

Original Amendment

LEGISLATIVE RESOURCE CENTER

2017 FEB 14 PM 1:12

U.S. House of Representatives
Committee on Ethics


OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES
MEMBER / OFFICER POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from a private source for travel taken in connection with a Member or officer's official duties. This form does not eliminate the need to report privately-funded travel on the Member or officer's annual Financial Disclosure Statement. In accordance with House Rule 25, clause 5, you must **complete this form and file it with the Clerk of the House, 135 Cannon House Office Building, within 15 days after travel is completed.** Please do not file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Congresswoman Barbara Lee
2. a. Name of accompanying relative: _____ *or* None
 b. Relationship to Traveler: Spouse Child Other (specify): _____
3. a. Dates of departure and return: Departure: 02.03.2017 Return: 02.05.2017
 b. Dates at personal expense: _____ *or* None
4. Departure city: Washington, DC Destination: Baltimore, MD Return city: Washington, DC
5. Sponsor(s) (who paid for the trip): Progressive Congress
6. Describe meetings and events attended (attach additional pages if necessary): I attended a number of presentations that detailed progressive solutions to Congressional issues.
7. Attached to this form are EACH of the following (*signify that each item is attached by checking the corresponding box*):
 - a. a completed Sponsor Post-Travel Disclosure Form;
 - b. the Primary Trip Sponsor Form completed by the trip sponsor prior to the trip, including all attachments and Grantmaking or Non-Grantmaking Sponsor Forms;
 - c. page 2 of the completed Traveler Form submitted by the Member or officer; *and*
 - d. the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the sponsor's agenda. (*Signify that statement is true by checking box*):
 b. If not, explain: _____

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses on the attached Sponsor Post-Travel Disclosure Form were necessary and that the travel was in connection with my duties as a Member or officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

SIGNATURE OF MEMBER: 
DATE: 2/14/17

**U.S. House of Representatives
Committee on Ethics**

SPONSOR POST-TRAVEL DISCLOSURE FORM

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. *A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip within 10 days of their return.* You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

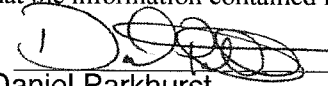
NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) (who paid for the trip): Progressive Congress
2. Travel Destination(s): Radisson Hotel, 101 W Fayette St, Baltimore, MD, 21201
3. Date of Departure: Friday, February 3, 2017 Date of Return: Sunday, February 5, 2017
4. Name(s) of Traveler(s): Barbara Lee
(NOTE: You may list more than one traveler on a form only if all information is identical for each person listed.)
5. **Actual amount** of expenses paid on behalf of, or reimbursed to, each individual named in response to Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Other Expenses (dollar amount per item and description)
Traveler	\$55.23	\$230.00	\$93.46	N/A
Accompanying Relative	N/A	N/A	N/A	N/A

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. (Signify statement is true by checking box):

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 
 Name: Daniel Parkhurst Title: Deputy Director
 Organization: Progressive Congress

I am an officer of the above-named organization (signify statement is true by checking box):

Address: 1900 L St NW Suite 900, Washington, DC 20036

Telephone number: (802) 455-8231

Email Address: daniel@progressivecongress.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at (202) 225-7103.

U.S. House of Representatives
Committee on Ethics

TRAVELER FORM

1. Name of Traveler: Congresswoman Barbara Lee
2. Sponsor(s) (who will be paying for the trip): Progressive Caucus
3. Travel destination(s): Baltimore, MD
4. a. Date of departure 02.03.2017 Date of return: 02.05.2017
b. Will you be extending the trip at your personal expense? Yes No
If yes, dates at personal expense: _____
5. a. Will you be accompanied by a relative at the sponsor's expense? Yes No
b. If yes:
(1) Name of accompanying relative: _____
(2) Relationship to traveler: Spouse Child Other (specify): _____
(3) Accompanying relative is at least 18 years of age: Yes No
6. a. Did the trip sponsor answer "yes" to Question 9(d) on the Primary Trip Sponsor Form (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or foreign agent and you are requesting lodging for two nights)? Yes No
b. If yes, explain why the second night of lodging is warranted:

7. Primary Trip Sponsor Form is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: Yes No
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
As a member of Congress, it is my job to stay up to date on the issues and policies that my constituents care about.

9. Is the traveler aware of any registered federal lobbyists or foreign agents involved in planning, organizing, requesting, and/or arranging the trip? Yes No

10. **FOR STAFF TRAVELERS:**

TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 2/1

Barbara Lee
Signature of Employing Member

**U.S. House of Representatives
Committee on Ethics**

PRIMARY TRIP SPONSOR FORM

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form at least 30 days before the start date of the trip. The trip sponsor should NOT submit the form directly to the Committee. The Committee Web site (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor (who will be paying for the trip): Progressive Congress

2. I represent that the trip will not be financed (in whole or in part) by a registered federal lobbyist or foreign agent (signify that the statement is true by checking box):

3. *Check only one:* I represent that:
 - a. the primary trip sponsor has not accepted from any other source funds intended directly or indirectly to finance any aspect of the trip *or*
 - b. the trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds *or*.
 - c. the primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities.
If "c" is checked, list the names of the additional sponsors: _____

4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):
Please see attached list of invited Members and their staff.

5. Is travel being offered to an accompanying relative of the House invitee(s)? Yes No

6. Date of departure: Feb 3, 2017 Date of return: Feb 5, 2017

7. a. City of departure: Washington, DC (Union Station)
b. Destination(s): Radisson Hotel, 101 W Fayette St, Baltimore, MD 21201
c. City of return: Washington, DC (Union Station)

8. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: *or*
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: *or*
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations.

9. Check one of the following:
 - a. I checked 8(a) or (b) above:
 - b. I checked 8(c) above but am not offering any lodging:
 - c. I checked 8(c) above and am offering lodging and meals for one night: *or*
 - d. I checked 8(c) above and am offering lodging and meals for two nights:
If "d" is checked, explain why the second night of lodging is warranted: _____

10. Attached is a detailed agenda of the activities the House invitees will be participating in during the travel (*i.e.*, an hourly description of planned activities for trip invitees) (indicate agenda is attached by checking box):
11. Check one:
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (*signify that the statement is true by checking box*): **or**
- b. N/A – trip sponsor is a U.S. institution of higher education.
12. For **each** sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip **and** its role in organizing and/or conducting the trip:
The mission of Progressive Congress is to connect Congress with the ideas and
resources of the wider progressive movement. The annual Summit is one of the central
methods by which we follow this mission.
Progressive Congress is the sole organizer of this trip.
13. Answer parts a and b. Answer part c if necessary.
- a. Mode of travel: Air Rail Bus Car Other (Specify: _____)
- b. Class of travel: Coach Business First Charter Other (Specify: _____)
- c. If travel will be first class or by chartered or private aircraft, explain why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (*signify that the statement is true by checking box*):
15. I represent that either (*check one of the following*):
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: **or**
- b. The trip involves events that are arranged specifically *with regard* to congressional participation:
 If "b" is checked:
- 1) Detail the cost per day of meals (approximate cost may be provided): _____
Approx. \$69/day
- 2) Provide reason for selecting the location of the event or trip: _____
Baltimore is centrally located to many people planning to attend. In addition,
the city is easily accesible via train and car by Members of Congress and others.
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel name: Radisson Inner Harbor City: Baltimore Cost per night: \$120
 Reason(s) for selecting: Hotel is Central to the City and able to accomodate our conference.
- Hotel name: _____ City: _____ Cost per night: _____
 Reason(s) for selecting: _____
- Hotel name: _____ City: _____ Cost per night: _____
 Reason(s) for selecting: _____

17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. (signify that the statement is true by checking box):

18. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total <i>Transportation</i> Expenses per Participant	Total <i>Lodging</i> Expenses per Participant	Total <i>Meal</i> Expenses per Participant
For each Member, Officer, or employee	\$60 round trip	\$240 for two days	\$140 for two days
For each accompanying relative			

	<i>Other</i> Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee	N/A	N/A
For each accompanying relative		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check one:

- a. I certify that I am an officer of the organization listed below. *or*
 b. N/A – sponsor is an individual or a U.S. institution of higher education.

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip.

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name: Daniel Parkhurst

Title: Deputy Director

Organization: Progressive Congress

Address: 1900 L St NW Suite 900, Washington, DC 20036

Telephone number: (802) 455-8231

Email address: daniel@progressivecongress.org

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Ethics
 U.S. House of Representatives
 1015 Longworth House Office Building
 Washington, DC 20515
 (202) 225-7103 (phone)
 (202) 225-7392 (general fax)

Version date 4/2013 by Committee on Ethics

U.S. House of Representatives

COMMITTEE ON ETHICS

Washington, DC 20515

January 31, 2017

The Honorable Barbara Lee
U.S. House of Representatives
2267 Rayburn House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Baltimore, Maryland, scheduled for February 3 to 5, 2017, sponsored by Progressive Congress.

You must complete a Member/Officer Post-Travel Disclosure Form and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. You must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Susan W. Brooks
Chairwoman



Theodore E. Deutch
Ranking Member

SWB/TED:re

2017 Strategy Summit



Strategy Summit Draft Agenda

Saturday, February 4, 2017

8:00 AM to	Solidarity Breakfast
8:30 AM	
8:30 AM to	Media in the Era of Trump
9:00 AM	Break: 5 minutes
9:05 AM to	Gender, Immigrants, Millennials, and Political Change: Implications for Washington
10:30 AM	Transition Break: 20 minutes
10:50 AM to	Sustainable Economy: Transitioning from a Carbon Economy to a Sustainable Economy – Trade, Infrastructure
12:20 PM	
12:30 PM to	Luncheon
1:30 PM	Moving the Dial and Building Resistance
	Transition Break: 20 minutes
1:50 PM to	Income Inequality, Racial Wealth Gaps, and Social Reform
3:20 PM	Transition Break: 10 minutes
3:40 PM to	Open Dialogue: Building a Progressive Firewall
4:30 PM	
4:30 PM to	Afternoon Break
6:00 PM	
6:00 PM to	25th Anniversary Reception
7:00 PM	
7:00 PM to	Dinner: Celebrating 25 Years of the CPC
9:00 PM	Keynote Presentation
	Awards

Sunday, February 5, 2017

8:30 AM to	Breakfast Roundtable Discussion
9:30 AM	The Limits of Globalization: The Movement of Labor, Finance, and Terror Break: 5 minutes
9:35 AM to	The First 100 Days of the 155th Congress: A Progressive Manifesto
11:00 AM	Break: 5 minutes
11:05 AM to	Money and Politics: Addressing Political Corruption
12:30 PM	
12:35 PM to	Luncheon & Summit Wrap Up: The Challenges Ahead
1:35 PM	

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CLARKE, YVETTE	Wendy Anderson	Ask Ofosu	Bridgette DeHart	Bridgette DeHart
CLAY, WILLIAM LACY	Yvette Cravins	Pauline Jamry	Yvette Cravins	Steven Engelhardt
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FUDGE, MARCIA	Veleter Mazyck	Clifton Williams	Felix Muniz	Lauren Williams
GALLEGO, RUBEN	David Montes	Matt Lee	Xenia Ruiz	Christina Carr
GRIJALVA, RAUL	Amy Emerick	Kelsey Mishkin	Cristina Villa Michael Darner Bertha Guerrero Adam Sarvana	Dan Lindner
GUTIERREZ, LUIS	Susan Collins	Annerose Muncher	Adrienne Castro	Douglas Rivlin
HUFFMAN, JARED	Ben Miller	Logan Ferree	Logan Ferree	Alexa Shaffer
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