

U.S. House of Representatives
Committee on Ethics

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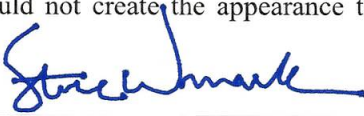
MEMBER / OFFICER POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual Financial Disclosure Statement. In accordance with House Rule 25, clause 5, you must **complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Congressman Steve Womack
2. a. Name of accompanying relative: _____ or None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates of departure and return: Departure: 09/15/2018 Return: 09/18/2018
 b. Dates at personal expense: _____ or None
4. Departure city: Bentonville, AR Destination: Seattle, WA; Sea-Tac, WA; Olympic Nat. Park; Kingsto _____ Return city: Bentonville, AR
5. Sponsor(s) (who paid for the trip): Bipartisan Policy Center
6. Describe meetings and events attended (attach additional pages if necessary): Full agenda attached.
The meetings and events were to see military base operations, visit shipyard, and o
7. Attached to this form are EACH of the following (*signify that each item is attached by checking the corresponding box*):
 - a. a completed Sponsor Post-Travel Disclosure Form;
 - b. the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
 - c. page 2 of the completed Traveler Form submitted by the Member or officer; **and**
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the sponsor's agenda. (*Signify that statement is true by checking box*):
 b. If not, explain: _____

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses on the attached Sponsor Post-Travel Disclosure Form were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

SIGNATURE OF MEMBER: 

DATE: 09/26/2018



**U.S. House of Representatives
Committee on Ethics**

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) (who paid for the trip): Bipartisan Policy Center

2. Travel Destination(s): Sea-Tac, WA, Tacoma, WA, Olympic Nat Park WA, Kingston, WA, Edmonds, WA, Mukilleo WA, Shelton, WA, Bremerton WA, Seattle, WA

3. Date of Departure: September 15, 2018 Date of Return: September 18, 2018

4. Name(s) of Traveler(s): Rep. Stephen Womack

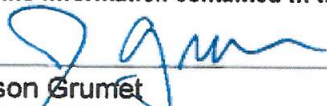
(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	*\$1,739.11	451.60	\$119	Ferries: \$18
Accompanying Relative	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box):

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 
 Name: Jason Grumet Title: President
 Organization: Bipartisan Policy Center

I am an officer of the above-named organization (signify statement is true by checking box):

Address: 1225 I Street, NW, Suite 1000
Washington, DC 20005

Telephone number: 202-204-2400

Email Address: jgrumet@bipartisanpolicy.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

* Higher than estimate due to House schedule changing due to Hurricane Florence, resulting in last minute airline ticket changes.

U.S. House of Representatives
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Congressman Steve Womack
2. Sponsor(s) (who will be paying for the trip): Bipartisan Policy Center
3. Travel destination(s): Tacoma, WA; Olympic Nat. Park, WA; Seattle, WA
4. a. Date of departure 09/15/2018 Date of return: 09/18/2018
b. Will you be extending the trip at your personal expense? Yes No
If yes, dates at personal expense: _____
5. a. Will you be accompanied by a relative at the sponsor's expense? Yes No
b. If yes:
(1) Name of accompanying relative: _____
(2) Relationship to traveler: Spouse Child Other (specify): _____
(3) Accompanying relative is at least 18 years of age: Yes No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (*i.e.*, travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? Yes No
b. If yes, explain why the second night of lodging is warranted:

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
As a member of the HC on Appropriations, will learn about military base operations, visit a shipyard, and learn about Rep. Kilmer's district.

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? Yes No

10. **FOR STAFF TRAVELERS:**

TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: _____

Signature of Employing Member

**U.S. House of Representatives
Committee on Ethics**

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor (who will be paying for the trip): _____
Bipartisan Policy Center
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
3. Check only one: I represent that:
 - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip *or*
 - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds *or*.
 - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors: _____
The William and Flora Hewlett Foundation
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):

U.S. Rep. Steve Womack (See addendum)
5. Is travel being offered to an accompanying relative of the House invitee(s)? Yes No
6. Date of departure: September 15, 2018 Date of return: September 18, 2018
7. a. City of departure: Washington, DC
b. Destination(s): Sea-Tac, WA, Tacoma, WA, Olympic Nat. Park, WA, Port Angeles, WA, Mukilteo, WA, Shelton, WA, Bremerton, WA, Seattle, WA
c. City of return: Bentonville, AR
8. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: *or*
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: *or*
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check one of the following:
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: *or*
 - d. I checked 8(c) above and am offering lodging and meals for two nights:
If "d" is checked, explain why the second night of lodging is warranted: _____

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):

11. Check one:

- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box): or
b. N/A – trip sponsor is a U.S. institution of higher education.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

See addendum

13. Answer parts a and b. Answer part c if necessary.

- a. Mode of travel: Air Rail Bus Car Other (Specify: Ferry)
b. Class of travel: Coach Business First Charter Other (Specify: _____)
c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

N/A

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):

15. I represent that either (check one of the following):

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: or
b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): _____
\$75.00

2) Provide reason for selecting the location of the event or trip: _____
See addendum

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: La Quinta Inn City: Takoma Cost per night: \$117.00

Reason(s) for selecting: Proximity to events and price

Hotel name: Country Inn & Suites by Radisson City: Seattle Cost per night: \$161.00

Reason(s) for selecting: Proximity to events and price

Hotel name: _____ City: _____ Cost per night: _____

Reason(s) for selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	\$635.10	\$395.00	\$200.00
For each accompanying relative	N/A	N/A	N/A

	<i>Other</i> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$200.00	Rental
For each accompanying relative	N/A	N/A

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check one:

- a. I certify that I am an officer of the organization listed below. *or*
 b. N/A – sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Jason Grumet

Title: President

Organization: Bipartisan Policy Center

Address: 1225 I Street, NW, Suite 1000, Washington, DC 2005

Telephone number: 202-218-6778

Email address: JGrumet@bipartisanpolicy.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
 U.S. House of Representatives
 1015 Longworth House Office Building
 Washington, DC 20515
 (202) 225-7103 (phone)
 (202) 225-7392 (general fax)

Susan W. Brooks, Indiana
Chairwoman
Theodore E. Deutch, Florida
Ranking Member



Kenny Marchant, Texas
Leonard Lance, New Jersey
Mimi Walters, California
John Ratcliffe, Texas

Yvette D. Clarke, New York
Jared Polis, Colorado
Anthony Brown, Maryland
Steve Cohen, Tennessee

ONE HUNDRED FIFTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

September 10, 2018

Thomas A. Rust
Staff Director and Chief Counsel

Donna Herbert
Director of Administration

Megan Savage
*Chief of Staff and Counsel to
the Chairwoman*

Daniel J. Taylor
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

The Honorable Steve Womack
U.S. House of Representatives
2412 Rayburn House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Seattle and Tacoma, Washington, scheduled for September 15 to 18, 2018, sponsored by the Bipartisan Policy Center, with financial support from the William and Flora Hewlett Foundation.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

Susan W. Brooks
Chairwoman

Theodore E. Deutch
Ranking Member

SWB/TED:adw

Rep. Steve Womack/Rep. Derek Kilmer, Sept. 15-18, 2018
American Congressional Exchange Trip Itinerary

Sat., Sept. 15

7:37 a.m.	Dep.XNA, UA #5550
9:50	Arr. SFO
10:40	Dep. SFO, UA #209
12:54 p.m.	Arr. SEA

1:00-1:45 Transfer to La Quinta Inn & Suites, 1425 E. 27th St., Tacoma.

6:30-8:30 Dinner at Pacific Grill, 1502 Pacific Ave., Tacoma

Sun., Sept. 16

7:00-9:15 a.m. Drive to Hurricane Ridge Visitors Center, Olympic National Park.

9:15-11:30 Olympic National Park, including lunch.
This major National Park encompasses a large percentage of WA-6 and is considered one of the “crown jewels” of the National Park System. Reps. Kilmer and Womack will meet with NPS leadership, explore trail conditions and visitors services, and observe the capture and relocation of unwanted, non-native mountain goats – an interagency effort that has been in the planning and the subject of much debate for the last decade.

Rep. Womack has the Holla Bend National Wildlife Refuge in his district as well as two major rivers (the Arkansas and the White) that must balance environmental considerations with recreation. Therefore, he is interested in seeing other federally managed lands to learn how public monies can be spent most effectively.

11:30-12:30 p.m. Drive to Lower Elwha Klallam Tribal Center, 2851 Lower Elwha Rd., Port Angeles.

12:30-2:00 Meet with Tribal Councilmen and van tour of facilities including: Justice Center, Day Care, and Health Clinic. The Lower Elwha Klallam Tribe is a sovereign, federally recognized Indian Nation, with its own constitution and government. Not only does the Tribe govern itself, but many Tribal administrative oversee the everyday function of the reservation and provide for Tribal members. The Tribe’s current land base was initially acquired by the United States in trust for the Tribe in 1935-36 and these lands were proclaimed as the Lower Elwha Reservation in 1968. Today tribal lands include about 1,000 acres on and near the Elwha River.

The visit will also include a stop at site of largest dam removal ever in the U.S., which has changed the course of the Elwha River and restored a significant natural salmon habitat.

Attending from the Tribe:

Frances Charles, Chairwoman
Russell Hepfer, Vice Chairman
Anthony Charles, Secretary/Treasurer
George Charles, Councilman
Steve Robideau, Councilman
William White, CEO

Rep. Womack serves on the House Budget Committee and therefore is interested in better understanding the benefits/costs of federal water reclamation programs. Rep. Kilmer is on the House Appropriations Subcommittee on Interior, Environment and Related Agencies, which also includes the Indian Health Service (HHS).

- 2:00-3:30 Drive to Kingston.
4:00-4:30 Ferry to Edmonds.
4:30-5:00 Drive to Boeing Visitors Center, 8415 Paine Field Blvd., Mukilteo
- 5:00-7:15 Boeing Future of Flight Aviation Center and VIP Tour. Tour the largest building in the world (by volume) to see 747, 767, 777, and 787 Dreamliner being assembled. Meet with key Boeing personnel.
- Rep. Womack serves on the House Appropriations Subcommittee on Military Construction, which has jurisdiction over military aircraft such as the 767, which can also be produced as an aerial refueling plane. Boeing represents the largest employer in Washington State.
- 7:15-8:00 Drive to Seattle.
8:00-10:00 Dinner at Etta's, 2020 Western Ave., Seattle.
10:00-10:45 Drive to La Quinta Inn & Suites, Tacoma.

Mon., Sept. 17

- 8:00 a.m.-8:15 a.m. Drive to Port of Tacoma, One Sitcum Plaza, Tacoma.
- 8:15-8:40 Port of Tacoma tour and discussion with leadership including: John Wolfe, CEO; Sean Eagan, Government Affairs Director; Ryan McFarland. The Port of Tacoma, along with the Port of Seattle forms the 4th largest container gateway in North America. Regional marine cargo facilities also are a major center for bulk, project/heavy-lift cargoes, automobiles, and trucks. The NWSA offers shorter U.S.-Asia transits, as well as a deep connection to Alaska.
- 8:40-8:50 Tour of Port of Tacoma marine terminal.
- 8:50-9:30 Ascend grandy crane to see the container ship loading/unloading process at the terminals. Their talks with NWSA will center on international trade, infrastructure, and multi-modal freight transportation. The Port of Tacoma is a gateway for a trade supply chain that reaches to the southern and eastern parts of the U.S., including Arkansas, by rail and truck.

- 9:30-10:00 Descend from crane and return to Administration Building.
- 10:00-11:00 Drive to Sierra Pacific Industries Mill, 421 South Front St., Shelton.
- 11:00-12:00 noon Sierra Pacific Industries (SPI) Mill tour
 One of the chief industries WA-6 is forestry. SPI owns and manages 1.9 million acres of timberland in Washington and California, and is among the largest lumber producers in the U.S. The \$100M Shelton state-of-the-art mill is one of the largest in North America and makes building products for residential and commercial use.
- Rep. Womack Arkansas 3rd District has deep forest lands that are also used for the lumber industry. He is interested in studying federal natural resource policies and regulations and how they impact Arkansas as well as Washington State by comparison. Both Congressmen also want to learn about new technologies being introduced to the industry.
- 12:00-12:45 p.m. SPI Shelton Mill Opening Dedication – speak to workers and mill leadership.
- 12:45-1:25 Drive to Bremerton Naval Shipyard and Intermediate Maintenance Facility, Puget Sound Navy Museum, 251 1st Street, Bremerton, WA
- 1:25-1:30 Arrive Bremerton Gate, met by Capt. Howard Markle, Commander PSNS & IMF; and Mr. Rick Tift, Executive Director, PSNS & IMF
- 1:30-2:25 Tour Naval Shipyard, which provides the Navy with high quality, on-time maintenance, modernization, recycling and support that helps assure America's dominance at sea. The shipyard in Bremerton is the Pacific Northwest's largest naval shore facility and one of Washington State's largest industrial installations.
- Rep. Womack serves on the Appropriations Defense Subcommittee, which oversees funding for the U.S. Navy, and on the House Appropriations Subcommittee which handles Veterans Affairs. He and Rep. Kilmer, who is also on the Appropriations Committee, will discuss with base commanders the key programs and services at the base and what challenges lie ahead as the U.S. faces threats in the Pacific region.
- Rep. Womack serves on the House Appropriations Military Construction Subcommittee and he, along with Rep. Kilmer, will talk with base leadership about funding for the modernization of the installation as well as education and training for current and future career opportunities.
- 2:25-2:30 End tour and depart to USS Maine.
- 2:30-3:45 Arrive USS Maine with Capt. Michael Lewis, Commander; Capt. Robert Jezek, and CDR Michael Toman for tour.
- Also, will learn about Naval Base Kitsap, which provides reliable and timely base operating services for ships, submarines, and shore

commands for the Navy's fleet throughout the Pacific Northwest. NBK encompasses more than 10,000 acres supporting nearly 70 tenant commands, including Commander, Navy Region Northwest (NRNW), Commander, Submarine Group 9 (CSG-9), John C. Stennis Strike Group (JCSSG), Naval Undersea Warfare Center (NUWC) Keyport, Naval Supply Systems Command, Fleet Logistics Center (NAVSUP FLC) Puget Sound, and Naval Facilities and Engineering Command (NAVFAC) Northwest headquarters.

3:45-3:55	End tour.
3:55-4:00	Drive to Bremerton Ferry Terminal
4:15-5:15	Ferry to Seattle
5:15-5:30	Drive to BPC Event at Seattle Armory/Space Needle, 305 Harrison St.
5:30-8:15	Reception Hosted by Bipartisan Policy Center. Reps. Womack and Kilmer engage in a moderated discussion and engage with attendees on the issues of the current effectiveness of Congress and ways to improve the institution to make it more responsive and able to address major issues facing the nation.
8:15-8:30	Drive to Vito's Restaurant and Lounge, 927 9 th Ave., Seattle,
8:30-10:30	Dinner
10:30-11:00	Drive to Country Inn & Suites by Radisson, 3100 South 192 nd St., Seattle

Tue., Sept. 18

6:45-7:00 a.m.	Drive to SEA Airport
7:45 (Womack)	Dep., SEA, AA #1667
1:50 p.m.	Arr. DFW
2:42	Dep. DFW, AA #3466
3:55	Arr. XNA