U.S. House of Representatives
110th Congress

MEMBER / OFFICER
POST-TRAVEL DISCLOSURE FORM

This form is for disclosing the receipt of travel expenses from a private source for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the Member or officer’s annual Financial Disclosure Statement. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within 15 days after travel is completed. The Clerk is to make these forms available to the public as soon as possible after they are received. Obtain the dollar amounts from the sponsor; if exact dollar amounts are unavailable, provide a good faith estimate.

Name of Member or Officer (print or type): REP. RANDY NEUGEBAUER

Name of Accompanying Family Member (if any): DANA NEUGEBAUER

Relationship to Member/Officer (check one): ☑ Spouse ☐ Child ☐ Other (specify):

Date of Departure and Date of Return: PARTICIPATION 9/28 - 9/29

Dates at personal expense: 9/30

Itinerary (Cities of departure – destination – return): DCA – DFW (ONLY)

Sponsor (Who paid for the trip): TEXAS ASSOCIATION OF BUILDERS

Describe meetings and events attended (attach additional pages if necessary): SERVING AS SPEAKER, DISCUSSING IMPORTANT HOUSING ISSUES & SUPPORTING ANNUAL MTG. OF A PROMINENT & WIDESPREAD TEXAS INDUSTRY

Attached to this form are ALL of the following (signify “yes” for each item by checking the corresponding box):

1. ☑ the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments
2. ☑ the Privately-Sponsored Travel Approval Form completed by the Member or Officer; and
3. ☑ the Committee on Standards’ letter approving participation on this trip.

I represent that I participated in each of the activities reflected in the sponsor’s agenda (signify “yes” by checking box): ☑

If not, explain: ____________________________________________
TRIP EXPENSES:

<table>
<thead>
<tr>
<th></th>
<th>Total Transportation Expenses</th>
<th>Total Lodging Expenses</th>
<th>Total Meal Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>For Member or Officer:</td>
<td>223.40</td>
<td>422.62</td>
<td>50.00</td>
</tr>
<tr>
<td>For accompanying</td>
<td></td>
<td>* Same for one or two persons</td>
<td></td>
</tr>
<tr>
<td>family member:</td>
<td></td>
<td></td>
<td>50.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Other Expenses (dollar amount)</th>
<th>Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>For Member or Officer:</td>
<td>25.00</td>
<td>CABFARE - AIRPORT TO GUEST SITE</td>
</tr>
<tr>
<td>For accompanying</td>
<td></td>
<td></td>
</tr>
<tr>
<td>family member:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses listed above were necessary and that the travel was in connection with my duties as a Member or Officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

SIGNATURE OF MEMBER OR OFFICER: [Signature]

DATE: 10-15-07

Version date 3/2007 by Committee on Standards of Official Conduct
Texas Association of Builders  
313 E. 12th St., Ste. 210  
Austin, Texas  78701  
(512) 476-6346  
TAX I.D. NO.  74-1115871

The Honorable Randy Neugebauer  
U.S. House of Representatives  
Washington, D.C.  20515  
ATTN: Pamela Mattox

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sept. 28-29</td>
<td>2007 Sunbelt Builders Show™</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Airfare:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Lodging: 2 nights</td>
<td>$211.31</td>
<td>$422.62</td>
</tr>
<tr>
<td></td>
<td>Dinner: Congressman and Mrs. Neugebauer</td>
<td>$50.00</td>
<td>$100.00</td>
</tr>
<tr>
<td></td>
<td>Transportation: $25</td>
<td></td>
<td>$25.00</td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td></td>
<td>$771.02</td>
</tr>
</tbody>
</table>

For more information, please contact Lorraine Urey at TAB, (512) 476-6346.
U.S. House of Representatives
Committee on Standards of Official Conduct

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
(provide directly to each House invitee)

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule XXV, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee. The trip sponsor should NOT submit the form directly to the Committee.

Private sponsors are urged to submit this form to each House invitee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process.

Before completing this form, sponsors are urged to carefully review the Committee's private travel guidelines and advisory memos detailing the rules and restrictions for private travel, as well as the instructions for completing this form. Sponsors should call the Committee with any questions prior to submitting the form. Please see form.

1. Sponsor(s) (who will be paying for the trip): Texas Association of Builders

2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (signify "yes" by checking box): ☑

3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (signify "yes" by checking box): ☑

4. Is travel being offered to an accompanying family member of the House invitee(s)? ☑ Yes ☐ No

5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages as necessary):

   Congressman Randy Neugebauer


8. Attached is a detailed agenda of the activities taking place during the travel (i.e., an hourly description of planned activities) (signify "yes" by checking box): ☑ page 2

9. I represent that (check one of the following):
   a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☑
   b. The sponsor of the trip does not retain or employ a federally registered lobbyist or registered foreign agent: ☑
   c. The trip is for attendance at a one-day event and lobbyist involvement in planning, organizing, sponsoring, or arranging the trip was de minimis under the Committee's travel regulations: ☑

10. If travel is for participation in a one-day event (i.e., if you checked Question 9(c)), check one of the following:
    a. One-night's lodging and meals are being offered: ☑
    b. Two-nights' lodging and meals are being offered: ☑
   If "b" is checked, explain why the second night is warranted: Two nights needed to accommodate rehearsal and tech speaking.

   engagement.
Agenda for Saturday, September 2, 2007

6 p.m. Arrive at Convention Center front porch

6:30 p.m. Opening Reception and Introductions

7:00 p.m. Dinner begins with Opening Remarks

7:30 p.m. Installation of Association Officers and Awards Presentation (Congressman Neugebauer to Emee)

10:00 p.m. Adjourn
11. If the trip is not sponsored by an institution of higher education, I represent that a Federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (sign "Y" if you are). □

12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the role of each sponsor in organizing and conducting the trip:

Installation of officers of the Texas Association of Builders, a statewide trade association for the residential construction industry.

13. Describe each sponsor’s organizational interest in the purpose of the trip:

To install officers of the Texas Association of Builders (TAB) as Past President of Association and Mentor to incoming President.

14. Describe the type and class of the transportation being provided. Indicate whether coach, bus, first-class transportation will be provided. In addition, for travel via aircraft, please indicate if a seat is being offered on a commercial flight, chartered flight or on an aircraft operated or paid for by a carrier licensed by the Federal Aviation Administration to operate for compensation or hire (i.e., a private aircraft). If first-class fare is being provided, or if travel is via chartered or private aircraft, please provide an explanation describing why such travel is warranted:

Coach Airfare

15. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invite(s). (Signify "yes" by checking box): □

16. I represent that either (check one of the following):

a. The trip involves an event that is arranged or organized without regard to congressional participation. Meals provided to congressional participants are similar to those provided to or purchased by other event attendees. □

b. The trip involves events that are arranged or organized specifically with regard to congressional attendance. □

If "b" is checked, detail the cost per day of meals (approximate cost may be provided):

17. Reason for selecting the location of the event or trip: Installation is held in conjunction with TAB’s annual builders show, held every year at the Gaylord Texan Resort.

18. Name of hotel or other lodging facility: Gaylord Texan Resort – Convention Center

19. Cost per night of hotel or other lodging facility (approximate cost may be provided): $179.00

20. Reason(s) for selecting hotel or other lodging facility: The majority of TAB members live in this area, state's largest metropolitan area.
21. **TOTAL EXPENSES FOR EACH PARTICIPANT:**

<table>
<thead>
<tr>
<th>Expenses per Participant</th>
<th>Total Transportation Expenses per Participant</th>
<th>Total Lodging Expenses per Participant</th>
<th>Total Meal Expenses per Participant</th>
</tr>
</thead>
<tbody>
<tr>
<td>$400 airfare</td>
<td>$400</td>
<td>$100</td>
<td></td>
</tr>
<tr>
<td>$400 ground transportation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$100 hotel room</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$60 meals</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Expenses (dollar amount)</th>
<th>Identify Specific Nature of &quot;Other&quot; Expenses (e.g., taxi, parking, registration fee, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$20</td>
<td></td>
</tr>
</tbody>
</table>

22. I represent that reimbursement for miscellaneous travel expenses for the trip, such as travel to and from airports, security costs, interpreter fees, visa application fees, and similar expenses, will be for actual cost incurred and are necessary for the purpose of the trip (signify "yes" by checking box): ☑

23. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

**Signature:**

Lorraine Urry, Education Manager

**Organization:** Texas Association of Builders - Builders Show

**Address:** 313 E. 12th Street, 20, Austin, TX 78701

**Telephone number:** (512) 476-6346  Cell (512) 413-6131

**Fax number:** (512) 476-6423

**Email Address:** lorraine@texasbuilders.org

The Committee staff may contact the above individual above if additional information is required.

**Yes:** Cell (512) 413-6131

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Standards of Official Conduct
U.S. House of Representatives
HDT-3, The Capitol
Washington, D.C. 20515
(202) 225-7128 (phone)
(202) 225-7103 (general fax)
(202) 226-7172 (fax for travel approvals)

Version date 6/2007 by Committees on Standards of Official Conduct
From: Lorraine Urey [lorraine@texasbuilders.org]

Subject: Speaking Engagement - Leadership Dinner

Pamela,

Andy Hutchison, Hutchison Homes, Lubbock, will be installed as the Texas Association of Builders President on Saturday, September 29, 2007, at the Gaylord Texan Resort & Convention Center in Grapevine. This event follows the close of the 2007 Sunbelt Builders Show, and will take place from 6:30 p.m. – 10:30 p.m.

Congressman Neugebauer and Andy have discussed this event, and the Congressman has agreed to serve as emcee if his schedule allows him to be away from Washington, D.C. The Texas Association of Builders will reserve a complimentary room at the Gaylord for Congressman and Mrs. Neugebauer (either one or two nights) and provide limousine transportation to and from the airport. We will also reimburse his airfare.

Please let me know if the Congressman’s schedule to date will allow him to attend. Thank you for your help. I look forward to working with you again.

Lorraine Urey
Education Manager
Texas Association of Builders
313 East 12th Street, Suite 210
Austin, Texas 78701
P (512) 476-6346
F (512) 476-6427
lorraine@texasbuilders.org
www.texasbuilders.org
www.SunbeltBuildersShow.com

Thank you for your support of the 2006 Sunbelt Builders Show. With over 7200 registrants, it was the biggest and best Sunbelt ever! The 2007 show will be held September 27-29 at the Gaylord Texan Resort & Convention Center in Grapevine. Mark your calendar today.

9/25/2007
September 29, 2007
Saturday

RON - Gaylord Texan Resort & Convention Center, 1501 Gaylord Trl, Grapevine, TX 76051
P: 817-778-1000 F: 817-778-1001 Conf Res King Non-Smoking #2P34M

11:30 AM - 1:00 PM
10:30 - 12 CDT (if Interested) TAB Executive Committee Mtg -- Grapevine 5 & 6

2:00 PM - 3:00 PM
Break-out Issue Groups

3:00 PM - 5:00 PM
2-4 pm CDT (if Interested) TAB Board of Directors Mtg -- Grapevine A

7:30 PM - 10:30 PM
TAB Installation, Reception & Dinner 6:30 pm CDT Reception, 7:30 pm CDT Dinner RN has script, Mike providing extra talking pts Attire: business casual, but suggest RN may prefer business -- Convention Center Porch -- front of Convention Center
U.S. House of Representatives
Committee on Standards of Official Conduct

PRIVATELY-SPONSORED TRAVEL APPROVAL FORM
For Members, Officers and Employees
(submit directly to the Committee)

This form should be completed by House Members, officers or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule XXV, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer or employee, together with the completed and signed Private Sponsor Travel Certification Form.

Members, officers and employees seeking approval for travel are urged to submit all forms to the Committee at least 30 days before travel is scheduled to begin. The failure to provide the Committee with adequate time to review the form and attachments may result in the invitee not receiving approval for the trip. The submission of an incomplete form will delay the review process. A copy of this form will be made available for public inspection. Please type form. Form (and any attachments) may be faxed to the Committee at (202) 226-7172.

1. Name of Member, officer or employee (traveler): **REP. RANDY NEUGEBAUER**

2. Sponsor(s) (who will be paying for the trip): **TEXAS ASSOCIATION OF BUILDERS**

3. a. Dates of travel: **9/28 - 9/29**
   
   b. Will you be extending the trip at your personal expense? ☑ Yes ☐ No
      
      If yes, dates at personal expense: **9/30**

4. If travel is for participation a one-day event (per trip sponsor question 10), check one of the following:
   a. Approval for one-night’s lodging and meals is being requested: ☐ or
   b. Approval for two-nights’ lodging and meals is being requested: ☑
      
      If “b” is checked, explain why the second night is warranted: 

5. Travel destination(s): **GRAPEVINE (DALLAS), TX**

6. Explain why participation in the trip is connected to your official or representational duties:
   
   **SERVING AS SPEAKER, DISCUSSING IMPORTANT HOUSING ISSUES & SUPPORTING A PROSPEROUS WIDESPREAD TEXAS INDUSTRY**

7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (signify “yes” by checking box): ☑
8. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Pamela Mattox

Name of Signatory (if other than traveler): Pamela Mattox

For staff, name of employing Member/Committee:

Office address: 429 CHOB

Phone number: 5-4005

Email address: pamela.mattox@mail.house.gov

Committee staff may contact you if additional information is required.

FOR STAFF:
TO BE COMPLETED BY YOUR EMPLOYING MEMBER:

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

______________________________________________
Signature of Employing Member

Date: ___________________________

If there are any questions regarding this form please contact the Committee:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)
(202) 226-7172 (fax for travel approvals)

Version date 4/2007 by Committee on Standards of Official Conduct
The Honorable Randy Neugebauer  
U.S. House of Representatives  
429 Cannon House Office Building  
Washington, D.C. 20515

Dear Colleague:

Pursuant to House Rule XXV, clause 5(d)(2), the Committee on Standards of Official Conduct hereby approves your proposed trip to Grapevine, Texas on September 28 to 30, 2007, with one day at personal expense, sponsored by the Texas Association of Builders.

You must complete a Member Travel Disclosure Form and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and both the Private Sponsor Travel Certification Form (including attachments) and Member travel approval form you previously submitted to the Committee. You must also report all travel expenses totaling more than $305 from a single source on Schedule VII of your annual Financial Disclosure Statement.

If you have any further questions, please contact the Committee’s Office of Advice and Education at extension 5-2103.

Sincerely,

Stephanie Tubbs Jones  
Chairwoman

Doc Hastings  
Ranking Republican Member

STJ/DH:jcs