – 1600 Check in to Radisson Blu
Nimule St, Juba, South Sudan
+211 921 988 000

1600 – 1700 **Executive Time**

1700 – 1745 **RSO Security Briefing**
Location: Radisson Blu conference room

1745 – 1750 Transit via car to AFEX River Camp

1750 – 1850 **Working Dinner: U.S. Embassy Juba Country Briefing**
Representatives of the U.S. Embassy in Juba will provide an overview of the economic, political, and security situation in South Sudan, including a discussion with bilateral and multilateral assistance. The meeting will include U.S. Embassy

leadership, William Flens, Chargé d’Affaires, and Haven Cruz-Hubbard, USAID Mission Director.

Location: AFEX River Camp

1850 – 1900 Transit via car to hotel

Thursday 7 July (DAY 4)

LOCATION: Juba/Bentiu | HOTEL: Radisson Blu | ATTIRE: Field

0715 – 0730 Transit via car to Juba airport (*the hotel will provide boxed to-go breakfasts*)

0730 Depart for Bentiu on UN fixed-wing plane

0900 Arrive Bentiu, Unity State

0900 – 0915 Transit via car to UNMISS Compound in Bentiu

0915 – 1000 **Meeting with UNMISS, UN, and Agency Representatives in the Field**
This interaction will give the delegation the opportunity to speak with the Sector Commander, Protection of Civilians Officers, Human Rights Officers, and Political Affairs Officers, as well as Head of Office for UNMISS in Bentiu and UN agencies.

Location: UNMISS Bentiu Conference room

1000 – 1015 Transit via car to local government offices

1015 – 1115 **Meeting with State and Local Authorities**
The delegation will meet with local authorities to discuss the current political situation and the implementation of the peace agreement and the role of the UNMISS.

Location: Local South Sudan Government Offices, Bentiu

1115 – 1130 Transit via car to UNMISS QIP Project

1130 – 1215 **Visit UNMISS Quick Impact Project (QIP)**
Quick Impact Projects (QIPs) are small-scale, low-cost projects, funded by our missions, that are planned and implemented within a short time frame. QIPs respond to the needs expressed by local communities. QIPs are mainly implemented through local actors, including local authorities, non-governmental and grassroots organizations. As such, the implementation of QIPs projects helps

build their management capacities while broadening the mission's outreach at the local level. We will visit a QIP project TBD.

Location: UNMISS Project Site

1215 – 1230 Transit via car to Mongolian Peacekeeper Camp

1230 – 1415 **Meeting and Working Lunch with the Mongolian Battalion (MONBATT)**
The delegation will meet with UN peacekeepers from Mongolia, who have received U.S.-led trainings, to learn more about their day-to-day activities in support of UNMISS's mandate and operations in and around Bentiu.

Location: Mongolian Camp, Bentiu

1415 – 1430 Transit via car to Bentiu IDP Camp

1430 – 1515 **Meeting with UN Agencies Supporting Vulnerable Communities in Bentiu**
The delegation will meet with staff from the UN agencies with a presence in Bentiu (UNFPA, IOM, UNHCR, and UNICEF) to learn about their work and how the UN system is actively responding to the ongoing humanitarian crisis and rising food insecurity in the region.

Location: Bentiu IDP Camp

1515 – 1530 Transit via car to airport

1530 Depart Bentiu on UN fixed-wing plane

1700 Arrive Juba

1700 – 1715 Transit via car to hotel

1715 – 1830 **Executive Time**

1830 – 2000 **Dinner at the Hotel**

Location: Radisson Blu Restaurant

Friday 8 July (DAY 5)

LOCATION: Juba | HOTEL: Radisson Blu | ATTIRE: Business

0800 – 0830 Breakfast at hotel

0830 – 0900 Transit via car to Office of the President of South Sudan

- 0900 – 1000 **Meeting with President Salva Kiir Mayardit**
The delegation will meet with President Salva Kiir Mayardit to discuss continued bilateral and multilateral U.S. assistance for South Sudan, ongoing peacebuilding efforts, reintegration of the armed forces, and the upcoming elections.
- This meeting is important for the delegation to understand political dynamics in South Sudan, humanitarian needs, proposed reforms, and receive an assessment of the impact of the Revitalized Agreement on the Resolution of the Conflict in the Republic of South Sudan (R-ARCSS).
- Location: Office of the President of South Sudan*
- 1000 – 1015 Transit via car to Office of the Vice President of South Sudan
- 1015 – 1115 **Meeting with Vice President Riek Machar**
This delegation will meet with Vice President Riek Macar to discuss continued bilateral and multilateral U.S. assistance for South Sudan, ongoing peacebuilding efforts, reintegration of the armed forces, and the upcoming elections.
- This meeting is important for the delegation to understand political dynamics in South Sudan, humanitarian needs, proposed reforms, and receive an assessment of the impact of the Revitalized Agreement on the Resolution of the Conflict in the Republic of South Sudan (R-ARCSS).
- Location: Office of the Vice President of South Sudan*
- 1115 – 1130 Transit via car to UNMISS Compound
- 1130 – 1300 **Working Lunch with Americans Serving in UNMISS**
The delegation will have a working lunch with U.S. citizens serving in UNMISS, as well as the U.S Embassy Consular. This working lunch will allow the Members of Congress an unfettered view of the day-to-day work of the mission and its many components, while learning more about the recent successes and setbacks.
- Location: UN House, UNMISS Compound*
- 1300 – 1315 Transit via car to IDP Camp Overlook
- 1315 – 1400 **USAID, UNICEF Project IDP Camp Overlook**
The delegation will view, from a watchtower, the internally displaced persons (IDP) camp in Juba that is operated by the South Sudanese government and supported by UN agencies. Our group can split into two: a briefing in the tower will be provided by the UNMISS Protection, Transition and Reintegration (PTR) team, and a simultaneous briefing will be provided by USAID on the ground, and then the two groups will switch. Topics of discussion will include nutrition, health and gender-based violence.

Location: Watch Tower at IDP Camp, Juba

1400 – 1405 Transit via car to Yei Conference Room

1405 – 1445 **Meet with Humanitarian Country Team**

The delegation will have high-level discussions with representatives from the primary UN agencies operating in South Sudan in order to learn about the UN's primary mission and objectives in the country. This discussion will be led by the DSRSG.

Location: Yei Conference Room, UN House

1445 – 1500 Transit via car to UNMISS Tomping

1500 – 1600 **Discussion with Representatives of IGAD and the AU**

The delegation will meet with Dr. Ismail Wais, IGAD Special Envoy, and Dr. Joram Mukama Biswaro, Special Representative for South Sudan and Head of the African Union Liaison Office in South Sudan (AULOSS), to discuss the regional dynamics of the conflict in South Sudan.

The Intergovernmental Authority on Development (IGAD) and the African Union (AU) are critical to holding the South Sudanese leaders accountable to the peace process. This will be an in-depth discussion on the role of neighbors and the African Union on the current peace agreement framework.

Location: UNMISS Tomping Juba Conference Room

1600 – 1615 Transit via car to the Tulip Hotel

1615 – 1730 **Executive Time & Cocktail Reception**

We will take the day's executive hour in a private room at the Tulip Hotel. During this time, we will also do an informal cocktail hour with NGO partners working on malaria.

Location: Private Lounge, Tulip Hotel

1730 – 1845 **Working Dinner with Troika Ambassadors (Norway, UK, and US)**

The delegation will have a working dinner with Ambassadors from the U.S., UK, and Norway. The three countries, known as the Troika, have been stalwart supporters of a peaceful and prosperous South Sudan. This working dinner will be an opportunity for the Members of Congress to hear more from Western allies on ways to work together to move the stagnant peace process forward.

Location: Private Room, Tulip Hotel

1845 – 1900 Transit via car to hotel

Saturday 9 July (DAY 6)

TRANSIT: Juba > Addis

0830 – 0900 Breakfast at hotel & bag drop (*part of airport pre-check-in process*)

0900 – 0910 Transit via car to UNDP

0910 – 1030 **Meeting with UN Country Team**

There are 17 resident UN agencies in South Sudan (UNDP, FAO, UNIDO, UNOCHA, UNFPA, UNWOMEN, UNICEF, UN HABITAT, IMF, UNHCR, WHO, UNESCO, UNOPS, UNAIDS, IOM, OHCHR and WFP) and 4 non-resident agencies (UNODC, IFAD, ILO, and ITC) operating in South Sudan. The World Bank and African Development Bank also participate in the UNCT meetings. The UN Cooperation Framework 2019-22 signed between the agencies and the Government provides the framework to dialogue with the government on the development and peace agenda. A new UN Cooperation Framework 2023-25 is currently under preparation and is closely aligned to the national development strategy.

The UNCT and its working groups meet twice each month and are supported by three technical teams: the Programme management Team, the Operations Management Team, and the Communications Team. Additionally, there are two subgroups: on Monitoring and Evaluation, and a Sexual Exploitation Task Force. Other technical groups are the Joint Policy Working Group, Inter-agency network on youth, UN network on justice and rule of law, and inter-agency network on climate change and security.

Location: UNDP Office

1030 – 1045 Transit via car to Africa Art Market

1045 – 1200 Leisure and shopping opportunity at Africa Art Market

1200 – 1215 Transit via car to hotel

1215 – 1400 **Working Lunch Debrief with UNMISS Leadership and Staff**

The delegation will have a working lunch debrief with UNMISS leadership, including the DSRSG, to provide observations and reflections on the trip and explore opportunities for future collaboration and communication.

Location: Radisson Blu restaurant

1400 – 1430 Transit via car to airport

1630 Depart Juba on Ethiopian #355
1930 Arrive Addis for connection
2240 Depart Addis on Ethiopian #500

Sunday 10 July

TRANSIT: Addis > Washington

0825 Arrive Washington IAD

UNF Learning Trip to Sudan and South Sudan
Answers to Primary Trip Sponsor Form Questions 4, 12, 13c, and 15b2

4. Names and titles of all House invitees and explanation of why the individual was invited:

The following members of Congress have been invited to participate in this learning trip to Sudan and South Sudan because they serve on committees or belong to caucuses with oversight of and/or direct interest in U.S.- Sudan relations, U.S.-South Sudan relations, U.S. foreign policy, U.S.-UN relations, humanitarian assistance, international organizations, and/or related regional issues.

Rep. Adriano Espaillat
Rep. Ami Bera
Rep. Antonio Delgado
Rep. Bill Keating
Rep. Brian Fitzpatrick
Rep. Chris Smith
Rep. Chrissy Houlahan
Rep. Claudia Tenney
Rep. Colin Allred
Rep. Dan Kildee
Rep. David Cicilline
Rep. Dean Phillips
Rep. Donald M. Payne Jr.
Rep. Gerry Connolly
Rep. Grace Meng
Rep. Ilhan Omar
Rep. Jaamal Bowman
Rep. James P. McGovern
Rep. Jason Crow
Rep. Jesús G. “Chuy” García
Rep. Jim Costa
Rep. Jimmy Gomez
Rep. Joe Neguse
Rep. Joe Wilson
Rep. Joyce Beatty
Rep. Juan Vargas
Rep. Kathy Manning
Rep. Linda T. Sánchez
Rep. Lisa Blunt Rochester
Rep. Lois Frankel
Rep. Marilyn Strickland
Rep. Mike Levin
Rep. Nikema Williams
Rep. Norma J. Torres
Rep. Nydia M. Velázquez

Rep. Peter Meijer
Rep. Rick Larsen
Rep. Ritchie Torres
Rep. Sara Jacobs
Rep. Steven Horsford
Rep. Susan Wild
Rep. Yvette Clarke
Rep. Darrell Issa

12. Description of the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

The UN Foundation (UNF) works to educate all Americans, including the U.S. Congress, on the importance of a strong U.S.-UN relationship. The Eleanor Crook Foundation (ECF), a non-profit 501(c)(3) organization, was founded in 1997 with a single goal: to eradicate global malnutrition. This learning trip will help policymakers better understand the current political, security, economic, and humanitarian dynamics in Sudan and South Sudan and how, despite significant challenges, U.S. bilateral and multilateral investments are positively impacting the lives of the Sudanese and South Sudanese people.

Over the course of this trip, the delegation will conduct multiple site visits and engage in several high-level meetings with leaders from the UN Political Assistance Transition Mission in Sudan (UNITAMS), the UN Peacekeeping Mission in South Sudan (UNMISS), U.S. Embassy Khartoum, U.S. Embassy Juba, and an assortment of UN agencies, funds, and programmes such as the UN Children's Fund (UNICEF), UN Population Fund (UNFPA), UN Refugee Agency (UNHCR), Food and Agricultural Organization of the UN (FAO), World Food Programme (WFP), and UN Development Programme (UNDP). These interactions will provide the delegation with a holistic understanding of how the U.S. and UN are working together to achieve sustainable peace in the region, but also respond to a number of more immediate needs such as protecting civilians caught in harm's way; addressing the root causes of severe acute malnutrition and growing food insecurity; delivering essential education, health, and socioeconomic services; and investigating and reporting on violations of humanitarian and human rights law.

UNF is the primary sponsor of this trip and is organizing all aspects of the program and logistics. UNF handles all outreach to congressional staff and is the contact for planning purposes. UNF received an unrestricted grant from ECF, which is being used to partially fund this congressional trip. ECF has not played any role in organizing this trip and has not been involved in the selection or invitation of the trip participants.

13c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

The delegation will be traveling roundtrip from Khartoum, Sudan to El Fasher, Sudan; one-way from Khartoum, Sudan to Juba, South Sudan; and roundtrip from Juba, South Sudan to Bentiu, Sudan via chartered United Nations Humanitarian Air Service (UNHAS) flights, which is the

only way to travel between these destinations on the given dates. UNHAS, which is managed by the World Food Programme (WFP), offers safe, reliable, cost-efficient, and effective passenger and light cargo transport for the wider humanitarian community to and from areas of crisis and intervention. UNHAS responds to the need for access to the world's most remote and challenging locations, often under precarious security conditions, where no safe surface transport or viable commercial aviation options are available. UNHAS only offers coach travel classes.

15b2. Provide the reason for selecting the location of the event or trip:

This is a critical time for Sudan and South Sudan, where the once promised prospects of long-term stability have become far less certain over the last several months. After significant moments of optimism—South Sudan’s independence in 2011 and Sudan’s popular revolution in 2019—substantial domestic and international obstacles have challenged each nation’s ability to achieve durable peace and democratic rule.

In Sudan, the transition to a civilian-led government has experienced significant political setbacks, while the security environment has continued to deteriorate, and the national economy is facing dual threats from a mounting debt burden and runaway inflation. Despite this, UNITAMS continues to work to help Sudan achieve the goals of the Constitutional Declaration of August 2019, helping progress towards democratic governance, protecting and promoting human rights, and supporting the mobilization of economic and development assistance.

In South Sudan, the humanitarian situation remains extremely perilous, with up to 80% of the population in need of aid and food insecurity now at levels unseen since 2011. In addition, a surge in armed clashes has begun to jeopardize the fragile peace agreement that’s been in place since 2018. In the face of these challenges, UNMISS and its nearly 18,000 deployed personnel continue to work to prevent a return to civil war, support the establishment of peaceful elections, protect civilians, and coordinate with humanitarian actors to create secure conditions for the delivery of assistance and ensure full, safe and unhindered access to all those in need.



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International Travel Reservation

[Click here](#) to check passport/visa requirements for international entry.

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[Click here](#) to access global health information from the CDC.

Saturday 02 July 2022



Qatar Airways 742

SAT, JUL 2, 2022

LAX



DOH

Los Angeles International
Airport
Los Angeles, CA
United States
Tom Bradley International
Terminal

Doha International Airport
Doha
Qatar

Status:

Confirmed

Confirmation:

2NJL9



[Directions - LAX](#)

DEPARTURE

3:00 PM

ARRIVAL

4:30 PM +1

Class: **Business** Estimated Time: 15 hour(s) and 30 minute(s) Non-stop Distance: 8294

CO2 Emissions: 1493 kg/1.49 metric tons Meal Info: Meal

Equipment: Airbus Industrie A351 Seat: 04B (Non smoking) Confirmed

Remarks: If you change your seat assignment directly with the airline, please contact World Travel so that our automated seat checker process will not cause your seat to be changed.




Sunday 03 July 2022



Qatar Airways 1331

SUN, JUL 3, 2022

DOH	→	KRT	Status:	Confirmed
Doha International Airport Doha Qatar		Khartoum International Airport Khartoum Sudan	Confirmation:	2NJL9
DEPARTURE		ARRIVAL		Directions - DOH
7:55 PM		10:25 PM		

Class: Business Estimated Time: 2 hour(s) and 30 minute(s) Non-stop Distance: 1401

CO2 Emissions: 252 kg/0.25 metric tons Meal Info: Meal Equipment: Boeing 787-800

Seat: 03K (Non smoking) Confirmed

Remarks: If you change your seat assignment directly with the airline, please contact World Travel so that our automated seat checker process will not cause your seat to be changed.



Saturday 09 July 2022



Ethiopian Airlines 355

SAT, JUL 9, 2022

JUB



ADD

Juba Airport
Juba
South Sudan

Bole International
Addis Ababa
Ethiopia
Terminal 2

Status: Confirmed

Confirmation: RVNSHQ



Directions - JUB

DEPARTURE

4:45 PM

ARRIVAL

7:45 PM

Class: Business Estimated Time: 3 hour(s) and 0 minute(s) Non-stop Distance: 571

CO2 Emissions: 114 kg/0.11 metric tons Meal Info: Snack or Brunch

Equipment: Boeing 737-700 (winglets) Passenger Seat: 02J (Non smoking, Aisle) Confirmed

Remarks: If you change your seat assignment directly with the airline, please contact World Travel so that our automated seat checker process will not cause your seat to be changed.





Ethiopian Airlines 500

SAT, JUL 9, 2022

ADD



IAD

Status:

Confirmed

Bole International
Addis Ababa
Ethiopia
Terminal 2

Dulles International
Washington, DC
United States

Confirmation:

RVNSHQ



Directions - ADD

DEPARTURE

10:40 PM

ARRIVAL

8:25 AM +1

Class: Business

Estimated Time: 16 hour(s) and 45 minute(s) with 1 Stop(s) via Dublin International Airport - Dublin

Number Of Stops: 1 Distance: 7176 CO2 Emissions: 1292 kg/1.29 metric tons

Meal Info: Snack or Brunch, Lunch Equipment: Boeing 777-300ER

Seat: 03J (Non smoking, Aisle) Confirmed

Remarks: If you change your seat assignment directly with the airline, please contact World Travel so that our automated seat checker process will not cause your seat to be changed.





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TICKET HAS A 300.00 USD PENALTY FOR REFUNDS
ET TICKET -----
TICKET HAS A 200.00 USD PENALTY FOR CHANGES
TICKET HAS A 300.00 USD PENALTY FOR REFUNDS
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Invoice

Invoice Number: 214616378
Invoice Issued: 6/8/2022
Ticket Number: 0717753322975

-  Ethiopian Airlines Flight 355 - July 09
-  Ethiopian Airlines Flight 500 - July 09

Ticket Amount \$5,143.39 USD
Form of Payment AX379470XXXXX6000

Invoice Number: 214616375
Invoice Issued: 6/8/2022
Ticket Number: 1577753322972

-  Qatar Airways Flight 742 - July 02
-  Qatar Airways Flight 1331 - July 03

Ticket Amount \$4,630.00 USD
Form of Payment AX379470XXXXX6000

Issue Date 6/8/2022
Form of Payment AX379470XXXXX6000
Service Fee Number 8900816571152
Service Fee Amount \$19.00 USD

Issue Date 6/8/2022
Form of Payment AX379470XXXXX6000
Service Fee Number 8900816571150
Service Fee Amount \$19.00 USD

Total Invoice Amount 9811.39

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Emergency Contact (24/7) within the US: 855-655-7229
International (Outside of the U.S.): 484-359-1987

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DOT Announcement
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Risks of Travel: We assume no responsibility for and shall not be liable for the acts or omissions of any party not under our control, or any acts of God, unsafe conditions, terrorism, health hazards including epidemics, pandemics, or illnesses, weather hazards, or the suitability for a disabled person on any portion of any Trip. We have no special knowledge of dangers during travel or at destinations. For information related to such dangers, we recommend reviewing information made available by the U.S. Department of State at www.travel.state.gov. For medical information, we recommend reviewing information made available by the U.S. Centers for Disease Control (CDC) at www.cdc.gov. It is Group's personal decision to travel, and Group and each traveler do so at their own risk or peril. Group assumes full and complete responsibility for all conditions regarding health, safety, security, political stability, and labor or civil unrest during travel, at all connecting points, and your destination.