

U.S. House of Representatives  
Committee on Ethics

MEMBER / OFFICER POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual Financial Disclosure Statement. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, B-106 Cannon House Office Building, within 15 days after travel is completed. Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Congressman Steven Russell
2. a. Name of accompanying relative: Cynthia Russell or None   
b. Relationship to Traveler:  Spouse  Child  Other (specify): \_\_\_\_\_
3. a. Dates of departure and return: Departure: 9/16/2017 Return: 9/21/2017  
b. Dates at personal expense: \_\_\_\_\_ or None
4. Departure city: Washington, D.C. Destination: Warsaw, Poland Return city: OKC, OK
5. Sponsor(s) (who paid for the trip): From The Depths
6. Describe meetings and events attended (attach additional pages if necessary): Attached —
7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
  - a.  a completed Sponsor Post-Travel Disclosure Form;
  - b.  the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
  - c.  page 2 of the completed Traveler Form submitted by the Member or officer; and
  - d.  the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the sponsor's agenda. (Signify that statement is true by checking box):   
b. If not, explain: \_\_\_\_\_

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses on the attached Sponsor Post-Travel Disclosure Form were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

SIGNATURE OF MEMBER: Steven Russell

DATE: 10/3/2017

U.S. House of Representatives  
Committee on Ethics

**SPONSOR POST-TRAVEL DISCLOSURE FORM**

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.**

1. Sponsor(s) (who paid for the trip): From The Depths

2. Travel Destination(s): Poland

3. Date of Departure: 16th September 2017 Date of Return: 21st September 2017

4. Name(s) of Traveler(s): Congressman Steven Russell & Mrs. Cynthia Russell


(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	\$2,700	\$620 USD	\$560	\$260 Notebook, pen, coffee, snacks, book <input checked="" type="checkbox"/>
Accompanying Relative	\$2,700	\$0 Inc. in abri <input checked="" type="checkbox"/>	\$560	\$260 Notebook, pen, coffee, snacks, book <input checked="" type="checkbox"/>

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box):

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Jonathan Daniels Title: President

Organization: From The Depths

I am an officer of the above-named organization (signify statement is true by checking box):

Address: 5757 W. Century Blvd, Suite 410 Los Angeles CA 90045

Telephone number: 48 501 183 871

Email Address: JD@FromTheDepths.org

*Committee staff may contact the above-named individual if additional information is required.*

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

U.S. House of Representatives  
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Steve Russell
2. Sponsor(s) (who will be paying for the trip):  
From the Depths
3. Travel destination(s): Warsaw, Poland
4. a. Date of departure Sept. 16, 2017 Date of return: Sept. 21, 2017  
b. Will you be extending the trip at your personal expense?  Yes  No  
If yes, dates at personal expense: \_\_\_\_\_
5. a. Will you be accompanied by a relative at the sponsor's expense?  Yes  No  
b. If yes:  
(1) Name of accompanying relative: Cynthia Russell  
(2) Relationship to traveler:  Spouse  Child  Other (specify): \_\_\_\_\_  
(3) Accompanying relative is at least 18 years of age:  Yes  No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)?  Yes  No  
b. If yes, explain why the second night of lodging is warranted:  
\_\_\_\_\_  
\_\_\_\_\_
7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms:  Yes  No  
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.  
As a member of WASC and the National Defense Subcommittee for OIG, the economic political and diplomatic relationships between the USA and Poland are relevant to my Representational duties.
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip?  Yes  No

10. FOR STAFF TRAVELERS:

TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: Aug 14, 2017

\_\_\_\_\_  
Signature of Employing Member

U.S. House of Representatives  
Committee on Ethics

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site ([ethics.house.gov](http://ethics.house.gov)) provides detailed instructions for filling out the form.

**NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.**

1. Sponsor (who will be paying for the trip): \_\_\_\_\_  
FROM THE DEPTHS \_\_\_\_\_
2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):
3. Check only one: I represent that:
- a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip:  *or*
  - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds:  *or*
  - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities:
- If "c" is checked, list the names of the additional sponsors: \_\_\_\_\_
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary).  
LIST OF NAMES IN ADDITIONAL PAGES  
\_\_\_\_\_  
\_\_\_\_\_
5. Is travel being offered to an accompanying relative of the House invitee(s)?  Yes  No
6. Date of departure: 16th September 2017 Date of return: 21st September 2017
7. a. City of departure: WASHINGTON, D.C. or DISTRICT AIRPORT  
b. Destination(s): WARSAW, POLAND  
c. City of return: WASHINGTON, D.C. or DISTRICT AIRPORT
8. I represent that (check one of the following):
- a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965:  *or*
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent:  *or*
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.
9. Check one of the following:
- a. I checked 8(a) or (b) above:
  - b. I checked 8(c) above but am not offering any lodging:
  - c. I checked 8(c) above and am offering lodging and meals for one night:  *or*
  - d. I checked 8(c) above and am offering lodging and meals for two nights:
- If "d" is checked, explain why the second night of lodging is warranted: \_\_\_\_\_

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):

11. Check one:

a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (signify that the statement is true by checking box):  or

b. N/A - trip sponsor is a U.S. institution of higher education.

12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:

From The Depths is a Foundation working in the field of Holocaust education, memory & memorial.

From The Depths interest in hosting the delegation is to further talk and debate on issues pertaining to the Holocaust

FTD has planned and will host the trip

13. Answer parts a and b. Answer part c if necessary.

a. Mode of travel: Air  Rail  Bus  Car  Other  (Specify: \_\_\_\_\_)

b. Class of travel: Coach  Business  First  Charter  Other  (Specify: \_\_\_\_\_)

c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (signify that the statement is true by checking box):

15. I represent that either (check one of the following).

a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees:  or

b. The trip involves events that are arranged specifically with regard to congressional participation:

If "b" is checked:

1) Detail the cost per day of meals (approximate cost may be provided): \_\_\_\_\_

2) Provide reason for selecting the location of the event or trip: \_\_\_\_\_

16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility.

Hotel name: Regent Hotel Warsaw City: Warsaw, PL Cost per night: \$120 USD

Reason(s) for selecting: Very central location, good meeting points, easy city access

Hotel name: Qubus City: Krakow, PL Cost per night: \$140 USD

Reason(s) for selecting: Very central location, good meeting points, easy city access

Hotel name: \_\_\_\_\_ City: \_\_\_\_\_ Cost per night: \_\_\_\_\_

Reason(s) for selecting: \_\_\_\_\_

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):

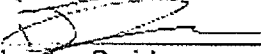
18. **TOTAL EXPENSES FOR EACH PARTICIPANT:**

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or employee	\$2,700	\$680	\$700
For each accompanying relative	\$2,700	\$0 - inc. in above rate	\$700

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	\$140	Notebook, pen, coffee, snacks, books
For each accompanying relative	\$140	Notebook, pen, coffee, snacks, books

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check one:  
 a. I certify that I am an officer of the organization listed below.  *or*  
 b. N/A - sponsor is an individual or a U.S. institution of higher education.
20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.
21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:   
 Name: Jonathan Daniels  
 Title: President  
 Organization: From The Depths  
 Address: 5757 W. Century Blvd. Suite 410 | Los Angeles CA 90045  
 Telephone number: +48-501-183-871  
 E-mail address: JD@fromthedepts.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics  
 U.S. House of Representatives  
 1015 Longworth House Office Building  
 Washington, DC 20515  
 (202) 225-7103 (phone)  
 (202) 225-7392 (general fax)

Version date 02/03 by Committee on Ethics

Susan W. Brooks, Indiana  
*Chairwoman*  
Theodore E. Deutch, Florida  
*Ranking Member*

Patrick Meahan, Pennsylvania  
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Anthony Brown, Maryland  
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ONE HUNDRED FIFTEENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

September 13, 2017

Thomas A. Rust  
*Staff Director and Chief Counsel*

Donna Herbert  
*Director of Administration*

Megan Savage  
*Chief of Staff and Counsel to  
the Chairwoman*

Daniel J. Taylor  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

The Honorable Steve Russell  
U.S. House of Representatives  
128 Cannon House Office Building  
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your and your spouse's proposed trip to Poland, scheduled for September 17 to 21, 2017, sponsored by the From the Depths Foundation.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House Members may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$390] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments filed with the Committee, and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

The Honorable Steve Russell  
Page 2

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Susan W. Brooks  
Chairwoman



Theodore E. Deutch  
Ranking Member

SWB/TED:js





From  
The Depths

**'Leaders Trip to Poland'**

**September 2017**

**General information**

**Dates:** Group: 17th of September - 21st of September

**Organizers:** From The Depths Foundation

**Flights :** Will be scheduled and paid for by the From The Depths Foundation.

**General information**

**Dates:** Group: 17th of September - 21st of September 2017

**Schedule: day 1**

17th September (Sunday)

- Arrival to Warsaw Chopin Airport, pick up and transfer to hotel arranged by Ministry of Foreign Affairs.
- 15:00 - 15:30 - Transfer to Museum of Warsaw Uprising
- 15:30 - 17:30 - Tour of Museum of Warsaw Uprising
- 17:30 - 18:00 - Coffee with Director of Museum of Uprising and Minister of Culture of Poland
- 18:00 - 19:30 - Walking tour of Old City of Warsaw
- 19:30 - 21:00 - Dinner with Deputy Minister of Foreign Affairs Jan Dziejczak
- HOTEL REGENT WARSAW

From the Depths

Web [www.fromthedepths.org](http://www.fromthedepths.org) Facebook [www.facebook.com/ftdepths/](https://www.facebook.com/ftdepths/)

Phone +48 501183871 email [jd@fromthedepths.org](mailto:jd@fromthedepths.org)



## From The Depths

### Schedule: day 2

18th September (Monday)

- 8:00 - Breakfast in hotel
- 8:30 – 10:30 – Walking Tour of Sites of Jewish Memory in Warsaw
- 10:30 – 11:30 – Meeting with Deputy Prime Minister Morawiecki
- 11:30 – 12:30 – Meeting with Deputy Speaker Adam Bielan
- 12:30 – 14:30 – Lunch with Secretary of State Anna Maria Anders
- 15:00 – 17:00 - Major Event - Annual 'From The Depths Zabinski Award' at Warsaw Zoo in honor of the Zabinski family, the war time Zookeeper, who along with his wife saved 300 Jews in the Holocaust, made popular recently in the Hollywood Blockbuster - The Zookeepers Wife, at the awards we will be honoring Christians who risked their lives to save Jews during the Holocaust- the event will be attended by Righteous Among the Nations , senior Members of the Polish Government, local leaders, Members of the Israeli Government, Members of the British Government and more..
- 17:00 – 19:00 – Depart to Zwolen
- 19:00 – 20:00 - Meeting with the Skochilas family in Rekowka and visiting their home, with the only known existing hiding place on the list of heritage sites in Poland, where a Polish family died attempting to save their Jewish neighbors.
- 20:00 – 20:30 – Prayer time in the Synagogue of Rekowka
- 20:30 – 21:15 – Transfer to Warsaw
- HOTEL REGENT WARSAW

### Schedule: day 3

19th of September (Tuesday)

- 7:00 – Breakfast
- 7:30 – 10:30 - Transfer to Markowa
- 10:30 – 12:00 -Official visit of the Ulm museum. The Ulm museum highlights the story of the Ulm Family who were murdered alongside their Jewish neighbors after attempting to save them during the Holocaust.
- 12:00 – 13:00 – Lunch near Markowa
- 13:00 – 15:30 – Transfer to Auschwitz Birkenau Museum
- 15:30 – 18:30 – Guided tour of Auschwitz Birkenau Museum

From the Depths

Web [www.fromthedepths.org](http://www.fromthedepths.org) Facebook [www.facebook.com/ftdepths/](https://www.facebook.com/ftdepths/)

Phone +48 501183871 email [jd@fromthedepths.org](mailto:jd@fromthedepths.org)



From  
The Depths

- 18:30 – 19:30 – Transfer to Krakow
- 19:30 – 20:30 – Check in to Hotel
- 20:30 – 22:00 – Dinner in Krakow with Arch-Bishop of Krakow
- Hotel QUBUS Krakow

**Schedule: day 4**

20th of September (Wednesday)

- 8:00 - Breakfast in hotel
- 9:00 – 11:30 – Fast Train to Warsaw
- 13:00 - 14:30 - Lunch with Secretary of State Senator Anna Maria Anders
- 14:30 - 16:30 - Walking tour of the Old City of Warsaw
- 16:30 - 19:30 - Free Time
- 19:30 - 22:00 - Celebration of Rosh HaShana with Polish Parliamentarians, Members of the Jewish Community & Righteous Among the Nations.
- HOTEL REGENT WARSAW

**Schedule: day 5**

21st September (Thursday)

- 9:00 - Breakfast in Hotel
- 9:30 - 11:30 - Tour of The Sites of the Warsaw Ghetto.
- 11:30 - 13:30 - Meeting at the Monastery of Family Maria where 700 Jews were saved by the Church During the Holocaust.
- 13:30 - 15:00 - Lunch in Warsaw
- 15:00 - Return Flights

**\*\*Schedule is subject to change\*\***

From the Depths

Web [www.fromthedepths.org](http://www.fromthedepths.org) Facebook [www.facebook.com/ftdepths/](http://www.facebook.com/ftdepths/)

Phone +48 501183871 email [jd@fromthedepths.org](mailto:jd@fromthedepths.org)



From  
The Depths

**'Leaders Trip to Poland'**

**September 2017**

1. Congressman Barry Loudermilk – Georgia – Committee on Finance
2. Congressman Steve Russell – Oklahoma – Committee Armed Services, Government Reform, Republican Steering committee
3. Congressman Brian Babin – Texas – Committee on Technology, Transport & Infrastructure
4. Congressman Ralph Abraham – Louisiana – Committee on Agriculture, Technology, Veterans' Affairs.
5. Congressman Brad Wenstrup – Ohio – Committee on Intelligence and Armed Services.

From the Depths

Web [www.fromthedepths.org](http://www.fromthedepths.org) Facebook [www.facebook.com/ftdepths/](https://www.facebook.com/ftdepths/)

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