

MEMBER/OFFICER POST-TRAVEL DISCLOSURE FORM Original Amendment

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual *Financial Disclosure Statement*. In accordance with House Rule 25, clause 5, you must complete this form and *file it with the Clerk of the House,by email at gifttravelreports@mail.house.gov*, within 15 days after travel is completed. Please *do not* file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1.	Name of Traveler:				
2.	a. Name of Accompanying Relative:				$\bigcirc OR$ None \square
	b. Relationship to Traveler: \Box Spouse \Box	Child 🛛 Other	(specify):		
3.	a. Dates: Departure:		Return:		
	b. Dates at Personal Expense, if any:				$\bigcirc OR$ None \Box
4.	Departure City:	_ Destination:		Return City:	
5.	Sponsor(s), Who Paid for the Trip:				

6. Describe Meetings and Events Attended (attach additional pages if necessary):

- 7. Attached to this form are *each* of the following, *signify that each item is attached by checking the corresponding box*:
 - a.
 a completed *Sponsor Post-Travel Disclosure Form*;
 - b. □ the *Primary Trip Sponsor Form* completed by the trip sponsor *prior* to the trip, *including all* attachments *and* the *Additional Sponsor Form(s)*;
 - c. D page 2 of the completed *Traveler Form* submitted by the Member or officer; *and*
 - d. \Box the letter from the Committee on Ethics approving my participation on this trip.
- 8. a. □ I represent that I participated in each of the activities reflected in the attached sponsor's agenda. *Signify statement is true by checking the box.*
 - b. If not, explain:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

Member / Officer Signature:

Date: _____



SPONSOR POST-TRAVEL DISCLOSURE FORM

□ Original □ Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

- 1. Sponsor(s) who paid for the trip: _____
- 2. Travel Destination(s): _____
- 3. Date of Departure: _____ Date of Return: _____
- 4. Name(s) of Traveler(s): _____

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler				
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. *Signify statement is true by checking box.*

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: JUMB From	Date:
Name:	Title:
Organization: I am an officer of the above-named organization. Signify statement is t	rue by checking box.
Address:	
Email:	Telephone:

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives COMMITTEE ON ETHICS

TRAVELER FORM

This form should be completed by House Members, officers, or employees seeking Committee approval of privatelysponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed trip sponsor form(s) and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. This form and any attachments may be delivered to the Committee at 1015 Longworth or e-mailed to travel.requests@mail.house.gov.

Your completed request must be submitted to the Committee no less than 30 days before your proposed departure date. Absent exceptional circumstances, permission will not be granted for requests received less than 30 days before the trip commences. You must receive explicit approval from the Committee before you depart on this trip.

Name of Traveler: ____

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge

Iny knowledge.
Signature:
Name of Signatory (if other than traveler):
For Staff (name of employing Member or Committee):
Office Address:
Telephone Number:
Email Address of Contact Person:

□ Check this box if the sponsoring entity is a media outlet, the purpose of the trip is to make a media appearance sponsored by that entity, *and* these forms are being submitted to the Committee less than 30 days before the trip departure date.

NOTE: You must complete all of the contact information fields above, as Committee staff may need to contact you if additional information is required.

KEEP A COPY OF THIS FORM. Page 2 (but not this page) must be submitted to the Clerk as part of the post-travel disclosure required by House Rule 25. Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting paperwork for three subsequent Congresses from the date of travel.

If there are any questions regarding this form, please contact the Committee on Ethics at 202-225-7103 or via e-mail: *travel.requests@mail.house.gov*.



TRAVELER FORM

- 1. Name of Traveler:
- 2. Sponsor(s) who will be paying or providing in-kind support for the trip:
- 3. City and State OR Foreign Country of Travel : _____
- 4. a. Date of Departure: _____ Date of Return: _____
- 5. a. Yes D No D Will you be accompanied by a family member at the sponsor's expense? If yes:
 - (1) Name of Accompanying Family Member: ____
 - (2) Relationship to Traveler:
 Spouse
 Child
 Other (specify): _____
 - (3) Yes 🗆 No 🗖 Accompanying Family Member is at least 18 years of age:
- 6. a. Yes D No D Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?
 - b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:
- 7. Yes D No D *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and Additional Sponsor Forms.

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.

9. Yes D No D Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?

10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member _____



U.S. House of Representatives COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. Provide a copy of your completed form to the primary sponsor of the trip.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

Name of Primary Trip Sponsor:	Witness for Peace
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- Name of your organization: _____ School of the Americas Watch Educational Fund 2.
- Yes No Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service? 3.
- Yes No Does your organization receive funding from any foreign government or multinational organization? 4.
- Check one. I certify that my organization: 5.
 - a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. OR
 - b. Has had a direct role in the organizing, planning, or conducting of a trip to Destination: Honduras and Guatemala on Date: March 19-27, 2022

that is being organized or arranged by the above-named Primary Trip Sponsor. OR

- c. Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
- 6. Check only one:

1.

- a. My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
- b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was de minimis under the travel regulations.
- 7. I certify by my signature that
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent;
 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: M.S.TORK	Date:	2-15-22
Name:Michael S. Tork	Title:	Treasurer
Organization: School of Americas Watch Educational Fund		
Address: 225 E 26th St., Suite 7, Tucson, AZ 85713		
Email:	Telephone:	202 234 3440

Version date 3/2021 by Committee on Ethics



U.S. House of Representatives ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Name of Primary Trip Sponsor: Witness for Peace

- 2. Name of your organization: <u>Network in Solidarity with the People of Guatemala (NISGUA)</u>
- 3. Yes 🔲 No 🗌 Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
- 4. Yes 🔲 No 🔳 Does your organization receive funding from any foreign government or multinational organization?
- 5. *Check one.* I certify that my organization:
 - a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. **OR**
 - b. Has had a direct role in the organizing, planning, or conducting of a trip to Destination: Guatemala on Date: March 24-27, 2022

that is being organized or arranged by the above-named Primary Trip Sponsor. OR

- Has provided in-kind support to the above-named Primary Trip Sponsor (*e.g.*, meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
- 6. Check only one:
 - a. My organization does not employ or retain a registered federal lobbyist or foreign agent **OR**
 - b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
- 7. I certify by my signature that
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent;
 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Philip Neff	Digitally signed by Philip Neff Date: 2022.02.16 15:09:54 -08'00'	Date:	02/16/2022
Name: Phil Neff		Title:	Board Chair
Organization: Network in Solida	rity with the People of G	uatemal	a (NISGUA)
Address: PO Box 70494, Oakl			
Email: phil.neff@gmail.com]	Telephone:	(510) 763-1403
Version date 3/2021 by Committee on Ethics		Ĩ	



U.S. House of Representatives COMMITTEE ON ETHICS

ADDITIONAL TRIP SPONSOR FORM

This form should be completed by an organization that provides funds, services, or in-kind assistance to another entity to underwrite, in whole or in part, a trip or an event, meal, or activity that will occur during a trip, or a necessary expense that will be incurred during a trip, with express or implicit knowledge or understanding that one or more House Members or employees may participate in or attend that trip or event, or otherwise may be beneficiaries of the gift or donation. **Provide a copy of your completed form to the primary sponsor of the trip.**

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

- 1. Name of Primary Trip Sponsor: _____
- Witness for Peace
 - Name of your organization: Institute for Policy Studies Global Economy Program
- 3. Yes 🔳 No 📃 Is your organization designated a § 501(c)(3) charitable organization by the Internal Revenue Service?
- 4. Yes 🔲 No 🔳 Does your organization receive funding from any foreign government or multinational organization?
- 5. Check one. I certify that my organization:
 - a. Has provided a grant, gift, or donation to the above-named Primary Trip Sponsor and conducts an audit or review of its grant, gift, or donation to ensure that the funds are spent in accordance with the terms of its grant, gift, or donation. OR
 - b. Has had a direct role in the organizing, planning, or conducting of a trip to
 - Destination:

_____ on Date: ____

that is being organized or arranged by the above-named Primary Trip Sponsor. OR

- c. Has provided in-kind support to the above-named Primary Trip Sponsor (e.g., meeting planning assistance, meeting space and set-up, and paying for expenses related to this trip directly to the service provider).
- 6. Check only one:

2.

- a. My organization does not employ or retain a registered federal lobbyist or foreign agent OR
- b. My organization employs a registered federal lobbyist or foreign agent, but their involvement in planning, organizing, or arranging the trip was *de minimis* under the travel regulations.
- 7. I certify by my signature that
 - a. I read and understand the Committee's Travel Regulations;
 - b. I am not a registered federal lobbyist or registered foreign agent;
 - c. I am an officer of this organization and am duly authorized to sign this form; and
 - d. The information on this form is true, complete, and correct to the best of my knowledge.

Signature: Jahn H. Cavang	Date:	February 15, 2022
Name: John-Cavanagh	Title:	Board Member
Organization: Institute for Policy Studies		
Address: 1301 Connecticut Ave., NW, Suite 600, Washington, DC	20036	6

Email: johnc@ips-dc.org

Telephone: 2022974823

Version date 3/2021 by Committee on Ethics



U.S. House of Representatives **ETHICS**

INSTRUCTIONS

Complete the Additional Trip Sponsor Form and submit the forms directly to the Primary Trip Sponsor.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building Washington, D.C. 20515

ethicscommittee@mail.house.gov | 202-225-7103 More information and forms available at ethics.house.gov



U.S. House of Representatives COMMITTEE ON ETHICS

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should *NOT* submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip:

Witness for Peace

2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. *Signify that the statement is true by checking box.*

3. Check only one. I represent that:

- a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: **OR**
- b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: **OR**
- c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
 - If "c" is checked, list the names of the additional sponsors:

(see attached)

4. Provide names and titles of **ALL** House Members *and* employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):

(see attached)

- 5. Yes No Is travel being offered to an accompanying family member of the House invitee(s)?
- 6. Date of departure: March 19, 2022 Date of return: March 27, 2022
- 7. a. City of departure: Washington DC; New York for Rep. Bowman
 - b. Destination(s): Honduras; Guatemala
 - c. City of return: Washington DC

8. *Check only one*. I represent that:

- a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: **OR**
- b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: OR
- c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. Check only one of the following:

- a. I checked 8(a) or (b) above; OR
- b. I checked 8(c) above but am not offering any lodging; OR
- c. I checked 8(c) above and am offering lodging and meals for one night; OR
- d. I checked 8(c) above and am offering lodging and meals for two nights. If you checked this box, explain why the second night of lodging is warranted:



10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). *Indicate agenda is attached by checking box*.

11. Check only one of the following:

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. *Signify that the statement is true by checking box;* OR

b. Not Applicable. Trip sponsor is a U.S. institution of higher education.

For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip: (see attached)

13. Answer parts a and b. Answer part c if necessary:

a. Mode of travel:	Air 🔳 Rail 🗌 Bus 🗌 Car 🔳 Other 🗌 (specify:)	
b. Class of travel:	Coach 🔳 Business 🗌 First 🗌 Charter 🗌 Other 🔤 (specify:)	

c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

- 14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). *Signify that the statement is true by checking the box.*
- 15. Check only one. I represent that either:
 - a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees; **OR**
 - b. The trip involves events that are arranged specifically *with regard* to congressional participation.
 - If "b" is checked:
 - 1) Detail the cost *per day* of meals (approximate cost may be provided): **(see attached)**
 - 2) Provide the reason for selecting the location of the event or trip: (see attached)
- 16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel Name: (See allached)	City:	Cost Per Night:	
Reason(s) for Selecting:			
Hotel Name:	City:	Cost Per Night:	
Reason(s) for Selecting:			
Hotel Name:	City:	Cost Per Night:	
Reason(s) for Selecting:			

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. *Signify that the statement is true by checking the box.*



U.S. House of Representatives COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

Actual Amounts Good Faith Estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or Employee	\$1,077.00	\$309.00	\$122.00
For each Accompanying Family Member	\$1,077.00	\$309.00	\$122.00

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee		
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

- a. I certify that I am an officer of the organization listed below; **OR**
- b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify by my signature that

- a. I read and understand the Committee's Travel Regulations;
- b. I am not a registered federal lobbyist or registered foreign agent; and
- c. The information on this form is true, complete, and correct to the best of my knowledge.

Signature:	2/16/2022 Date:
James Doernberg Name:	Treasurer
Organization:	
5123 W 98th St #1129, Minneapolis, MN 55437	
james@witnessforpeace.org	Telephone:

INSTRUCTIONS

Complete the *Primary Trip Sponsor Form* and submit the agenda, invitation list, any attachments, and any *Additional Trip Sponsor Forms* directly to the Travelers.

Written approval from the Committee on Ethics is required before traveling on this trip. The Committee on Ethics will notify the House invitees directly and will not notify the trip sponsors.

Willful or knowing misrepresentation on this form may be subject to criminal prosecution under 18 U.S.C. § 1001. Signatures must comply with section 104(bb) of the Travel Regulations.

For questions, please contact the Committee on Ethics at:

1015 Longworth House Office Building	ethicscommittee@mail.house.gov 202-225-7103
Washington, D.C. 20515	More information and forms available at ethics.house.gov

Theodore E. Deutch, Florida Chairman Jackie Walorski, Indiana Ranking Member

Susan Wild, Pennsylvania Dean Phillips, Minnesota Veronica Escobar, Texas Mondaire Jones, New York

Michael Guest, Mississippi Dave Joyce, Ohio John H. Rutherford, Florida Kelly Armstrong, North Dakota



ONE HUNDRED SEVENTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

March 16, 2022

The Honorable Ilhan Omar U.S. House of Representatives 1730 Longworth House Office Building Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Honduras and Guatemala,¹ scheduled for March 19 to 27, 2022, sponsored by Witness for Peace, Institute for Policy Studies, CISPES Education Fund, Network in Solidarity with the People of Guatemala (NISGUA), and School of the Americas Watch Educational Fund.

This approval represents the Committee's determination that the proposed trip complies with relevant House rules, federal laws, and Travel Regulations promulgated by the Committee. You should engage in your own assessment of the risks and implications of engaging in travel during the current COVID-19 pandemic.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$415 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Thomas A. Rust Staff Director and Chief Counsel

> David W. Arrojo Counsel to the Chairman

Kelle A. Strickland Counsel to the Ranking Member

1015 Longworth House Office Building Washington, D.C. 20515–6328 Telephone: (202) 225–7103 Facsimile: (202) 225–7392

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Office of House Security (OHS) for a safety and security briefing prior to your departure. OHS may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at https://step.state.gov.

Because the trip may involve meetings with foreign government representatives, we note that House Members may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$415] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Theodore E. Deutch Chairman

Jackie Walorski Ranking Member

TED/JW:rp

• Saturday, March 19th

- 7:00 am: Departed Washington DC
- 12:25 pm: Arrived at Palmerola Int'l Airport on AA flight 517
- 12:25 pm 1:30 pm: Customs and baggage claim, coffee stop
- 1:30 pm 3:30 pm: Lunch + travel to Tegucigalpa
 - The delegates were introduced to others traveling on the delegation and briefed on the schedule and security protocol for the time in Honduras.
- 3:30 pm 4:00 pm: Check in to Hotel
- 4:00 pm 4:15 pm: Briefing and Preparation for afternoon meetings
- 4:15 pm 4:30pm: Drive to Presidential Palace

• 4:30 pm - 6:00 pm: Meeting with Honduran President Xiomara Castro and members of her cabinet including Minister of Foreign Affairs Enrique Reina, Minister of Human Rights Natalie Roque, Minister of Natural Resources and the Environment Lucky Medina, Minister of the National Institute of Women Doris Garcia, and Minister for Development and Social Inclusion Jose Carlos Cardona.

- The delegates were briefed on the current context in Honduras, and its relation to respect for human rights and migration. The group discussed various aspects of current US foriegn policy in the region.
- 6:00 pm 6:15 pm: Drive to National Congress

6:15 pm - 7:15 pm: Meeting with Luis Redondo, President of Honduras'
 National Congress, Xiomara Hortensia Zelaya Castro, President of the Foreign
 Affairs Committee of the Honduran National Congress, and other members of the
 Honduran Congress' Foreign Affairs Committee

- The delegates were introduced to members of the foreign affairs committee and discussed various aspects of current US-Honduras policy, including efforts to combat corruption and impunity.
- 7:15 pm 7:30 pm: Driving to hotel

 \circ 7:30 pm - 9:30 pm: Dinner and briefing with the Committee of Relatives of the Disappeared (COFADEH)

• COFADEH is a long standing human rights organization in Honduras. They briefed the delegation on their work and the current situation for human rights defenders.

• Sunday, March 20th

- 7:30 am 8:30 am: Breakfast + Briefing at Hotel
- 8:45 am 12 noon am: Driving to Siguatepeque
- 12:00 pm- 12:40pm : Meeting and coffee with the Network of Alternative Community Commercialization (Red Comal)
 - The delegation heard a brief presentation about efforts to

commercialize locally-produced sustainable agricultural products, creating

income for small farmers and producers and lessening the need for migration.

• 12:40 pm - 2:20pm: Driving to La Esperanza.

• 2:30pm - 8:00pm: Binational Conference for Defense of Land and Human Rights with representatives of rural, youth, environmental, and labor organizations from El Salvador and Honduras, including lunch.

■ 2:30pm - 4:30 pm: The delegation heard presentations from conference participants on environmental conditions in the region

 4:30pm - 6:30pm: The delegation heard presentations from conference participants on human rights conditions, including land rights, in the region

6:30pm 8:00pm: The delegation heard concluding remarks from conference participants on community-led strategies for sustainable development and local and international efforts to strengthen human and labor rights protections

- 8:00 pm 9:30 pm: Dinner and debrief with delegation members
 - The delegates debriefed the first two days meetings and asked clarifying questions about presentations. The delegation was briefed on the next three days' meetings and logistics.
- 9:30 pm 9:50 pm: Driving to Hotel

• Monday, March 21st

- 8:00 am 9:00 am: Breakfast
- 9:00 am 9:30 am: Travel to Utopia
- 9:30 am 1:00 pm: COPINH Presentations
 - The delegation was briefed on Berta Cáceres life and work, her assassination, and the justice process. COPINH leadership discussed Berta Caceres' legacy and the ongoing struggle for Indigenous rights in Honduras.
- 1:00 pm 2:00 pm: Lunch
- 2:00 pm 2:30 pm: Travel to Cemetary
- 2:30 pm 3:00 pm: Visit Berta Caceres' Grave
 - The delegation heard presentations about Berta Caceres' and observed a short ceremony at her grave.
- 3:00 pm 7:00 pm: Travel to El Progreso
- 7:00 pm 9:00 pm: Dinner in El Progreso, with presentations
 - The delegation was briefed on the historical role of the US in Honduras, including agricultural investments and military coordination, and the current role of anti narcotics efforts in the region.
- 9:00 pm 11:00 pm: Travel to Tela
- 11:00 pm: Arrive to Hotel Maya Vista

• Tuesday, March 22nd

- 8:00 am 9:00 am: Breakfast
- 9:00 am 9:30 am: Travel to San Juan

- 9:30 am 12:30 pm: OFRANEH Presentations
 - The delegation heard about the primary issues affecting afroidnigenous communities in Honduras and the impact of US aid to Honduras
- 12:30 pm 1:30 pm: Lunch
- 1:30 pm 2:00 pm: Travel to Tornabe
- 2:00 pm 2:45 pm: Tour Tornabe
 - The delegation learned about the dispossession of Garifuna lands suffered by the community of Tornabe.
- 2:45 pm 3:30 pm: Travel to Triunfo de la Cruz, with briefing
 - The delegation learned about the InterAmerican Court procedures and verdict related to Triunfo de la Cruz
- 3:30 pm 4:00 pm: Meeting in Triunfo de la Cruz
 - The delegation learned about the disappearance of 5 garifuna young people last year and the lack of advances in the investigation from US trained police bodies
- 4:00 pm 4:30 pm: Travel to Hotel
- 4:30 pm 7:00 pm: Break
- 7:00 pm 9:00 pm: Dinner with Guapinol Water Defenders
 - The delegation heard from representatives from the Guapinol organizing body and the Plataforma Agraria, representing numerous small farmer cooperatives in the region of the Bajo Aguan. They learned of the recent case of arbitrary imprisonment of the Guapinol water defenders and the broader issues of small farmer cooperatives being dispossessed by extractive projects.

• Wednesday, March 23rd

- 9:00 am 10:00 am: Breakfast
- 10:00 am 12:00 pm: Travel to Jilamito, with presentations on the bus
 - MADJ leadership and delegation coordinators spoke about the history of MADJ and their current role in local movements to resist mining and hydroelectric projects.
- 12:00 pm 2:00 pm: Meet with Jilamito Water Defenders
 - The Jilamito communities presented about their struggle against a destructive hydroelectric dam and the international financing that has backed the project.
- 2:00 pm 4:00 pm: Travel to Tela
- 4:00 pm 5:00 pm: Lunch
- 5:00 pm 6:30 pm: Meet with MADJ Leadership
 - MADJ leadership spoke about the role of extractive projects in exacerbating migration.
- 6:30 pm 8:00 pm: Travel to Casa Blanca Hotel in El Progreso
- 8:00 pm: Dinner
- Thursday, March 24th
 - o 5:30 am 6:00 am: Check out of Hotel + Breakfast

- o 6:00 am 6:30 am: Travel to San Pedro Sula Airport
- o 6:30 am 8:30 am: Check in for flight
- 8:30 am 9:30 am: Flight from San Pedro Sula to to Guatemala City
- 9:30 am 10:30 am: Customs and baggage
- 10:30 am 11:30 am: Driving to hotel and check in
- 11:30 am 1:30 pm: Lunch during Guatemala orientation.
 - The delegation learned about security protocols and agenda details, to inform
 - their analysis of daily security risks and human rights violations in Guatemala.
- 1:30 pm 3:30 pm: Current events in Guatemala presentation by Guatemalan Congresspeople.
 - The Congresspeople presented on the root causes of forced migration and the ways that U.S. foreign policy impacts migration.

• 3:30 pm - 5:00 pm: Presentation on attacks on the legal system and transitional justice by Center for Human Rights Legal Action (CALDH).

- CALDH spoke to how U.S. foreign policy impacts corruption and impunity, root causes of forced migration, in Guatemala.
- 5:00 pm 5:15 pm: Break
- 5:15 pm 6:15 pm: Internal debriefing space
 - The delegation debriefed the meetings and delegation coordinators answered questions about the previous days.
- 6:15 pm 7:15 pm: Dinner
- Overnight in Guatemala City

• Friday, March 25th:

- o 7:30 am 8:00 am: Breakfast in Guatemala City
- 8:00 am 9:00 am: Travel to government offices
- o 9:00 am -10:00 am: Rest space
- 10:00 am 11:00 am: Delegation debriefing
- 11:00 am 1:00 pm: Travel to La Puya with presentations on the bus
 - Delegation coordinators presented on US-Central America trade policies and legal processes, in relationship to extractive projects in La Puya and other communities.

• 1:00 pm - 2:30 pm: Visit La Puya, meeting with community leaders for an overview on the history on the resistance against a U.S.-owned mine.

- 2:30-4:30: View on the mining site and community engagement.
 - Leaders from la Puya present on how the presence of the mine has influenced forced migration in their communities.
- 4:30 pm 7:00 pm: Travel to hotel in Guatemala City
- 7:00 pm 7:45 pm: Dinner
- 7:45 pm 8:15 pm: Internal planning and debriefing space
 - The delegation debriefed the meetings and answered questions from the day.
- 8:15 pm 9:15 pm: Guatemala history presentation
 - The delegation learned from Guatemala history experts about the historical root causes of forced migration

• Overnight in Guatemala City

• Saturday, March 26th

- 7:00 am 7:45 am: Breakfast in Guatemala City + briefing on the agenda (ES)
- o 7:45 am 9:00 am: Travel to Santa Rosa, Guatemala
- 9:00 am 11:00 am: Meeting with the Peaceful Resistance of Santa Rosa, Jalapa, and Jutiapa, Xinka Parliament, and Diocesan Committee in the Defense of Nature (CODIDENA).
 - The presenters will speak about the community resistance to the Escobal mine, an illegally imposed silver mine, that has been a push factor for migration in their communities.
- 11:00 pm 12:00 pm- Travel to pacific resistance of Casillas.
- 12:00 pm 3:30 pm: Activity in the Peaceful Resistance of Santa Rosa
 - The presenters spoke about the Escobal mine, and led a tour to viewing sites.
- 3:30 pm 5:00 pm: Travel to Guatemala City
- 5:00 pm 6:00 pm: Dinner in Guatemala City
- 6:00 pm 7:00 pm: Internal planning and debriefing space
 - The delegation debriefed the meetings and coordinators answered questions from the day.
- Overnight in Guatemala City

• Sunday, March 27th

- 8:00 am 9:00 am: Breakfast
- 9:00 am 10:45 am: Closing meeting
 - Delegates will debrief the meetings, ask questions, and discuss the connections and themes of the trip.
- 10:45 am 11:00 am: Travel to airport
- 1:05 pm: Delegates depart on Delta flight 1831

Primary Form Details

3c. Additional Sponsors

- CISPES Education Fund
- The Network in Solidarity with the People of Guatemala (NISGUA)
- School of the Americas Watch Educational Fund

4. Invitees & Reason for Invite

- **Representative Ilhan Omar (MN, 5th District)** was invited to hear directly from Central Americans about the impacts of US policy on outward migration. Rep. Omar is a cosponsor of the Berta Cáceres Human Rights in Honduras Act and other advocacy related to the region.
- **Representative Cori Bush (MO, 1st District)** was invited to hear directly from Central Americans about the impacts of US policies on outward migration. Rep. Bush is a cosponsor of the Berta Cáceres Human Rights in Honduras Act and other advocacy related to the region.
- **Representative Jamaal Bowman (NY, 16th District)** was invited to hear directly from Central Americans about the impacts of US policy on outward migration. Rep. Bowman is a cosponsor of the Berta Cáceres Human Rights in Honduras Act and other advocacy related to the region.
- **Representative Alexandria Ocasio-Cortez (NY, 14th District)** was invited to hear directly from Central Americans about the impacts of US policy on outward migration. Rep. Ocasio-Cortez is a cosponsor of the Berta Cáceres Human Rights in Honduras Act and other advocacy related to the region.
- **Representative Jesus "Chuy" Garcia (IL, 4th District)** was invited to hear directly from Central Americans about the impacts of US policy on outward migration. Rep. Garcia is a cosponsor of the Berta Cáceres Human Rights in Honduras Act and other advocacy related to the region.
- **Representative Joaquin Castro (TX, 20th District)** was invited to hear directly from Central Americans about the impacts of US policy on outward migration. Rep. Castro is a cosponsor of the Berta Cáceres Human Rights in Honduras Act and other advocacy related to the region.
- **Representative Rashida Tlaib (MI, 13th District)** was invited to hear directly from Central Americans about the impacts of US policy on outward migration. Rep. Tlaib is a cosponsor of the Berta Cáceres Human Rights in Honduras Act and other advocacy related to the region.
- **Representative Ayanna Pressley (MA, 7th District)** was invited to hear directly from Central Americans about the impacts of US policy on outward migration. Rep. Pressley is a cosponsor of the Berta Cáceres Human Rights in Honduras Act and other advocacy related to the region.
- **Ryan Morgan, Foreign Policy Advisor for Rep. Omar,** was invited to hear directly from Central Americans about the impacts of US policy on outward migration. He was invited

due to his position as a staffer for a Congressional office covering foreign and immigration policy.

- Aya Saed, Legislative Assistant for Rep. Cori Bush was invited to hear directly from Central Americans about the impacts of US policy on outward migration. She was invited due to her position as a staffer who works on foreign policy for a Congressional office covering foreign and immigration policy.
- Khaula Kaiser, Legislative Director for Rep. Hank Johnson: was invited to hear directly from Central Americans about the impacts of US policy on outward migration. She was invited due to her position as a staffer who works on foreign policy for a Congressional office covering foreign and immigration policy.
- Kate Durkin, Legislative Director for Rep. Jan Schakowsky: was invited to hear directly from Central Americans about the impacts of US policy on outward migration. She was invited due to her position as a staffer who works on foreign policy for a Congressional office covering foreign and immigration policy.
- Naomi Lake, Legislative Assistant for Rep. Jesus "Chuy" Garcia: was invited to hear directly from Central Americans about the impacts of US policy on outward migration. She was invited due to her position as a staffer who works on foreign policy for a Congressional office covering foreign and immigration policy.
- Alex Campbell, Legislative Aide for Rep. Jesus "Chuy" Garcia: was invited to hear directly from Central Americans about the impacts of US policy on outward migration. He was invited due to his position as a staffer who works on foreign policy for a Congressional office covering foreign and immigration policy.
- Gerardo Bonilla, Chief of Staff for Rep. Alexandria Ocasio-Cortez: was invited to hear directly from Central Americans about the impacts of US policy on outward migration. He was invited due to his position as a staffer who works on foreign policy for a Congressional office covering foreign and immigration policy.
- Jaya Khetarpal, Legislative Assistant to Rep. Joaquin Castro: was invited to hear directly from Central Americans about the impacts of US policy on outward migration. She was invited due to her position as a staffer who works on foreign policy for a Congressional office covering foreign and immigration policy.

10. Detailed Agenda

• Saturday, March 19th

- 7:00 am: Depart Washington DC (or district)
- 12:15 pm 12:45 pm: Arrive to Palmerola Int'l Airport + Customs
- 12:45 pm 1:00 pm: Travel to Comayagua
- 1:00 pm 2:00 pm: Lunch + Brief Delegate Orientation
- 2:00 pm 3:00 pm: Meeting with Honduran elected officals as available
- 3:00 pm 4:00 pm: briefing with COFADEH
- 4:00 pm 5:45 pm: Drive to La Esperanza
- 5:45 pm to 6:00 pm: Tour of COPINH center Utopia
- 6:00 pm 8:00 pm: Participate in the second session of Binational Conference for Defense of Land and Human Rights with representatives of rural and labor federations from El Salvador, including dinner.

• 8:00 pm-8:30 pm: Drive to the hotel Mina

• Sunday, March 20th

- 7:30 am 8:30 am: Breakfast + Briefing at Hotel Mina
- 8:30 pm 9:00 am: Drive to Utopia
- 9:00 am 3:00 pm: Participate in final session and concluding activities of Binational Conference for Defense of Land and Human Rights with rural and labor federations from El Salvador, including lunch
- 3:00 pm 3:30 pm: Drive to Cemetary
- 3:30 pm 4:15 pm: Visit Cemetery with Berta Cáceres grave
- 4:15 pm 4:30 pm: Drive to COPINH Offices
- 4:30 pm 7:00 pm: Meeting with COPINH leadership, briefing on Berta Cáceres life and work, her assassination, and the justice process + Dinner
- 7:00 pm 7:30 pm: Drive to the hotel

• Monday, March 21st

- 8:00 am 8:40 am: Breakfast + Check out of Hotel Mina
- 8:40 am 9:00 am: Drive to COPINH offices
- 9:00 am 10:00 am: Meeting with COPINH leadership
- 10:00 am 11:00 am: COPINH Radio Interview / Meeting with COPINH youth representatives
- 11:00 am 3:00 pm: Drive to Pajuiles
- 3:00 pm 6:00 pm: Meet with MADJ leadership and Pajuiles community
- 6:00 pm 7:00 pm: Travel to Tela
- 7:00 pm 8:00 pm: Dinner with Martin Fernandez and Victor Fernandez from MADJ
- 8:00 pm 8:30 pm: Drive to the Hotel Puerto Rico

• Tuesday, March 22nd

- 8:00 am 9:00 am: Breakfast + Briefing
- 9:00 am 11:00 am: Meeting with indigenous leaders from the Mosquitia
- 11:00 am 12:00 pm: Meeting with OFRANEH leadership, including Miriam Miranda
- 12:00 pm 1:00 pm: lunch with OFRANEH leadership, including Miriam Miranda
- 1:00 pm 1:30 pm: Drive to Triunfo de la Cruz
- 1:30 pm 3:30 pm: Meeting with community leaders in Triunfo de la Cruz
- 3:30 pm 4:00: Tour of the community
- 4:00 pm 5:30 pm: Review of Inter-American Court of Human Rights cases with OFRANEH leadership, including Miriam Miranda
- 5:30 6:00 pm: Travel to Hotel Puerto Rico
- 6:00 pm 8:00 pm: Dinner meeting with Padre Melo from Radio Progreso

• Wednesday, March 23rd

- 7:00 am 7:45 am: Check out of Hotel + Breakfast
- 7:45 am 9:00 am: Travel to Jilamito + Briefing
- 9:00 am 1:00 pm: Meet with MADJ and Jilamito community
- 1:00 pm 4:00 pm: Travel to Laboratorios MOBI in San Pedro
- 4:00 pm 4:30 pm: COVID Tests

- 4:30 pm 5:00 pm: Travel to CODEMUH offices in San Pedro
- 5:00 pm 6:00 pm: Meet with Maria Luisa Regalado and CODEMUH
- 6:00 pm 6:30 pm: Travel to Hotel Casa Inn del Valle
- 6:30 pm 7:30 pm: Dinner with Carlos H. Reyes
- 7:30 pm: Check-in to the hotel Casa Inn del Valle

• Thursday, March 24th

- 5:30 am 6:00 am: Check out of Hotel + Breakfast
- 6:00 am 6:30 am: Travel to San Pedro Sula Airport
- o 6:30 am 8:30 am: Check in for flight
- 8:30 am 9:30 am: Flight to Guatemala City from San Pedro Sula
- 9:30 am 10:00 am: Customs
- 10:00 am 11:00 am: Travel to La Puya
- 11:00 am 2:30 pm: Visit to La Puya, including lunch
- 2:30 pm 3:30 pm: Travel to Guatemala City
- 3:30 pm 5:30 pm: Meeting with Center for Human Rights Legal Action (CALDH)
- 5:30 pm 6:30 pm: Dinner in Guatemala City with CALDH
- 6:30 pm: Check in to the hotel

• Friday, March 25th:

- 8:00 am 9:00 am: Breakfast in Guatemala City + briefing
- 10:00 am 11:00 am: Planning for meeting with government
- 10:00 am 11:00 am: Meeting with Guatemalan policymakers
- 11:00 am 12 pm: Lunch in Guatemala City
- 12:00 pm 2:30 pm: Travel to Santa Rosa
- 2:30 pm 5:00 pm: Meeting with leaders from Xinka Parliament and CODIDENA
- 5:00 pm 6:00 pm: Dinner with leaders from Xinka Parliament and CODIDENA
- o 6:00: Check into hotel in Santa Rosa, Guatemala

• Saturday, March 26th:

- 8:00 am 9:00 am: Breakfast in Cuilapa
- 9:00 am 10:00 am: Travel to Peaceful Resistance of Santa Rosa, Jalapa, and Jutiapa
- 10:00 am 3:30 pm: Visit to Peaceful Resistance of Santa Rosa, Jalapa, and Jutiapa, including lunch
- 3:30 pm 6:00 pm: Travel to Guatemala City
- 6:00 pm 7:00 pm: Dinner in Guatemala City
- Overnight: Guatemala City
- Sunday, March 27th
 - 8:00 9:00 am: Breakfast meeting, briefing for today's logistics
 - 9:00 11:00 am: Closing space and reflections, planning
 - 11:00 am: Travel to airport

12. Additional Sponsors

• **CISPES Education Fund:** CISPES is a national grassroots organization based in the U.S. that is dedicated to accompanying the Salvadoran social and popular movements in their ongoing struggle for social and economic justice, democracy, and

self-determination. Two of their members are involved in coordinating meetings between the delegation and El Salvadoran organizations. Two members will travel with the delegation.

- The Network in Solidarity with the People of Guatemala (NISGUA): NISGUA has over 40 years of experience working to build and strengthen ties between the people of the United States and Guatemala in the global struggle for justice, human dignity, and respect for the Earth. Two of its members are organizing the Guatemala leg of the delegation.
- School of the Americas Watch Educational Fund: SOAW is a nonviolent grassroots Latin America solidarity movement working to expose, educate about, and call for an end to US militarization and oppressive US policies in Latin America and the Caribbean. One of its members is helping to organize the delegation and two of its members will travel with the delegation on at least part of the trip.
- Institute for Policy Studies Global Economy Program: IPS is a progressive organization dedicated to building a more equitable, ecologically sustainable, and peaceful society. In partnership with dynamic social movements, IPS turns transformative policy ideas into action. One of its members is supporting organizing the Guatemala leg of the delegation.

15b.1. Cost per day of meals

- March 19: \$10/person
- March 20: \$15/person
- March 21: \$15/person
- March 22: \$15/person
- March 23: \$15/person
- March 24: \$13/person
- March 25: \$13/person
- March 26: \$16/person
- March 27: \$10/person

15b.2. Reason for selecting the location of the trip: The objective of the delegation is to hear directly from Central Americans about the impacts of US policies on migration. This is best served by visiting Central American countries and visiting grassroots organizations. The specific places in Honduras and Guatemala were picked because they allow us to connect with communities affected by US policies in the region. We also prioritized places where the organizers have strong relationships and can ensure the safety of the delegates.

16. Hotels

- Hotel Mina (La Esperanza; \$20/night): Fits the whole delegation, is affordable and secure
- Hotel Puerto Rico (Tela; \$23/night): Fits the whole delegation, is affordable and secure
- Hotel Casa Inn del Valle (San Pedro Sula; \$21/night): Fits the whole delegation, is affordable and secure

- Hotel Ciudad Vieja (Guatemala City, \$74/night): Fits the whole delegation, is affordable and secure
- Hotel San Judas Tadeo (Cuilap, \$54/night): Fits the whole delegation, is affordable and secure