

Original Amendment
LEGISLATIVE RESOURCE CENTER

U.S. House of Representatives
Committee on Ethics

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MEMBER / OFFICER POST-TRAVEL DISCLOSURE FORM

U.S. HOUSE OF REPRESENTATIVES

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual Financial Disclosure Statement. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: James P. McGovern
2. a. Name of accompanying relative: _____ or None
b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates of departure and return: Departure: 8/12/18 Return: 8/17/18
b. Dates at personal expense: _____ or None
4. Departure city: Boston, MA Destination: Honduras & El Salvador Return city: Boston, MA
5. Sponsor(s) (who paid for the trip): Alianza Americas
6. Describe meetings and events attended (attach additional pages if necessary): Met with govt officials; religious, NGO & migrant groups; migrant parents separated from children; & press
7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
a. a completed Sponsor Post-Travel Disclosure Form;
b. the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
c. page 2 of the completed Traveler Form submitted by the Member or officer; **and**
d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the sponsor's agenda. (Signify that statement is true by checking box):
b. If not, explain: _____

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses on the attached Sponsor Post-Travel Disclosure Form were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

SIGNATURE OF MEMBER: _____

DATE: 8/24/18

(11)

**U.S. House of Representatives
Committee on Ethics**

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) (who paid for the trip): Alianza Americas

2. Travel Destination(s): Honduras (El Progreso & Tegucigalpa) and El Salvador (San Salvador)

3. Date of Departure: 8/12/2018 Date of Return: 8/17/2018

4. Name(s) of Traveler(s): James P. McGovern

(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)

5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	1262.00	594.00	500.00	740.00 - Interpreting services
Accompanying Relative	n/a	n/a	n/a	n/a

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box):

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Oscar A. Chacon Title: Executive Director

Organization: Alianza Americas

I am an officer of the above-named organization (signify statement is true by checking box):

Address: 1638 S. Blue Island Avenue
Chicago, IL 60608

Telephone number: (877) 683-2908

Email Address: ochacon@alianzaamericas.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

U.S. House of Representatives
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: James P. McGovern
2. Sponsor(s) (who will be paying for the trip): Alianza Americas
3. Travel destination(s): Honduras & El Salvador
4. a. Date of departure 8/12/18 Date of return: 8/17/18
b. Will you be extending the trip at your personal expense? Yes No
If yes, dates at personal expense: _____
5. a. Will you be accompanied by a relative at the sponsor's expense? Yes No
b. If yes:
(1) Name of accompanying relative: _____
(2) Relationship to traveler: Spouse Child Other (specify): _____
(3) Accompanying relative is at least 18 years of age: Yes No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? Yes No
b. If yes, explain why the second night of lodging is warranted:

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
As Co-Chair of the Tom Lantos Human Rights Commission, I oversee human rights, humanitarian & refugee issues. I've also been engaged since elected on US-Central America policy, including immigration.
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? Yes No

10. **FOR STAFF TRAVELERS:**

TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: _____

Signature of Employing Member

**U.S. House of Representatives
Committee on Ethics**

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor (who will be paying for the trip): _____
Alianza Americas
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
3. *Check only one:* I represent that:
 - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip *or*
 - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds *or*.
 - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.If "c" is checked, list the names of the additional sponsors: _____
4. Provide names and titles of **ALL** House Members and employees you are inviting. **For each House invitee, provide an explanation of why the individual was invited** (include additional pages if necessary):
James P. McGovern
5. Is travel being offered to an accompanying relative of the House invitee(s)? Yes No
6. Date of departure: 8/12/2018 Date of return: 8/17/2018
7. a. City of departure: Boston, MA
b. Destination(s): Honduras (El Progreso & Tegucigalpa) and El Salvador (San Salvador)
c. City of return: Boston, MA
8. I represent that (*check one of the following*):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: *or*
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: *or*
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event *and* lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check one of the following:
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: *or*
 - d. I checked 8(c) above and am offering lodging and meals for two nights:If "d" is checked, explain why the second night of lodging is warranted: _____

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):

11. Check one:

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box): or

b. N/A – trip sponsor is a U.S. institution of higher education.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

Alianza Americas is a tax exempted US corporation under IRS code, section 501 (c) 3. As part of its core activities, Alianza Americas organizes fact-finding delegations to Central America and Mexico, as a way of advancing public understanding in the US about the economic, social and political realities of these countries, and explore ways in which the US can best relate to these countries based on common interests.

13. Answer parts a and b. Answer part c if necessary.

a. Mode of travel: Air Rail Bus Car Other (Specify: _____)

b. Class of travel: Coach Business First Charter Other (Specify: _____)

c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):

15. I represent that either (check one of the following):

a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: or

b. The trip involves events that are arranged specifically *with regard* to congressional participation:

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): _____

2) Provide reason for selecting the location of the event or trip: _____

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:

Hotel name: Casa Blanca City: El Progreso Cost per night: \$50.00

Reason(s) for selecting: Best cost-benefit value.

Hotel name: Hyatt Place City: Tegucigalpa Cost per night: \$159.00

Reason(s) for selecting: Best cost-benefit-location value

Hotel name: Sheraton Presidente City: San Salvador Cost per night: \$139.00

Reason(s) for selecting: Best cost-benefit-location value

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	\$1,619.00	\$650.00	\$330.00
For each accompanying relative			

	<i>Other</i> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee		
For each accompanying relative		


NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check one:

- a. I certify that I am an officer of the organization listed below. *or*
- b. N/A – sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Oscar Chacon

Title: Executive Director

Organization: Alianza Americas

Address: 1638 S. Blue Island Avenue, Chicago, IL 60608

Telephone number: (877) 683-2908, ext. 1

Email address: ochacon@alianzaamericas.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
 U.S. House of Representatives
 1015 Longworth House Office Building
 Washington, DC 20515
 (202) 225-7103 (phone)
 (202) 225-7392 (general fax)

Susan W. Brooks, Indiana
Chairwoman
Theodore E. Deutch, Florida
Ranking Member



ONE HUNDRED FIFTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

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Anthony Brown, Maryland
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August 7, 2018

The Honorable James P. McGovern
U.S. House of Representatives
438 Cannon House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Honduras and El Salvador,¹ scheduled for August 12 to 17, 2018, sponsored by Alianza Americas.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House Members may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$390] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments filed with the Committee, and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ We note that the U.S. Department of State (State Department) has issued a travel warning concerning travel to Honduras, *available at* <https://travel.state.gov/content/travel/en/traveladvisories/traveladvisories/honduras-travel-advisory.html>. We also note that the U.S. Department of State (State Department) has issued a travel warning concerning travel to El Salvador, *available at* <https://travel.state.gov/content/travel/en/traveladvisories/travel-advisories/el-salvador-travel-advisory.html>. You may wish to contact the State Department regarding the safety of your proposed trip.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Susan W. Brooks
Chairwoman



Theodore E. Deutch
Ranking Member

SWB/TED:adw

Planning | Honduras Tour

August 12 Sunday	August 13 Monday	August 14 Tuesday
Departure from Boston to San Pedro Sula.		Checking out from Casa Blanca Hotel at 5:00 am
6:00 Sula.		
6:30		Arrival to San Pedro Sula airport
7:00		
7:30		Departing at 7:20 hrs to Tegucigalpa
08:00		
08:30		Arrival to Tegucigalpa at 8:15 am
09:00	Meeting with organizations that work with migrants, hear testimonies of families of migrants who have been deported or are disappeared.	Meeting with Honduran President Juan Orlando Hernandez about the potential implications for Honduras if TPS recipients were to be deported.
09:30		
10:00		
10:30	Interview with Radio Progreso	Meeting with representatives of key non-governmental human rights organizations to learn about the current human rights situation, violence, impunity, what happens to deported migrants upon their return to Honduras.
11:00		
11:30		
12:00	Lunch with representatives of organizations, members of the Jesuit community and women religious.	
12:30		
13:00		
13:30	Arrival to San Pedro Sula	Lunch meeting with Jose Guadalupe Ruelas, executive director of Casa Alianza
14:00	Driving to El Progreso, Yoro	
	Community education forum with family members of Honduran Temporary Protected Status (TPS) recipients. Speakers will explore the potential implications for Honduras, resulting from the Trump Administration decision to end TPS. Participants: Rep. McGovern, Patricia Montes (Executive Director, Centro Presente, Boston), Yolanda González (Coordinator of the Jesuit Network of Migrants from Central America) and a member of the Leadership Team of ERIC-Radio Progreso.	
14:30		
15:00	Arrival to El Progreso	Meeting with US Embassy officials in Honduras.
15:30		
16:00	Rest time	
16:30		
17:00		
17:30		Check in at Hyatt Place, Tegucigalpa
18:00	Diner meeting to review agenda while in Honduras	
18:30	Diner meeting with Human Rights lawyer Joaquin Mejia.	Working dinner in Tegucigalpa – Discuss what was learned, conclusions of time in Honduras; review itinerary for El Salvador.

Planning | Honduras Tour

August 12 Sunday	August 13 Monday	August 14 Tuesday
Departure from Boston to San Pedro Sula.		Checking out from Casa Blanca Hotel at 5:00 am
6:00		Arrival to San Pedro Sula airport
6:30		Departing at 7:20 hrs to Tegucigalpa
7:00		Arrival to Tegucigalpa at 8:15 am
7:30		Meeting with Honduran President Juan Orlando Hernandez about the potential implications for Honduras if TPS recipients were to be deported.
08:00	Meeting with organizations that work with migrants, hear testimonies of families of migrants who have been deported or are disappeared.	
08:30		
09:00		
09:30		
10:00		
10:30	Interview with Radio Progreso	Meeting with representatives of key non-governmental human rights organizations to learn about the current human rights situation, violence, impunity, what happens to deported migrants upon their return to Honduras.
11:00		
11:30		
12:00	Lunch with representatives of organizations, members of the Jesuit community and women religious.	
12:30	Arrival to San Pedro Sula	
13:00		
13:30	Driving to El Progreso, Yoro	Lunch meeting with Jose Guadalupe Ruelas, executive director of Casa Alianza
14:00	Community education forum with family members of Honduran Temporary Protected Status (TPS) recipients. Speakers will explore the potential implications for Honduras, resulting from the Trump Administration decision to end TPS. Participants: Rep. McGovern, Patricia Montes (Executive Director, Centro Presente, Boston), Yolanda González (Coordinator of the Jesuit Network of Migrants from Central America) and a member of the Leadership Team of ERIC-Radio Progreso.	Meeting with US Embassy officials in Honduras.
14:30		
15:00	Arrival to El Progreso	
15:30		
16:00	Rest time	
16:30		
17:00		
17:30		Check in at Hyatt Place, Tegucigalpa
18:00	Diner meeting to review agenda while in Honduras	Diner meeting with Human Rights lawyer Joaquin Mejia.
18:30		Working dinner in Tegucigalpa – Discuss what was learned, conclusions of time in Honduras; review itinerary for El Salvador.

Planning | El Salvador Tour

August 15 Wednesday	August 16 Thursday	August 17 Friday
04:00		
04:30	Checking out from Hyatt Place	Checking out from Sheraton Presidente
05:00	Depart to Tegucigalpa Airport	
05:30		
06:00	Departing at 6:15 hrs from Tegucigalpa to El Salvador	
06:30		Departure from San Salvador, back to Boston.
07:00		
07:30	Arrival to San Salvador airport	
08:00	Driving to San Salvador	Departure from Sheraton Presidente.
08:30		
09:00	Check-in at Sheraton Presidente Hotel in San Salvador	Visit to Center of Attention to the Migrant - This is the center where comprehensive and immediate attention is provided to returnees coming from Mexico.
09:30		
10:00	Meeting with staff and lawyers of Fundacion CRISTOSAL on the judicial status of key human rights cases, including the case of the El Mozote Massacre	
10:30		
11:00		
11:30		Lunch with investigative journalists – discuss their analysis of human rights situation, types of violence faced by communities and returnees, femicide, at-risk children, response by state authorities, police, etc. Al Pomodoro Restaurant.
12:00	Working lunch with William Pleitez, Executive Director at Corporacion del Milenio, on economic impact of remittances and the impact of increases in deportations. La Pampa Argentina, Colonia Santa Elena.	Meeting with GOES/Ministry Of Foreign Affairs (TBC)
12:30		
13:00		Arriving to Boston, MA
13:30		
14:00		Meeting with US Embassy Officials
14:30	Meeting with staff and researchers at the Institute for Human Rights of the University of Central America – IDHUCA brings together researchers across disciplines to analyze and report on key human rights issues in El Salvador.	
15:00		
15:30		
16:00	Meeting with UN-Higher Commissioner on Refugees representative for El Salvador, focused of current status of forced displacement.	Return to Sheraton Presidente.
16:30		
17:00		Reception hosted by Alianza Americas with key civil society actors and other partners engaged in human rights, migration, and at-risk families and youth. At Hotel Sheraton Presidente.
17:30		
18:00		
18:30	Dinner with Rick Jones, Latin America Program Director, Catholic Relief Services, focused of current state of affairs and prospects about the upcoming presidential election.	