



# U.S. House of Representatives COMMITTEE ON ETHICS

## Member / Officer Post-Travel Disclosure Form Original Amendment

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual *Financial Disclosure Statement*. In accordance with House Rule 25, clause 5; **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

- Name of Traveler: Rep. Tim Walberg
- a. Name of Accompanying Relative: Mrs. Susan Walberg OR None   
b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
- a. Dates: Departure: 28 May 2019 Return: 01 June 2019  
b. Dates at Personal Expense, if any: \_\_\_\_\_ OR None
- Departure City: Detroit, MI Destination: Kyiv, Ukraine Return City: Detroit, MI
- Sponsor(s), Who Paid for the Trip: Ukrainian National Prayer Breakfast Organizing Committee
- Describe Meetings and Events Attended (attach additional pages if necessary): Please refer to the attached page.

- Attached to this form are **each** of the following, signify that each item is attached by checking the corresponding box:
  - a completed *Sponsor Post-Travel Disclosure Form*;
  - the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Grantmaking or Non-Grantmaking Sponsor Forms*;
  - page 2 of the completed *Traveler Form* submitted by the Member or officer; **and**
  - the letter from the Committee on Ethics approving my participation on this trip.
- a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. **Signify statement is true by checking the box:**   
b. If not, explain: \_\_\_\_\_

LEGISLATIVE RESOURCE CENTER  
2019 JUN 17 PM 4:20  
OFFICE OF THE CLERK  
U.S. HOUSE OF REPRESENTATIVES

**I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.** I have determined that all of the expenses on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

Member / Officer Signature:

Date: 6/17/19

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U.S. House of Representatives

# COMMITTEE ON ETHICS

## Sponsor Post-Travel Disclosure Form

Original  Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. **A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within ten days of their return.** You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) who paid for the trip: Ukrainian National Prayer Breakfast Organizing Committee

2. Travel Destination(s): Kyiv, Ukraine

3. Date of Departure: May 28, 2019 Date of Return: June 1, 2019

4. Name(s) of Traveler(s): Congressman Tim Walberg and his wife Susan Walberg

*Note: You may list more than one traveler on a form only if all information is identical for each person listed.*

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

|                            | Total Transportation Expenses | Total Lodging Expenses | Total Meal Expenses | Total Other Expenses (dollar amount per item and description) |
|----------------------------|-------------------------------|------------------------|---------------------|---|
| Traveler                   | 10840                         | 370                    | 250                 | Airport VIP lounge - 204                                      |
| Accompanying Family Member | 10840                         |                        | 250                 | Airport VIP lounge - 204                                      |

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: June 5, 2019

Name: Mr. Pavlo Unguryan Title: Chair of the Ukrainian NPB

Organization: Member of Parliament

**I am an officer of the above-named organization. Signify statement is true by checking box:**

Address: Hrushevskogo Str 5, Kyiv, 01008, Ukraine

Telephone: +380979757570 Email: pavelunguryan@gmail.com

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

# COMMITTEE ON ETHICS

## TRAVELER FORM

1. Name of Traveler: Rep. Timothy Walberg

2. Sponsor(s) who will be paying for the trip: Ukrainian National Prayer Breakfast Organizing Committee

3. Travel Destination(s): Kyiv, Ukraine

4. a. Date of Departure: 28 May 2019 Date of Return: 01 June 2019

b. Will you be extending the trip at your personal expense?  Yes  No

If yes, list dates at personal expense: \_\_\_\_\_

5. a. Will you be accompanied by a family member at the sponsor's expense?  Yes  No If yes:

(1) Name of Accompanying Family Member: Mrs. Susan Walberg

(2) Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_

(3) Accompanying Family Member is at least 18 years of age:  Yes  No

6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)?  Yes  No

b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

\_\_\_\_\_

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms:  Yes  No

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.

To gain firsthand knowledge about Ukraine; to develop relationships with the leadership of Ukraine, an important international ally; and to speak about issues important to both the United States and Ukraine

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip?  Yes  No

10. For staff travelers, to be completed by your employing Member:

### ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member \_\_\_\_\_ Date \_\_\_\_\_



U.S. House of Representatives

# COMMITTEE ON ETHICS

## Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* **at least 30 days before the start date of the trip**. The trip sponsor should **NOT** submit the form directly to the Committee. The Committee website ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor who will be paying for the trip: \_\_\_\_\_  
Ukrainian National Prayer Breakfast Organizing Committee will fund the trip by the donations
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent.  
Signify that the statement is true by checking box:
3. **Check only one.** I represent that:
  - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip:  **OR**
  - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds:  **OR**
  - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_
4. Provide names and titles of ALL House Members *and* employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): Rep. Timothy Walberg - is well known for his stance on sanctity of life, marriage, freedom and prayer. He supports independent Ukraine.
5. Is travel being offered to an accompanying family member of the House invitee(s)?  Yes  No
6. Date of Departure: 28 May 2019 Date of Return: 01 June 2019
7.
  - a. City of departure: Detroit, Michigan
  - b. Destination(s): Kyiv, Ukraine
  - c. City of return: Detroit, Michigan
8. **Check only one.** I represent that:
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  **OR**
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent:  **OR**
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. **Check only one of the following:**
  - a. I checked 8(a) or (b) above:
  - b. I checked 8(c) above but am not offering any lodging:
  - c. I checked 8(c) above and am offering lodging and meals for one night:  **OR**
  - d. I checked 8(c) above and am offering lodging and meals for two nights:  If you checked this box, explain why the second night of lodging is warranted: \_\_\_\_\_



U.S. House of Representatives

# COMMITTEE ON ETHICS

10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). Indicate agenda is attached by checking box:

11. **Check only one of the following:**

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. Signify that the statement is true by checking box:  OR

b. Not Applicable. Trip sponsor is a U.S. institution of higher education:

12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

Annually Prayer Group Members in the Ukraine's Parliament organize Ukrainian National Prayer Breakfast. This model has been copied from the U.S. NPB and promotes dialogue, friendship and relationships. Rep. Walberg's trip will be encouragement and motivation for Ukrainian lawmakers to seek unity, achieve peace and pray for Ukraine.

13. **Answer parts a and b. Answer part c if necessary:**

a. Mode of travel: Air  Rail  Bus  Car  Other  (specify: \_\_\_\_\_)

b. Class of travel: Coach  Business  First  Charter  Other  (specify: \_\_\_\_\_)

c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:

\_\_\_\_\_  
\_\_\_\_\_

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). Signify that the statement is true by checking box:

15. **Check only one.** I represent that either:

a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees.  OR

b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If "b" is checked:

1) Detail the cost *per day* of meals (approximate cost may be provided): \_\_\_\_\_

2) Provide the reason for selecting the location of the event or trip: \_\_\_\_\_

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility.

Hotel Name: National Hotel Kyiv City: Kyiv, Ukraine Cost Per Night: 150

Reason(s) for Selecting: Safe and peaceful place in the government area

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

Hotel Name: \_\_\_\_\_ City: \_\_\_\_\_ Cost Per Night: \_\_\_\_\_

Reason(s) for Selecting: \_\_\_\_\_

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. Signify that the statement is true by checking box:



U.S. House of Representatives

# COMMITTEE ON ETHICS

**18. Total Expenses for each Participant:**

|  |   |  |                                     |
|--|---|--|-------------------------------------|
| <input type="checkbox"/> Actual Amounts                  | Total Transportation Expenses per Participant | Total Lodging Expenses per Participant | Total Meal Expenses per Participant |
| <input checked="" type="checkbox"/> Good Faith Estimates |   |  |                                     |
| For each Member, Officer, or Employee                    | 4000  | 450                                    | 500                                 |
| For each Accompanying Family Member                      | 4000  |  | 500                                 |

|                                       |   |  |
|---------------------------------------|---|--|
|                                       | Other Expenses (dollar amount per item) | Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.) |
| For each Member, Officer, or Employee |   |  |
| For each Accompanying Family Member   |   |  |

**NOTE:** Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

**19. Check only one:**

- a. I certify that I am an officer of the organization listed below:  OR
- b. *Not Applicable.* Trip sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: \_\_\_\_\_ Date: May 13, 2019

Name: Mr. Pavlo Unguryan

Title: Member of Parliament, Chair of the Ukrainian National Prayer Breakfast

Organization: Member of Parliament

Address: Hrushevskogo 5, Kyiv, 01008, Ukraine

Telephone: +380979757570

Email: pavelunguryan@gmail.com

If there are any questions regarding this form, please contact the Committee at the following address:

### Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida  
*Chairman*  
Kenny Marchant, Texas  
*Ranking Member*

Grace Meng, New York  
Susan Wild, Pennsylvania  
Dean Phillips, Minnesota  
Anthony Brown, Maryland

John Ratcliffe, Texas  
George Holding, North Carolina  
Jackie Walorski, Indiana  
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

**U.S. House of Representatives**  
COMMITTEE ON ETHICS

Thomas A. Rust  
*Staff Director and Chief Counsel*

David W. Arrojo  
*Counsel to the Chairman*

Christopher A. Donesa  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515 6328  
Telephone (202) 225 7103  
Facsimile (202) 225 7392

May 22, 2019

The Honorable Tim Walberg  
U.S. House of Representatives  
2266 Rayburn House Office Building  
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your and your spouse's proposed trip to Ukraine,<sup>1</sup> scheduled for May 28 to June 1, 2019, sponsored by Ukrainian National Prayer Breakfast Organizing Committee.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House Members may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$390] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

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<sup>1</sup> Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Sergeant at Arms (SAA) for a safety and security briefing prior to your departure. SAA may be reached at (202) 226-2044 or [ohsstaff@mail.house.gov](mailto:ohsstaff@mail.house.gov). House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Handwritten signature of Theodore E. Deutch in blue ink.

Theodore E. Deutch  
Chairman

Handwritten signature of Kenny Marchant in blue ink.

Kenny Marchant  
Ranking Member

TED/KM:tn



# Tentative agenda of Representative Tim Walberg's visit to Ukraine

May 29 - June 1, 2019

- May 29, 2019**      **Arrival in Kyiv, Ukraine and transfer to the National Hotel Kyiv**  
19:00 – 21:00 Welcome Dinner for Distinguished Guests and Prayer  
Breakfast Coordinators
- May 30, 2019**      **8<sup>th</sup> National Prayer Breakfast of Ukraine in the Convention Center**  
07:00 – Transfer from the hotel to the Convention Center  
07:30 – Opening, welcome fellowship and choir  
07:50 – 09:00 Breakfast, prayers and reading from the Scriptures  
09:00 – 10:30 International guests and keynote address of Congressman  
Walberg and the President of Ukraine.  
11:00 – Media briefing with Congressman Walberg, photo session and in  
the Parliament of Ukraine  
12:00 – 13:30 Lunch
- Round table for key political leaders in the Parliament of Ukraine**  
14:00 – Key note address by Congressman Walberg  
15:00 – Questions and answers “What made America great” and “What  
should Ukrainians do to build free, democratic and prosperous Ukraine?”  
17:00 – Meeting with the Chairman of Parliament  
18:00 – Meeting with the Chairman of the National Security and Defense  
Council of Ukraine  
19:00 – Dinner with the Members of Parliament
- May 31, 2019**      **Meetings**  
8:00 – Breakfast in the hotel  
9:00 – Meeting with the President of Ukraine  
10:00 - Meeting with the Council of Evangelical Protestant Churches of  
Ukraine  
**11:00 - Participation in the Forum of Christian Political Leaders**  
12:00 – Speech of Congressman Walberg at the plenary  
13:00 – Panel discussion with Congressman Walberg  
13:30 - Lunch  
14:00 – Break out and workshop sessions  
16:00 – End of the Forum
- June 1, 2019**      **Departure to the U.S.**



THE PARLIAMENT OF UKRAINE  
**VIII NATIONAL PRAYER BREAKFAST OF UKRAINE**

5 Hrushevskogo Str. Kiev 01008, tel +(38) 0979757570

Pavel Unguryan - Member of Parliament  
Tymoshenko Yurii - Member of Parliament  
Lukianchuk Ruslan - Member of Parliament  
Lavryk Mykola - Member of Parliament  
Prodan Oksana - Member of Parliament  
Yurinec Oksana - Member of Parliament  
Babenko Valery - Member of Parliament

Urbanskyi Oleksandr - Member of Parliament  
Stetsenko Dmytro - Member of Parliament  
Solovey Yuriy - Member of Parliament  
Mirashnichenko Yuriy - Member of Parliament  
Dubil Valeriy - Member of Parliament  
Medunyt'sya Oleh - Member of Parliament  
Kryshyn Oleh - Member of Parliament

February 1, 2019

Honorable Tim Walberg  
United States Congressman  
Washington, DC

Dear Congressman Walberg,

On behalf of Ukraine's Parliament Prayer Group, we are honored to invite you to speak at the 8th National Prayer Breakfast of Ukraine on Thursday, May 30, 2019 at 07:30 a.m. in Kyiv, Ukraine under the auspices of the Chairman of Parliament.

It has become a good tradition for the President of Ukraine to join the key national leaders and EU officials, leaders of religious groups and international guests from 15 countries for prayer and thanksgiving.

This gathering is a place of fellowship and spiritual unity, when we set aside the differences and unite parliamentarians, government officials and all of Ukraine around the reconciliation and faith.

Together with friends like you from around the world, we would like to lift up prayers to God for peace and prosperity in Ukraine.

**We would be privileged if you would join us for the Ukrainian National Prayer Breakfast as the speaker and at your earliest convenience send us a response to our organizing committee coordinator: Slavik Rimksyi: outreachwork@gmail.com, tel. +380979757570**

The tentative schedule and other relevant information shall be provided in the near future. We sincerely hope you will be able to join us during this special time.

Sincerely,

  
Pavel Unguryan  
Member of Ukraine's Parliament  
Chair of the Ukraine's National Prayer Breakfast

**6. Describe meetings and events attended:**

**Met with members of the Ukrainian Prayer breakfast as well as Ukrainian leaders to gain firsthand knowledge about the situation in Ukraine. Spoke with Ukrainian leadership and discussed issues important to both countries.**