



U.S. House of Representatives

COMMITTEE ON ETHICS

Member / Officer Post-Travel Disclosure Form

Original Amendment

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual *Financial Disclosure Statement*. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: DANIEL LIPINSKI
2. a. Name of Accompanying Relative: JUDITH OR None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates: Departure: 1/5/2019 Return: 1/7/2019
 b. Dates at Personal Expense, if any: _____ OR None
4. Departure City: CHICAGO Destination: INDIANAPOLIS Return City: CHICAGO
5. Sponsor(s), Who Paid for the Trip: FOCUS -
6. Describe Meetings and Events Attended (attach additional pages if necessary):
ATTENDED CONFERENCE PROGRAM ON ROLE OF LEADING IN FAITH AND LEAD DISCUSSION ON HOW TO ADDRESS THE LEGISLATIVE AGENDA WITH A FOCUS ON THE PROTECTION OF LIFE AND MORALS.
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box*:
 - a. a completed *Sponsor Post-Travel Disclosure Form*;
 - b. the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Grantmaking or Non-Grantmaking Sponsor Forms*;
 - c. page 2 of the completed *Traveler Form* submitted by the Member or officer; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda. **Signify statement is true by checking the box:**
 b. If not, explain: _____

LEGISLATIVE RESOURCE CENTER
2019 JAN 30 PM 4:53
OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

Member / Officer Signature: 

Date: 1/25/2019

8



U.S. House of Representatives

COMMITTEE ON ETHICS

Sponsor Post-Travel Disclosure Form

Original Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip *within ten days of their return*. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: FOCUS Fellowship of Catholic University Students
2. Travel Destination(s): Indianapolis, IN
3. Date of Departure: 1/5/2019 Date of Return: 1/7/2019
4. Name(s) of Traveler(s): Daniel Lipinski

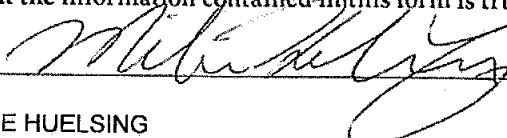
Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	205	258	60	n/a
Accompanying Family Member				

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box:

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: 1/25/2019
 Name: MIKE HUELSING Title: SENIOR EVENTS SPECIALIST

Organization: FOCUS

I am an officer of the above-named organization. Signify statement is true by checking box:

Address: 603 Park Point Dr, Genesse, CO 80401

Telephone: 303-963-5750 Email: mike.huelsing@focus.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

Revised 12/14
Revised 1/2/19
Revised 1/3/19

U.S. House of Representatives
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: DANIEL LIPINSKI

2. Sponsor(s) (who will be paying for the trip): FOCUS

3. Travel destination(s): ~~CHICAGO, IL~~ / INDIANAPOLIS, IN / CHICAGO, IL

4. a. Date of departure 1/5/19 Date of return: 1/6/19 1/7/19

b. Will you be extending the trip at your personal expense? Yes No

If yes, dates at personal expense:

5. a. Will you be accompanied by a relative at the sponsor's expense? Yes No

b. If yes:

(1) Name of accompanying relative: JUDITH LIPINSKI

(2) Relationship to traveler: Spouse Child Other (specify):

(3) Accompanying relative is at least 18 years of age: Yes No

6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? Yes No

b. If yes, explain why the second night of lodging is warranted:

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No

NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.

8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.

ROLE OF LEADING IN FAITH IN GOVERNMENT POSITIONS

How to address legislative agenda with the focus on the protection of life and morals.

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? Yes No

10. FOR STAFF TRAVELERS:
TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 11/14/2018

Signature of Employing Member

Revised & Rec'd 12/28/18 also
REV 1/3/19

U.S. House of Representatives
Committee on Ethics

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor (who will be paying for the trip): _____
FOCUS - Fellowship of Catholic University Students
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
3. Check only one: I represent that:
 - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip or
 - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds or
 - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors: _____
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):
Congressman Dan Lipinski - We re inviting him to speak at the event about how to address legislative agenda with the focus on protection of life and morals. He is the Co-Chair of the Pro-Life Caucus (~~but this is not a publicly advertised Caucus membership~~)
5. Is travel being offered to an accompanying relative of the House invitee(s)? Yes No
6. Date of departure: January 5, 2019 Date of return: January 7th, 2019
7. a. City of departure: Chicago, IL
b. Destination(s): Indianapolis, IN
c. City of return: Chicago, IL
8. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: or
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: or
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check one of the following:
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: or
 - d. I checked 8(c) above and am offering lodging and meals for two nights:
If "d" is checked, explain why the second night of lodging is warranted: _____

EB
1/3/19
→

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):

11. Check one:

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box): *or*
b. N/A - trip sponsor is a U.S. institution of higher education.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

FOCUS is interested in Dan Lipinski to speak due his integration of faith and public service and the need for young men and women of faith and virtue, to get involved.

13. Answer parts a and b. Answer part c if necessary.

- a. Mode of travel: Air Rail Bus Car Other (Specify: _____)
b. Class of travel: Coach Business First Charter Other (Specify: _____)
c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):

15. I represent that either (check one of the following):

a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: *or*

b. The trip involves events that are arranged specifically with regard to congressional participation:

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): _____

2) Provide reason for selecting the location of the event or trip: _____

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: JW Marriott City: Indianapolis Cost per night: \$135

Reason(s) for selecting: We are contracting 30+ hotels and will provide lodging close connected to the Convention Center. We will know the hotel in full measure.

Hotel name: _____ City: _____ Cost per night: _____

Reason(s) for selecting: _____

Hotel name: _____ City: _____ Cost per night: _____

Reason(s) for selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or employee	\$205	\$258	\$60
For each accompanying relative	\$0	\$0	\$60

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee		
For each accompanying relative		


NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check one:

- a. I certify that I am an officer of the organization listed below. *or*
 b. N/A – sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Mike Huelsing

Title: Senior Events Specialist

Organization: FOCUS - Fellowship of Catholic University Students


Address: 603 Park Point Dr, Genesse, CO 80401

Telephone number: 303-962-5750

Email address: mike.huelsing@focus.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
 U.S. House of Representatives
 1015 Longworth House Office Building
 Washington, DC 20515
 (202) 225-7103 (phone)
 (202) 225-7392 (general fax)


 Brenda Cannella (Dec 22, 2018)
 Sr. Director of Finance
 FOCUS

Susan W. Brooks, Indiana
Chairwoman
Theodore E. Deutch, Florida
Ranking Member

Kenny Marchant, Texas
Leonard Lance, New Jersey
Mimi Walters, California
John Ratcliffe, Texas

Yvette D. Clarke, New York
Jared Polis, Colorado
Anthony Brown, Maryland
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

Donna Herbert
Director of Administration

Megan Savage
*Chief of Staff and Counsel to
the Chairwoman*

Daniel J. Taylor
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

January 3, 2019

The Honorable Daniel Lipinski
U.S. House of Representatives
2346 Rayburn House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Indianapolis, Indiana, scheduled for January 5 to 7, 2019, sponsored by Fellowship of Catholic University Students (FOCUS).

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Susan W. Brooks
Chairwoman

Theodore E. Deutch
Ranking Member

SWB/TED:adw

SEEK

FOCUS January 5-6, 2019

Schedule for Congressman Lipinski (IL03)

- Arrival Saturday, January 5
 - o We will provide Hotel information TBD by end of November

- ~~Date/Time: Sunday, January 6 at 7:00am – 8:00am~~
 - o ~~Byline: Sponsored by the Ethical Leadership Institute (ELI), an initiative in intellectual formation within FOCUS. Congressman Lipinski will lead a question for discussion on, "What does it mean to be a leader in the world and in the Church today, especially in the realm of public service?"~~
 - o ~~What: Breakfast discussion~~
 - o ~~Length of Talk: 15-20 minutes talk & 40-minute discussion~~
 - o ~~Audience: 10 high performing students at different Ivy League and Esteemed Universities.~~

- Date/Time: Sunday, January 6 at 3:30 pm
 - o Talk Type: Impact Session
 - o Talk Topic: Integrating Faith and Politics (title and description coming from Congressman Lipinski soon)
 - o Length of Talk: 45-minutes
 - o Audience: 1,000 – 2,000 people (Open to all attendees)

- Date/Time: Sunday, January 6 at 4:30 – 6:30pm
 - o Event: Ethical Leadership Institute Reception
 - o What: Mingling with speakers and students for the ELI

- Date/Time: Sunday, January 6 at 6:30pm
 - o Departure back to Chicago

4 by 100
→
Q